



REQUEST FOR QUOTATION (RFQ) (Civil works)

To: All interested and qualified vendor	DATE: January 29, 2020
	REFERENCE: ETH1231

Dear Sir / Madam:

We kindly request you to submit your quotation for **Renovation and civil works for UNDP SEEDS Project**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations shall be submitted on or before **February 12, 2020** via ☒ **e-mail (procurement.et@undp.org)** **secure email address only. Bids received in any other email address shall not be considered.**

Quotations submitted by email must be limited to a maximum of 8MB, virus-free and no more than *[indicate number]* email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s: *[check the condition that applies to this RFQ, delete the entire row if the condition is not applicable to the goods being procured]*

Delivery Terms [INCOTERMS 2010] <i>(Pls. link this to price schedule)</i>	N/A
Customs clearance, if needed, shall be done by:	N/A
Exact Address/es of Delivery Location/s (identify all, if multiple)	ECA Gate 3, Infront of Salini Construction, previously known as ERICSSON Building, UNDP SEED Project, Ethiopia, Addis Ababa
UNDP Preferred Freight Forwarder, if any	N/A

Distribution of shipping documents (if using freight forwarder)	N/A
Latest Expected Delivery Date and Time (if the delivery time exceeds this, the quote may be rejected by UNDP)	15 working days from the issuance of the purchaser order (PO).
Delivery Schedule	<input checked="" type="checkbox"/> Required The bidder shall complete the construction works (renovation) based on the construction timeline that will be discussed with the successful bidder during the pre-award meeting.
Packing Requirements	N/A
Mode of Transport	<input type="checkbox"/> AIR <input checked="" type="checkbox"/> LAND
	<input type="checkbox"/> SEA <input type="checkbox"/> OTHER [pls. specify]
Preferred Currency of Quotation	<input checked="" type="checkbox"/> Local Currency: Ethiopian Birr
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be inclusive of VAT and other applicable indirect taxes
After-sales services required	<input checked="" type="checkbox"/> Defect Liability Guarantee for 6 months <input checked="" type="checkbox"/> Technical Support <input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair
Manner of Disseminating Supplementary information to the RFQ and Responses and or Clarification to queries	<input checked="" type="checkbox"/> Direct communication to prospective Bidder via Email (info.procurementet@undp.org) & posting to the relevant websites; Note: The email correspondence must have an RFQ reference number in the subject line of the email.
Deadline for the Submission of Quotation	<input checked="" type="checkbox"/> Date and Time of Submission: February 12, 2020, @ 00.00 Midnight; EAST <input checked="" type="checkbox"/> Time Zone: (UTC +03:00) Addis Ababa/Nairobi Time <input checked="" type="checkbox"/> Please schedule your time to submit the bids on or before the deadline as indicated in the RFQ, the submission after the deadline shall not be accepted.
Manner of Submitting Bid	Electronic Submission through a secured email ONLY. Harcopy submission will be rejected.
All documentations, including catalogs, instructions, and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English
Conditions and Procedures for Electronic Submission	<input checked="" type="checkbox"/> Official Address for E-submission: Secured Email: procurement.et@undp.org <input checked="" type="checkbox"/> Format: PDF, Word, JPG files only <input checked="" type="checkbox"/> Max. File Size per transmission: [8 MB] <input checked="" type="checkbox"/> Max. No. of transmission: [three] <input checked="" type="checkbox"/> No. of copies to be transmitted: [one]

	<input checked="" type="checkbox"/> Virus Scanning Software to be Used prior to transmission. <input checked="" type="checkbox"/> Time Zone to be Recognized: East African standard time
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Latest Business Registration Certificate (construction/civil works Business License); <input checked="" type="checkbox"/> Successful completion of at least two (2) similar contracts in the last 3 years with the evidence of Job Completion Certificate, Work Order or Contract/Purchase order from a reputable authority (i.e. INGOs, UNDP, and other Government Agencies); <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted (Companies must quote on all line items as indicated in the BoQ. Bidders shall not delete or add additional line items in the BoQ or their bids shall not be considered)
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of works and acceptance of services by UNDP;
Liquidated Damages	<input checked="" type="checkbox"/> Will be imposed: 0.3 % of contract (PO) price per day for the delay, up to a maximum of 10% of the final price of the contract (PO price). Next course of action, thereafter, the contract may be terminated.
Evaluation Criteria <i>[check as many as applicable]</i>	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price The comprehensiveness of after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions
UNDP will award to:	<input checked="" type="checkbox"/> One and only one supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Civil Works Contract (Annex – 3 civil works contract template)
Contract General Terms and Conditions	<input checked="" type="checkbox"/> General Conditions of Contract for Civil Works Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html

Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 10 working days
Conditions for Release of Payment	100 % after completion of the contract in accordance with contract terms and conditions.
Annexes to this RFQ	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions & Model Contract For Works (Annex 3) http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Note: Site visit is allowed from the bid publishing date to February 7th 2020

Date and Time: Monday to Friday (9:00 am – 12:00 am)

For any califications please send your email to info.procurementet@undp.org

Sincerely yours,

Mekdelawit Hailu
Head, Procurement unit a.i.
29 Jan 2020

Annex 1- Technical Specifications (Scope of Works)

Item No.	Description	Unit	Qty	Unit Price	Total cost
1.0	Office Space 1				
1.1	Finishing				
1.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	33.47		

