

## Terms of Reference

<b>Title</b>	<b>Anti-Human Trafficking and Migrant Smuggling Expert</b>
<b>Location</b>	<b>Tunis</b>
<b>Supervisor</b>	<b>Aspasia Plakantonaki, Program Coordinator (Anti-Human Trafficking and Migrant Smuggling)</b>
<b>Type of contract</b>	<b>IC</b>
<b>Contract duration</b>	<b>242 working days</b>

### CONTEXT AND JUSTIFICATION

Within the Regional Program for the Arab States to Prevent and Combat Crime, Terrorism and Health Threats and Strengthen Criminal Justice Systems in line with International Human Rights Standards (2016-2021), Sub-Program 1 on "Organized Crime", UNODC is implementing the regional projects "Strengthening the Framework of the Arab Region to Prevent and Combat Human Trafficking and Migrant Smuggling", and 'Dismantling criminal networks involved in migrant smuggling and human trafficking and operating in North Africa', managed by the UNODC Regional Office for the Middle East and North Africa (ROMENA), based in Cairo.

The project 'Strengthening the Framework of the Arab Region to Prevent and Combat Human Trafficking and Migrant Smuggling' was launched in 2011 with the objective of supporting countries in the MENA region in preventing and combating human trafficking and migrant smuggling. The project is currently focusing on the following areas:

- 1) Promoting harmonized national legislative frameworks in compliance with the requirements of the Trafficking in Persons Protocol, the Smuggling of Migrants Protocol and other relevant international law.
- 2) Building skills of law enforcement practitioners, prosecutors and judges to effectively prevent and investigate human trafficking and migrant smuggling while assisting and protecting victims of human trafficking and smuggled migrants.
- 3) Supporting the development of comprehensive institutional frameworks to prevent and combat human trafficking and migrant smuggling, and to promote interagency cooperation.

The project 'Dismantling criminal networks involved in migrant smuggling and human trafficking and operating in North Africa' consists in a regional intervention covering Egypt, Libya, Morocco and Tunisia, to support the effective dismantling of criminal networks involved in migrant smuggling and human trafficking, while at the same time upholding the rights of migrants, refugees, asylum seekers and vulnerable groups. The overall objective will be achieved through:

- 4) Enhanced detection and interception capacities of frontline officers and agencies at selected border crossing points and key hub cities along smuggling routes.
- 5) Strengthened identification and investigation capacities of first responders (including law enforcement officers, healthcare professionals and social workers, labour inspectors and other relevant practitioners) with regards to migrant smuggling and human trafficking cases while protecting victims.
- 6) Enhanced skills and knowledge of relevant law enforcement agencies on special investigation techniques, allowing relevant authorities to more effectively and rapidly dismantle criminal networks.

7) Strengthened practical expertise and skills of criminal justice practitioners in prosecuting and adjudicating migrant smuggling and human trafficking cases, notably through regional and international cooperation.

## JUSTIFICATION AND OBJECTIVES

This position is located at the UNODC Programme Office in Tunis, Tunisia, which falls under the oversight and management of the Regional Office for the Middle East and North Africa (ROMENA) of the United Nations Office on Drugs and Crime (UNODC) based in Cairo, Egypt. Under the overall guidance of the UNODC Regional Representative for the Middle East and North Africa, the consultant will work under the direct supervision of the Programme Coordinator (Anti-Human Trafficking and Migrant Smuggling), as well as in collaboration with technical experts at ROMENA, to support the implementation of selected activities of the UNODC projects “Strengthening the framework of the Arab Region to prevent and combat human trafficking and migrant smuggling” and ‘Dismantling criminal networks involved in migrant smuggling and human trafficking and operating in North Africa.