Item No.	Description	Unit	Qty	Unit Price	Total cost
1.1.2	<p>PVC Floor Tiles</p> <p>Removal of existing floor tiles Existing flooring shall be removed completely, including complete removal of existing tiles, grout, mastic, adhesives, nails or other fasteners or materials used to secure the flooring or skirting in place. The area shall be thoroughly cleaned of all debris and dust prior to restoring appropriate condition preparatory to installation of new flooring material.</p> <p>Construct new PVC tiles Supply and fix 2 mm thick PVC floor tiles with appropriate adhesive. the colors are as provided by the sample. PVC tiles shall be smooth surface, straight grain, manufactured from vinyl resin asbestos fiber fillers, pigments and plasticizers resisting to a maximum sub-floor temperature of 27 degrees centigrade. The tiles shall be resistant to household oil and acids.</p>	m ²	19.59		
1.2	Electrical				
1.2.1	<p>Light Lamps</p> <p>Removal of existing florescent lamps and restore with warm light lamps</p>	Pcs	8.00		
2.0	Office Space 2				
2.1	Finishing				

Item No.	Description	Unit	Qty	Unit Price	Total cost
2.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	26.70		
2.1.2	<p>PVC Floor Tiles</p> <p>Removal of existing floor tiles</p> <p>Existing flooring shall be removed completely, including complete removal of existing tiles, grout, mastic, adhesives, nails or other fasteners or materials used to secure the flooring or skirting in place. The area shall be thoroughly cleaned of all debris and dust prior to restoring appropriate condition preparatory to installation of new flooring material.</p> <p>Construct new PVC tiles</p> <p>Supply and fix 2 mm thick PVC floor tiles with appropriate colors as provided by the sample.</p> <p>PVC tiles shall be smooth surface, straight grain, manufactured from vinyl resin asbestos fiber fillers, pigments and plasticizers resisting to a maximum sub-floor temperature of 27 degrees centigrade. The tiles shall be resistant to household oil and acids.</p>	m ²	13.94		
2.2	Electrical				

Item No.	Description	Unit	Qty	Unit Price	Total cost
2.2.1	Light Lamps Removal of existing florescent lamps and restore with warm light lamps	Pcs	8.00		
3.0	Pool Office Space 1				
3.1	Finishing				
3.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	42.67		

Item No.	Description	Unit	Qty	Unit Price	Total cost
3.1.2	<p>PVC Floor Tiles</p> <p>Removal of existing floor tiles Existing flooring shall be removed completely, including complete removal of existing tiles, grout, mastic, adhesives, nails or other fasteners or materials used to secure the flooring or skirting in place. The area shall be thoroughly cleaned of all debris and dust prior to restoring appropriate condition preparatory to installation of new flooring material.</p> <p>Construct new PVC tiles Supply and fix 2 mm thick PVC floor tiles with appropriate colors as provided by the sample. PVC tiles shall be smooth surface, straight grain, manufactured from vinyl resin asbestos fiber fillers, pigments and plasticizers resisting to a maximum sub-floor temperature of 27 degrees centigrade. The tiles shall be resistant to household oil and acids.</p>	m ²	58.16		
3.1.3	<p>Renovation of wooden door</p> <p>Clean surfaces before application of White paint. Remove the existing varnish paint . the finished work shall be level, smooth, without waves, cracks or other imperfections. Price shall include changed the door hardware's similar to others .</p>	Pcs	1.00		
3.2	Electrical				
3.2.1	<p>Light Lamps</p> <p>Removal of existing florescent lamps and restore with warm light lamps</p>	Pcs	24.00		
4.0	Pool Office Space 2				
4.1	Finishing				

Item No.	Description	Unit	Qty	Unit Price	Total cost
4.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	41.46		
4.1.2	<p>PVC Floor Tiles</p> <p>Removal of existing floor tiles</p> <p>Existing flooring shall be removed completely, including complete removal of existing tiles, grout, mastic, adhesives, nails or other fasteners or materials used to secure the flooring or skirting in place. The area shall be thoroughly cleaned of all debris and dust prior to restoring appropriate condition preparatory to installation of new flooring material.</p> <p>Construct new PVC tiles</p> <p>Supply and fix 2 mm thick PVC floor tiles with appropriate colors are as provided by the sample.</p> <p>PVC tiles shall be smooth surface, straight grain, manufactured from vinyl resin asbestos fiber fillers, pigments and plasticizers resisting to a maximum sub-floor temperature of 27 degrees centigrade. The tiles shall be resistant to household oil and acids.</p>	m ²	28.36		
4.2	Electrical				
4.2.1	<p>Light Lamps</p> <p>Removal of existing florescent lamps and restore with warm light lamps</p>	Pcs	16.00		
5.0	Meeting Hall 1				

Item No.	Description	Unit	Qty	Unit Price	Total cost
5.1	Finishing				
5.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	17.19		
5.1.2	<p>PVC Floor Tiles</p> <p>Removal of existing floor tiles Existing flooring shall be removed completely, including complete removal of existing tiles, grout, mastic, adhesives, nails or other fasteners or materials used to secure the flooring or skirting in place. The area shall be thoroughly cleaned of all debris and dust prior to restoring appropriate condition preparatory to installation of new flooring material.</p> <p>Construct new PVC tiles Supply and fix 2 mm thick PVC floor tiles with appropriate colors are as provided by the sample. PVC tiles shall be smooth surface, straight grain, manufactured from vinyl resin asbestos fiber fillers, pigments and plasticizers resisting to a maximum sub-floor temperature of 27 degrees centigrade. The tiles shall be resistant to household oil and acids.</p>	m ²	18.06		
5.2	Electrical				
5.2.1	<p>Light Lamps</p> <p>Removal of existing florescent lamps and restore with warm light lamps</p>	Pcs	8.00		

Item No.	Description	Unit	Qty	Unit Price	Total cost
6.0	Meeting Hall 2				
6.1	Finishing				
6.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	72.65		

Item No.	Description	Unit	Qty	Unit Price	Total cost
6.1.2	<p>Apply three coats plastic emulsion white paint to all external wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	14.08		
6.2	Electrical				
6.2.1	<p>Light Fixture</p> <p>shall be approved type by clients representative and be replace the existing . the price shall include all the necessary modifications like additional wire etc.</p>	Pcs	3.00		
7.0	Men's Toilet 1				
7.1	Carpentry Work				
7.1.1	<p>Shelve dimensions are as specified on the drawing and before installation shop drawings should be submitted and approved by client's representative</p> <p>Shelves shall be produced in finished thickness 20mm block board with the upper face finished smooth. All edges of the block board shall be lipped in hardwood showing 10mm on face.</p> <p>Shelves shall be supported on hard wood, metal or plastic supports securely screwed or nailed to the cupboard frame and divisions and capable of taking the load from the shelf.</p>	Pcs	1.00		

Item No.	Description	Unit	Qty	Unit Price	Total cost
7.1.2	<p>Door Hardware</p> <p>Remove the existing door handrails shall be removed without damaging the adjacent wooden door. care shall be taken to assure no damage exists and if any damage caused shall be restored to previous or better condition.</p> <p>Installed new door handrails Shall be the approved one by the client's representative. And Price shall included all the necessary modifications.</p>	Pcs	1.00		
7.2	Finishing				
7.2.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	13.60		
7.2.2	Apply three coats metal white paint to all metal frame on the partition wall between the toilet seats. Price shall include all the surface preparation work and changing the door hinge so that the doors can be opened out side or opposite direction from exiting.	m ²	19.17		
7.3	Electrical				
7.3.1	<p>Light Fixture</p> <p>shall be approved type by clients representative and be replace the existing . the price shall include all the necessary modifications like additional wire etc.</p>	Pcs	3.00		
7.4	Sanitary				

Item No.	Description	Unit	Qty	Unit Price	Total cost
7.4.1	<p>Toilet Seats</p> <p>Remove the existing seat shall be removed without damaging the adjacent walls, floors or other constructed elements that are to remain. Any damage caused shall be restored to previous or better condition. The Contractor shall disconnect service to plumbing or electrical fixtures prior to removal. Care shall be taken to assure no damage to connections, valves, drains, traps, sockets, switches, connection boxes, wiring or other elements such fixtures are to be disconnected from. Any damaged elements shall be replaced with similar or better components at the Contractor's expense.</p> <p>Provide new toilet seats</p> <p>Ideal standard, enameled white cast iron pedestal pan W.C unit, concealed flush & cistern, plastic seat and cover inlet and drain connector, trap and complete with fixing devices. Price shall include all necessary modifications</p>	Pcs	2.00		
7.4.2	<p>Hand Wash Basin</p> <p>Remove the existing hand wash basin</p> <p>shall be removed without damaging the adjacent walls, floors or other constructed elements that are to remain. Any damage caused shall be restored to previous or better condition. The Contractor shall disconnect service to plumbing or electrical fixtures prior to removal. Care shall be taken to assure no damage to connections, valves, drains, traps, sockets, switches, connection boxes, wiring or other elements such fixtures are to be disconnected from. Any damaged elements shall be replaced with similar or better components at the Contractor's expense.</p> <p>Provide new hand wash basin</p> <p>White Vitreous China, standard white double bowl hand wash basin of 505X405mm size or approved type by the clients representative , standard white pedestal with 32mm slotted basin waste and over flow, chromium plated basin chain and rubber plug, 32mm chromium plated or PVC bottle trap and connector, flexible pipe connectors, complete with fixing devices and chromium plated cold & hot water valves and mixer. Price shall included all the necessary modifications.</p>	Pcs	1.00		
7.4.3	<p>Soap Holder</p> <p>Shall be surface mounted vitreous china, and a size of 185mm x 95mm.</p>	Pcs	1.00		

Item No.	Description	Unit	Qty	Unit Price	Total cost
7.4.4	Toilet Paper Holder Provide commercial grade chrome plated surface mounted toilet paper holder with spring roller and cover.	Pcs	2.00		
7.4.5	Towel Rail Single, 10mm diameter by 400mm tubular chrome plated towel rail, with concealed bracket wall-mounts.	Pcs	1.00		
7.4.6	Mirror Crystal glass mirrors with copper back protection. Mirrors shall be 4mm thick and dimensioned as space provided. Mirror edges and corners shall be polished smooth such that there are no nicks or sharp edges. Include chrome plated brass mirror clips and chrome plated screws.	Pcs	2.00		
7.4.7	Hand Dryer Shall be approved quality by the clients representative. Price shall include all necessary modifications	Pcs	1.00		
8.0	Women's Toilet 1				
8.1	Carpentry Work				
8.1.2	Door Hardware Remove the existing door handrails shall be removed without damaging the adjacent wooden door. care shall be taken to assure no damage exists and if any damage caused shall be restored to previous or better condition. Installed new door handrails Shall be the approved one by the client's representative. And Price shall included all the necessary modifications.	Pcs	1.00		
8.2	Finishing				