## RESPONSIBILITIES

The Consultant will support the team with the delivery of specific outputs of activities under the following projects: ‘Strengthening the Framework of the Arab Region to Prevent and Combat Human Trafficking and Migrant Smuggling’ and ‘Dismantling criminal networks involved in migrant smuggling and human trafficking and operating in North Africa’. This will include:

- Substantive preparation, delivery and facilitation of national capacity building workshops for first responders and service providers from Tunisia and Libya as well as from the wider North Africa region.
- Development of training material for criminal justice practitioners, including programs and training materials, Training of Trainers’ guides and mock trial manuals.
- Development of situational analysis in Tunisia and in Libya to guide project implementation, including review of legislation in relation to TIP and SOM.
- Development of a First Aid Kit for first responders on human trafficking for Tunisia.
- Development of roadmap for the promotion of regional cooperation in the North Africa region, including through the development of monitoring tools to track the status of progress and of concrete action-oriented recommendations.
- Development of visibility multimedia material to promote programme activities.
- Development of Theories of Change at regional and national levels, sustainability strategies and outcome monitoring tools for the program.

## EXPECTED RESULTS

Prompt delivery of outputs that supports the smooth implementation of human trafficking and migrant smuggling activities in Tunisia and in Libya in line with UNODC’s regional strategic objectives and legal and conceptual framework, leading to the provision of increased services to beneficiaries and increasing the program impact in the concerned countries.

## EXPECTED OUTPUTS

- Concept notes, agendas, background material, situational reports, in line with the agreed upon workplan for the Consultancy.
- Legal and situational assessments in Tunisia and Libya.

- Capacity building workshops delivery and international and regional conference presentations and outcomes material.
- Training material and tool development for criminal justice practitioners.
- Visibility and communication multimedia material.

## PROFILE

### Education:

Advanced university degree (Master's or equivalent) in international law, criminal law, political science, international relations, or related field is required.

### Experience:

- Proven record or professional experience on criminal law and international law gained working in international settings;
- Knowledge of and exposure to anti-human trafficking and/or migrant smuggling work and in particular with regards to the prosecution component;
- Experience in the organisation and delivery of capacity building and training activities to a variety of audiences, with an emphasis on criminal justice actors, including magistrates and law enforcement;
- Experience in the development of legal assessments is a strong asset;
- Experience working on human rights and access to justice for vulnerable persons in the context of Tunisia is a strong asset;
- Knowledge of anti-trafficking legislation in Tunisia would be an asset;
- Work experience with the United Nations system is highly desirable.

### Languages:

Fluency in English and in French is required.

## NEEDED DOCUMENTS FOR SUBMISSION

The candidate needs to submit the following material demonstrating their qualifications:

- Personal History Form (P11) for Service contract / IC, signed CV and brief methodology
- Financial offer with a daily rate

## EVALUATION OF CANDIDATES

The evaluation and selection process will include two stages:

- **Technical evaluation** of the needed experience on the basis of the P11, curriculum vitae and brief methodology;
- **Financial evaluation based on the financial offer of the candidate:** only the candidates who pass the technical evaluation will have their financial offers evaluated.

### A. Technical evaluation

Candidates will be evaluated by an evaluation panel in accordance with the following criteria:

Technical evaluation matrix		Max / 100 pts
1	Education: Advanced university degree (Master's or equivalent) in international law, criminal law, political science, international relations.	Prérequis

	Language: Fluency in English and in French.	
2	Years of relevant professional experience in criminal justice areas at both the national and the international level  Between 8-10 years of relevant experience: 15 points  Between 10-12 years of relevant experience: 20 points	20 pts
3	Proven record or professional experience on criminal law and international law gained working in international settings.  Between two and three professional post experiences relevant to criminal law and international law: 5  More than four professional post experiences relevant to criminal law and international law: 10	10 pts
4	Knowledge of and exposure to anti-human trafficking and/or migrant smuggling work and in particular with regards to the prosecution component.	10 pts
5	Experience in the organisation and delivery of capacity building and training activities to a variety of audiences, with an emphasis on criminal justice actors, including magistrates and law enforcement.  One professional post where relevant capacity building activities were organised: 5  Two or more professional posts where relevant capacity building activities were organised: 10	10 pts
5	Experience in the development of legal assessments.	10 pts
6	Experience working on human rights and access to justice for vulnerable persons in the context of Tunisia.	10 pts
7	Knowledge of anti-trafficking legislation in Tunisia.	10 pts
8	Work experience in the United Nations system.	10 pts
9	Brief Methodology The different functions to be implemented are clearly understood and developed	10 pts
	<b>TOTAL MAX</b>	<b>100 pts</b>

### *B. Financial evaluation*

Only candidates who pass the technical evaluation will have their financial proposals evaluated (30/70 weight financial/technical proposals).