Item No.	Description	Unit	Qty	Unit Price	Total cost
8.2.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	8.04		
8.2.2	Construct Partition wall b/n the toilet seat the existing partition wall shall be removed and replaced with the same material and height as the existing partition wall b/n the toilets seat in the men's toilet. Price shall include all the necessary modifications including the window above to be ventilated.	Pcs	1.00		
8.2	Electrical				
8.2.1	Light Fixture shall be approved type by clients representative and be replace the existing . the price shall include all the necessary modifications like additional wire etc.	Pcs	3.00		
8.3	Sanitary				

Item No.	Description	Unit	Qty	Unit Price	Total cost
8.3.1	<p>Toilet Seats</p> <p>Remove the existing seat shall be removed without damaging the adjacent walls, floors or other constructed elements that are to remain. Any damage caused shall be restored to previous or better condition. The Contractor shall disconnect service to plumbing or electrical fixtures prior to removal. Care shall be taken to assure no damage to connections, valves, drains, traps, sockets, switches, connection boxes, wiring or other elements such fixtures are to be disconnected from. Any damaged elements shall be replaced with similar or better components at the Contractor's expense.</p> <p>Provide new toilet seats Ideal standard, enameled white cast iron pedestal pan W.C unit, concealed flush & cistern, plastic seat and cover inlet and drain connector, trap and complete with fixing devices. Price shall include all necessary modifications</p>	Pcs	2.00		
8.3.2	<p>Hand Wash Basin</p> <p>Remove the existing hand wash basin shall be removed without damaging the adjacent walls, floors or other constructed elements that are to remain. Any damage caused shall be restored to previous or better condition. The Contractor shall disconnect service to plumbing or electrical fixtures prior to removal. Care shall be taken to assure no damage to connections, valves, drains, traps, sockets, switches, connection boxes, wiring or other elements such fixtures are to be disconnected from. Any damaged elements shall be replaced with similar or better components at the Contractor's expense.</p> <p>Provide new hand wash basin White Vitreous China, standard white double bowl hand wash basin of 505X405mm size or approved type by the clients representative , standard white pedestal with 32mm slotted basin waste and over flow, chromium plated basin chain and rubber plug, 32mm chromium plated or PVC bottle trap and connector, flexible pipe connectors, complete with fixing devices and chromium plated cold & hot water valves and mixer. Price shall included all the necessary modifications.</p>	Pcs	1.00		
8.3.3	<p>Soap Holder</p> <p>Shall be surface mounted vitreous china, and a size of 185mm x 95mm.</p>	Pcs	1.00		

Item No.	Description	Unit	Qty	Unit Price	Total cost
8.3.4	Toilet Paper Holder Provide commercial grade chrome plated surface mounted toilet paper holder with spring roller and cover.	Pcs	2.00		
8.3.5	Towel Rail Single, 10mm diameter by 400mm tubular chrome plated towel rail, with concealed bracket wall-mounts.	Pcs	1.00		
8.3.6	Mirror Crystal glass mirrors with copper back protection. Mirrors shall be 4mm thick and dimensioned as space provided. Mirror edges and corners shall be polished smooth such that there are no nicks or sharp edges. Include chrome plated brass mirror clips and chrome plated screws.	Pcs	2.00		
8.3.7	Hand Dryer Shall be approved quality by the clients representative. Price shall include all necessary modifications	Pcs	1.00		
9.0	Men's Toilet 2				
9.1	Finishing				
9.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	3.76		

Item No.	Description	Unit	Qty	Unit Price	Total cost
9.1.2	<p>Apply three coats plastic emulsion white paint to all External wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	2.23		
9.1.3	<p>Apply three coats plastic emulsion white paint to all Ceiling surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	2.88		
9.2	Electrical				

Item No.	Description	Unit	Qty	Unit Price	Total cost
9.2.1	Light Fixture shall be approved type by clients representative and be replace the existing . the price shall include all the necessary modifications like additional wire etc.	Pcs	2.00		
9.3	Sanitary				
9.3.1	Soap Holder Shall be surface mounted vitreous china, and a size of 185mm x 95mm.	Pcs	1.00		
9.3.2	Toilet Paper Holder Provide commercial grade chrome plated surface mounted toilet paper holder with spring roller and cover.	Pcs	1.00		
9.3.3	Towel Rail Single, 10mm diameter by 400mm tubular chrome plated towel rail, with concealed bracket wall-mounts.	Pcs	1.00		
10.0	Women's Toilet 2				
10.1	Finishing				
10.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	3.99		

Item No.	Description	Unit	Qty	Unit Price	Total cost
10.1.2	<p>Apply three coats plastic emulsion white paint to all External wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	2.65		
10.1.3	<p>Apply three coats plastic emulsion white paint to all Ceiling surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	3.31		

Item No.	Description	Unit	Qty	Unit Price	Total cost
10.2	Electrical				
10.2.1	Light Fixture shall be approved type by clients representative and be replace the existing . the price shall include all the necessary modifications like additional wire etc.	Pcs	2.00		
10.3	Sanitary				
10.3.1	Soap Holder Shall be surface mounted vitreous china, and a size of 185mm x 95mm.	Pcs	1.00		
103.2	Toilet Paper Holder Provide commercial grade chrome plated surface mounted toilet paper holder with spring roller and cover.	Pcs	1.00		
10.3.3	Towel Rail Single, 10mm diameter by 400mm tubular chrome plated towel rail, with concealed bracket wall-mounts.	Pcs	1.00		
11.0	Kitchen 1				
11.1	Carpentry Work				
	<p>Provide Kitchen Cabinet as per the drawing price shall include all necessary components like washing sink ,all necessary modifications with electrical and sanitary lines, etc. and installation.</p> <p>Cabinet Components</p> <p>The fabrication of cabinets and their finish shall be in accordance with the detail drawings. The following are minimum standards of material components. Fabricate with solid ends and frame fronts, or with frames all around. Frames shall be milled timber not less than 40 x 40 mm, if rabbeted on one face. 50 x 50 mm if rabbeted on two faces. Bottom, back, sub tops and divisions fabricate with 20 mm thick edge lipped particle board with exposed faces in plywood. Drawers front shall be built in 20 mm thick milled timber. The bottom of the drawer shall be plywood not less than 6 mm thick. The rear shall be plywood or hard board not less than 6 mm in thickness. Drawers shall have milled timber or metal guide rails to each side. Milled timber drawer stopper shall be provided at the rear. Maximum allowable drop of fully extended and loaded drawer shall be 8 mm. Sides of drawers box built in 20 mm thick block board with the upper face finished smooth. The drawer box shall be produced independent of the cabinetry and securely fixed to cupboard timber frames. Door panels</p>	Pcs	1.00		

Item No.	Description	Unit	Qty	Unit Price	Total cost
	<p>shall be 20 mm thick particle board lipped on all edges. The face panel shall be smooth. Door panels shall be rabbeted for ironmongery and notched for locks, hinges and hardware. Shelves shall be produced in finished thickness 20 mm block board with the upper face finished smooth. All edges of the particle board shall be lipped in hardwood showing 10 mm on face. Shelves shall be supported on hard wood or metal supports securely screwed or nailed to the counter frames and divisions and capable of taking the load from the shelf.</p> <p>Cabinet Hardware Provide hardware for each door, including two self-closing hinges. Provide two side mounted metal drawer slides for each drawer.</p> <p>Finishing Provide a natural factory finish on wood surfaces after fabrication. Finish shall be fabricator's standard natural finish, except that it shall be equivalent to one coat of sealer and one coat of spar varnish on all surfaces and a second coat of spar varnish on surfaces exposed to view.</p> <p>Shop Drawings Submit for approval shop drawings of carpentry work showing details of construction and materials, jointing, finishing, installation and other related details.</p> <p>Delivery and storage Materials shall be delivered to the site in undamaged condition, stored off ground in fully covered, well-ventilated areas, and protected from moisture, direct sunlight and extreme changes in temperature and humidity.</p>				
11.2	Finishing				

Item No.	Description	Unit	Qty	Unit Price	Total cost
11.2.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	22.51		
11.2.2	<p>Ceramic Wall Tiles</p> <p>Glazed wall tile and trim shall be cushion edged with high-gloss glaze. Tile shall be dimensioned as 150*150*6mm. shall be white or final selection of color shall be given by clients representative. Trim pieces shall match with the wall tile. Grout shall cure for 72 hours and then be sealed with a commercial grout sealant in two coats.</p> <p>Dry-Set Mortar and Latex-Portland Cement Mortar shall be used to install the tile. And Tile shall be fully bedded in mortar.</p>	m ²	2.37		

Item No.	Description	Unit	Qty	Unit Price	Total cost
11.2.3	<p>Ceramic Floor Tiles</p> <p>Removal of existing floor tiles Existing flooring shall be removed completely, including complete removal of existing tiles, grout, mastic, adhesives, nails or other fasteners or materials used to secure the flooring or skirting in place. The area shall be thoroughly cleaned of all debris and dust prior to restoring appropriate condition preparatory to installation of new flooring material.</p> <p>Construct new ceramic floor tiles Ceramic Floor tile and trim shall be non cushion edged with non slip glaze. Tile shall be dimensioned 500*500*8mm or approved by the clients representative . Color shall be as light grey or final selection of color shall be given . Floor tile installation shall not be started in spaces requiring wall tile until after wall tile has been installed. Grout shall cure for 72 hours and then be sealed with a commercial grout sealant in two coats. Dry-Set Mortar and Latex-Portland Cement Mortar shall be used to install the tile. And Tile shall be fully bedded in mortar.</p>	m ²	17.17		
11.2.4	Construct gypsum part ion wall shall be same material used as partition in other rooms. The part ion wall shall be dimension as specified on the drawing. price shall include all necessary modifications.	m ²	10.28		
11.3	Electrical				
11.3.1	<p>Light Lamps</p> <p>Removal of existing florescent lamps and restore with warm light lamps</p>	Pcs	8.00		
11.4	Demolishing Work				
11.4.1	Demolish the existing partition wall (PVC and Block glass) shall be removed without damaging the adjacent walls, floors or other constructed elements that are to remain. Any damage caused shall be restored to previous or better condition. The Contractor shall disconnect service to plumbing or electrical fixtures prior to removal. Care shall be taken to assure no damage to connections, valves, drains, traps, sockets, switches, connection boxes, wiring or other elements such fixtures are to be disconnected from. Any damaged elements shall be replaced with similar or better components at the Contractor's expense.	m ²	7.31		
12.0	Kitchen 2				
12.1	Carpentry Work				