### **SUBMISSION MODALITIES**

Interested candidates must submit the following documents: Personal History Form (P11) for service contract /IC along with cover letter; financial officer with daily rate.

Applications need to be sent through:

Email to the following address: [procurement.tn@undp.org](mailto:procurement.tn@undp.org)

Applications need to be received at the latest within 10 working days from the day of publication of this vacancy announcement.

## PAYMENT

Payment will take place following the completion of each deliverable:

Deliverable	Working Days	Accomplishment dates
1 Development of a First Aid Kit for first responders on human trafficking for Tunisia that will include stakeholders' consultations, desk review, elaboration of guidelines for first responders, validation and finalization.	24	28 February 2020
2 Develop outcome report and support the finalization of recommendations following the joint League of Arab States Human Rights Department – UNODC Regional Workshop in Cairo for submission to the Arab League Council and the Arab Permanent Committee for Human Rights	5	28 February 2020
3 Develop training material and facilitate capacity building for first responders and service providers to take place in Tunis or in Cairo on anti-human trafficking and migrant smuggling.  Develop activity report following the event with recommendations for additional support.	20	30 March
4 Develop a situational analysis and stakeholders mapping for Tunisia and Libya to guide project implementation.	20	30 April 2020
5 Develop visibility material for the Regional Project 'Dismantling Criminal Networks involved in Migrant Smuggling and Human Trafficking and Operating in North Africa', including thematic web-stories and web-page material.	10	30 May 2020
6 Review legislation in relation to irregular migration in Libya and Tunisia to provide the basis for the Office legislative capacity building.	12	30 May 2020
7 Develop training material and facilitate capacity building for first responders and service providers to take place in Tunis or in Cairo on anti-human trafficking and migrant smuggling.  Develop activity report following the event with recommendations for additional support.  Develop visibility material in relation to the provided capacity building.	19	28 June 2020

8	Develop a monitoring tool for the assessment of the progress on the recommendations adopted at the first African Union Regional Forum for Knowledge Exchange amongst National Coordinating Committees on TIP and SOM and collect data from participating Member States.	21	27 July 2020
9	Prepare and facilitate the second Regional Forum for Knowledge Exchange amongst National Coordinating Committees on TIP and SOM and develop the event Outcome Document and recommendations.	22	31 August 2020
10	Develop simulation training material and mock trial training material and deliver capacity building to criminal justice practitioners.	19	31 September 2020
11	Develop training material and facilitate capacity building for first responders and service providers to take place in Tunis on anti-human trafficking and migrant smuggling (x2)  Develop activity report following the event with recommendations for additional support.	20	31 October 2020
12	Develop regional and national Theories of Change for the Regional Project 'Dismantling Criminal Networks Involved in Migrant Smuggling and Human Trafficking and Operating in North Africa' and outcome-oriented monitoring tools.	10	25 November 2020
13	Design a roadmap for promoting regional judicial cooperation in the North Africa region with concrete timetables and concept notes on the implementation of activities for maximizing impact under ROMENA's regional TIP and SOM portfolio.	12	30 November 2020
14	Develop training material and facilitate capacity building for first responders and service providers to take place in Tunis on anti-human trafficking and migrant smuggling.  Develop activity report following the event with recommendations for additional support. Develop visibility material in connection to the activity.	18	31 December 2020
15	Develop simulation training material and mock trial training material and delivery capacity building to criminal justice practitioners.	10	15 January 2021

Payments will be made upon satisfactory completion and submission of deliverables.

#### CONSULTANCY DURATION

242 working days

#### LOCATION

Tunis with possibilities of travel in the country as well as in the wider North Africa region.