Item No.	Description	Unit	Qty	Unit Price	Total cost
12.1.1	<p>Provide Kitchen Cabinet as per the drawing price shall include all necessary components like washing sink ,all necessary modifications with electrical and sanitary lines, etc. and installation.</p> <p>Cabinet Components</p> <p>The fabrication of cabinets and their finish shall be in accordance with the detail drawings. The following are minimum standards of material components. Fabricate with solid ends and frame fronts, or with frames all around. Frames shall be milled timber not less than 40 x 40 mm, if rabbeted on one face. 50 x 50 mm if rabbeted on two faces. Bottom, back, sub tops and divisions fabricate with 20 mm thick edge lipped particle board with exposed faces in plywood. Drawers front shall be built in 20 mm thick milled timber. The bottom of the drawer shall be plywood not less than 6 mm thick. The rear shall be plywood or hard board not less than 6 mm in thickness. Drawers shall have milled timber or metal guide rails to each side. Milled timber drawer stopper shall be provided at the rear. Maximum allowable drop of fully extended and loaded drawer shall be 8 mm. Sides of drawers box built in 20 mm thick block board with the upper face finished smooth. The drawer box shall be produced independent of the cabinetry and securely fixed to cupboard timber frames. Door panels shall be 20 mm thick particle board lipped on all edges. The face panel shall be smooth. Door panels shall be rabbeted for</p>	Pcs	1.00		

Item No.	Description	Unit	Qty	Unit Price	Total cost
	<p>ironmongery and notched for locks, hinges and hardware. Shelves shall be produced in finished thickness 20 mm block board with the upper face finished smooth. All edges of the particle board shall be lipped in hardwood showing 10 mm on face. Shelves shall be supported on hard wood or metal supports securely screwed or nailed to the counter frames and divisions and capable of taking the load from the shelf.</p> <p>Cabinet Hardware Provide hardware for each door, including two self-closing hinges. Provide two side mounted metal drawer slides for each drawer.</p> <p>Finishing Provide a natural factory finish on wood surfaces after fabrication. Finish shall be fabricator's standard natural finish, except that it shall be equivalent to one coat of sealer and one coat of spar varnish on all surfaces and a second coat of spar varnish on surfaces exposed to view.</p> <p>Shop Drawings Submit for approval shop drawings of carpentry work showing details of construction and materials, jointing, finishing, installation and other related details.</p> <p>Delivery and storage Materials shall be delivered to the site in undamaged condition, stored off ground in fully covered, well-ventilated areas, and protected from moisture, direct sunlight and extreme changes in temperature and humidity.</p>				
12.2	Finishing				
12.2.1	<p>Gypsum Plastering for the ceiling Clean surfaces before application of gypsum plaster. Remove projections, dirt dust, grease, bond breakers and foreign matter. Do not apply plaster directly to concrete surface that have been coated in waterproofing agents or that have been painted. Before plaster work is started thoroughly wet surface with a fine mist of clean water to provide a uniformly moist condition. Check trim and accessories for alignment before beginning work..</p> <p>Finish work shall be level, plumb, square and true, without waves, cracks, blisters, pits, crazing, discoloration, projections or other imperfections. Take special care to prevent sagging.</p>	m ²	5.58		

Item No.	Description	Unit	Qty	Unit Price	Total cost
12.2.2	<p>Apply three coats synthetic white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	20.84		
12.2.3	<p>Apply three coats plastic emulsion white paint to all External wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	13.64		

Item No.	Description	Unit	Qty	Unit Price	Total cost
12.2.4	<p>Apply three coats synthetic white paint to all internal ceiling surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	5.58		
12.2.5	<p>Apply three coats plastic emulsion white paint to all External ceiling surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	5.69		

Item No.	Description	Unit	Qty	Unit Price	Total cost
12.3	Electrical				
12.3.1	Light Fixture shall be approved type by clients representative and be replace the existing . the price shall include all the necessary modifications like additional wire etc.	Pcs	1.00		
13.0	Corridor 1				
13.1	Finishing				
13.1.1	<p>Apply three coats synthetic white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	71.58		

Item No.	Description	Unit	Qty	Unit Price	Total cost
13.1.2	<p>PVC Floor Tiles</p> <p>Removal of existing floor tiles Existing flooring shall be removed completely, including complete removal of existing tiles, grout, mastic, adhesives, nails or other fasteners or materials used to secure the flooring or skirting in place. The area shall be thoroughly cleaned of all debris and dust prior to restoring appropriate condition preparatory to installation of new flooring material.</p> <p>Construct new PVC tiles Supply and fix 2 mm thick PVC floor tiles with appropriate colors as provided by the sample. PVC tiles shall be smooth surface, straight grain, manufactured from vinyl resin asbestos fiber fillers, pigments and plasticizers resisting to a maximum sub-floor temperature of 27 degrees centigrade. The tiles shall be resistant to household oil and acids.</p>	m ²	43.66		
13.1.3	Modification of partition wall all the windows will be closed or hidden from both sides as per client's representative specification and design proposal	Pcs	2.00		
13.2	Electrical				
13.2.1	<p>Light Lamps</p> <p>Removal of existing fluorescent lamps and restore with warm light lamps</p>	Pcs	20.00		
14.0	Corridor 2				
14.1	Finishing				

Item No.	Description	Unit	Qty	Unit Price	Total cost
14.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	20.62		

Item No.	Description	Unit	Qty	Unit Price	Total cost
14.1.2	<p>Apply three coats plastic emulsion white paint to all External wall surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	11.78		

Item No.	Description	Unit	Qty	Unit Price	Total cost
14.1.3	<p>Apply three coats plastic emulsion white paint to all Ceiling surface</p> <p>Protection of areas and spaces not to be painted Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	7.34		
15.0	Store				
15.1	Metal Work				
15.1.1	<p>Provide metal selves</p> <p style="text-align: right;">Shelve</p> <p>dimensions are as specified on the drawing and before installation shop drawings should be submitted and approved by client's representative</p>	Pcs	1.00		
15.2	Finishing				

Item No.	Description	Unit	Qty	Unit Price	Total cost
15.2.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	5.33		
15.3	Demolishing Work				
15.3.1	<p>Demolish the Fixtures</p> <p>Remove the existing hand wash basin ,Toilet seats, and mirrors and others.</p> <p>shall be removed without damaging the adjacent walls, floors or other constructed elements that are to remain. Any damage caused shall be restored to previous or better condition. The Contractor shall disconnect service to plumbing or electrical fixtures prior to removal. Care shall be taken to assure no damage to connections, valves, drains, traps, sockets, switches, connection boxes, wiring or other elements such fixtures are to be disconnected from. Any damaged elements shall be replaced with similar or better components at the Contractor's expense.</p>	Pcs	3.00		
16.0	Sitting Area				
16.1	Finishing				

Item No.	Description	Unit	Qty	Unit Price	Total cost
16.1.1	<p>Apply three coats plastic emulsion white paint to all internal wall surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	14.31		
17.0	Grill Door				
17.1	Finishing				
17.1.1	<p>Apply three coats metal gray paint to all surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	16.41		

Item No.	Description	Unit	Qty	Unit Price	Total cost
18.0	External Grade Beam (Meeting room 2)				
	Finishing				
	<p>Apply three coats Cementations paint to all external surface</p> <p>Protection of areas and spaces not to be painted</p> <p>Prior to surface preparation and coating applications, remove, mask, or otherwise protect, hardware, hardware accessories, lighting fixtures, private property and other such items not to be coated that are in contact with surfaces to be coated. Following completion of painting, workmen skilled in the trades involved shall reinstall removed items. Restore surfaces contaminated by coating materials, to original condition, remove all masking and adhesive from masking materials, and repair damaged items.</p> <p>Surface Preparation</p> <p>shall be clean and free from loose matter. Remove loose dirt and dust by brushing with a soft brush, rubbing with a dry cloth, or vacuum-cleaning prior to application of the first coat material. A damp cloth or sponge may be used if paint will be water-based. Repair of Minor Defects: Prior to painting, repair joints, cracks, holes, surface irregularities, and other minor defects with patching plaster or spackling compound and sand smooth.</p>	m ²	8.43		
18.0	Cart away				
18.1	Wanted Materials All salvageable materials shall be protected from damage and promptly be handed over to the Client. The Contractor shall coordinate with the client representative for safe storage or removal of the salvageable items from the site where needed.	Lump sum			
18.2	Unwanted Materials Remove demolition waste materials from Project site. Do not allow demolished materials to accumulate on-site.	Lump sum			

Mekdelawit Hailu
Head. Procurment Unit a.i.
 January 28, 2020

Annex 2

FORM FOR SUBMITTING SUPPLIER'S QUOTATION

(This Form must be submitted only using the Supplier's Official Letterhead/Stationer)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to complete the civil works in conformity with the specification and requirements of UNDP as per RFQ Reference No. ETH1231

TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements

Please refer to BoQ in excel format – the companies must submit 1) copy of the BoQ in PDF copy fully signed and authorized and one copy in Excel file. In case there is a difference between excel and PDF version, the unit cost in PDF version shall prevail.

TABLE 3: Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Confirmation that the works will carry out line with specification outlined in Annex - 1			
Completion timeline 25 days			
Validity of Quotation 120 Days			
Defect Liability Warranty (6 months)			
All Provisions of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms, and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]



Annex – 3 Model Contract For Works & General Conditions of Contract for Civil Works

General Conditions of Contract for Civil Works

MODEL CONTRACT FOR WORKS

Date _____

Dear Sir/Madam,

Ref.: ____/____/____[INSERT PROJECT NUMBER AND TITLE]

The United Nations Development Programme (hereinafter referred to as "UNDP"), wishes to engage your company, duly incorporated under the Laws of _____ [INSERT NAME OF THE COUNTRY] (hereinafter referred to as the "Contractor") in order to perform _____ [INSERT SUMMARY DESCRIPTION OF THE WORKS] (hereinafter referred to as the "Works"), in accordance with the following Contract:

1.Contract Documents

- 1.1 This Contract is subject to the UNDP General Conditions for Civil Works, _____ [INSERT REVISION NUMBER AND DATE FROM THE CONTRACTS DOCUMENTS LIBRARY], attached hereto as Annex I. The provisions of such Annex shall control the interpretation of this Contract and in no way shall be deemed to have been derogated by the contents of this letter and any other Annexes, unless otherwise expressly stated under section 4 of this letter, entitled "Special Conditions".
- 1.2 The Contractor and UNDP also agree to be bound by the provisions contained in the following documents, which shall take precedence over one another in case of conflict in the following order:
 - a) this letter;
 - b) the Technical Specifications and Drawings [ref.dated.....], attached hereto as Annex II;
 - c) the Contractor's Tender _____ [IF THE CONTRACT IS ON THE BASIS OF UNIT PRICE, INSERT: including the Priced Bill of Quantities] [ref....., dated], as clarified by

the agreed minutes of the negotiation meeting¹ [dated.....], not attached hereto but known to and in the possession of both parties.

- 1.3 All the above shall form the Contract between the Contractor and UNDP, superseding the contents of any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Contract.

[INSERT NAME AND ADDRESS OF THE CONTRACTOR]

2. Obligations of the Contractor

- 2.1 The Contractor shall commence work within ____ [INSERT NUMBER OF DAYS] days from the date on which he shall have been given access to the Site and received the notice to commence from the Engineer, and shall perform and substantially complete the Works by .././.... [INSERT DATE], in accordance with the Contract. The Contractor shall provide all materials, supplies, labour and other services necessary to that end.
- 2.2 The Contractor shall submit to the Engineer the Programme of Work referred to in Clause 13 of the General Conditions by .././.... [INSERT DATE].
- 2.3 The Contractor represents and warrants the accuracy of any information or data provided to UNDP for the purpose of entering into this Contract, as well as the quality of the Works foreseen under this Contract in accordance with the highest industrial and professional standards.

3. Price and Payment

- 3.1 In full consideration of the complete and satisfactory performance of the Works under this Contract, UNDP shall pay the Contractor a fixed contract price of _____ [INSERT CURRENCY & AMOUNT IN FIGURES AND WORDS].
- 3.2 The price of this Contract is not subject to any adjustment or revision because of price or currency fluctuations or the actual costs incurred by the Contractor in the performance of the Contract.
- 3.3 Invoices shall be submitted by the Contractor to the Engineer upon achievement of the corresponding milestones and for the following amounts:

<u>MILESTONE</u>	<u>AMOUNT</u>	<u>DATE</u>
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Upon signature of

¹ If there are updates to the technical proposal or correspondence exchanged in clarification of certain aspects, reference them too, provided that they are acceptable to UNDP. Otherwise, aspects which resolution is pending should be dealt with in this letter itself or in the Technical Specifications/Drawings, as appropriate.

Contract/./....
....././....

Upon substantial completion of Works/./....
Upon final completion of Works/./....

4. **Special conditions**

4.1 The advance payment to be made upon signature of the contract by both parties is contingent upon receipt and acceptance by UNDP of a bank guarantee ²for the full amount of the advance payment issued by a Bank and in a form acceptable to UNDP.³

4.2 The amounts of the payments referred to under section 3.6 above shall be subject to a deduction of _____ **[INSERT PERCENTAGE OF TOTAL CONTRACT PRICE THAT THE ADVANCE REPRESENTS]** % (... percent) of the amount accepted for payment until the cumulative amount of the deductions so effected shall equal the amount of the advance payment.⁴ Should the cumulative amount of the deductions so made be lower than the amount of the advance payment after the date of substantial completion of the Works, UNDP may deduct the amount equal to the difference between the advance payment and the cumulative deductions from the payments due after substantial completion or may recover such amount from the bank guarantee referred to in 4.1 above.

4.3 The Performance **[SELECT BOND/GUARANTEE]** referred to in Clause 10 of the General Conditions shall be submitted by the Contractor for an amount of _____ **[INSERT - PERCENTAGE OF THE TOTAL]**

ESTIMATED OR FIXED PRICE OF THE CONTRACT IN THE CASE OF A GUARANTEE AND 30% IN THE CASE OF A BOND].⁵

4.4 ***[THE USE OF THIS CLAUSE REQUIRES APPROVAL BY THE PROJECT DIRECTOR/UNDP PROGRAMME OFFICER]*** The Contractor may submit invoices for materials and plant stored at the Site, provided they are necessary and adequate for the performance of the Works and they are protected from weather conditions and duly insured as per the instructions of the Engineer.

² If the legislation of the Country of the Contractor forbids the use of bank guarantees, a bond may be accepted.

³ This clause must be used when an advance payment of \$50,000 or more is granted to the Consultant..

⁴ This clause must be used when an advance payment is granted (whatever the amount) in a cost reimbursement contract.

⁵ The reason for the distinction between a 10% bank guarantee and a 30% performance bond is that bank guarantees are generally unconditional and can be called directly without proof of nonperformance, whereas most performance bonds are conditional and require some proof of nonperformance. There are usually additional costs and time delays incurred with cashing a performance bond and so a higher percentage is requested to cover the extra work involved. Some banks outside of the U.S. may call certain guarantee instruments, "performance bonds or guarantees" although they may only be conditional guarantees. It is important to review the text of the instrument to determine whether it is a conditional or unconditional guarantee.

4.5 The liability insurance referred to in Clause 23 of the General Conditions shall be taken out by the Contractor for an amount of.....**[CONSULT THE ENGINEER FOR APPROPRIATE AMOUNT]**.

4.6 According to Clause 45 of the General Conditions, the liquidated damages for delay shall be ____ **[INSERT PERCENTAGE]** of the price of the Contract per week of delay, up to a maximum of 10% of the final price of the Contract.

5. Submission of invoices

5.1 One original and one copy of every invoice shall be submitted by mail by the Contractor for each payment under the Contract to the Engineer's address specified in clause 8.2.

5.2 Invoices submitted by fax shall not be accepted by UNDP.

6. Time and manner of payment

6.1 Invoices shall be paid within thirty (30) days of the date of their receipt and acceptance by UNDP.

6.2 All payments shall be made by UNDP to the following Bank account of the Contractor:

_____ **[NAME OF THE BANK]**
_____ **[ACCOUNT NUMBER]**
_____ **[ADDRESS OF THE BANK]**

7. Modifications

7.1 Any modification to this Contract shall require an amendment in writing between both parties duly signed by the authorized representatives of the Contractor and UNDP.

8. Notifications

8.1 For the purpose of notifications under the Contract, the addresses of UNDP and the Contractor are as follows:

For the UNDP:

_____ **[INSERT NAME OF RR OR DIVISION**

CHIEF]

Chief

United Nations Development Programme

Ref. ____/____/____ **[INSERT CONTRACT REFERENCE & NUMBER]**

Telex: _____

Fax: _____

Cable: _____

For the Contractor:

[Insert Name, Address and Telex,
Fax and Cable Numbers]

8.2 For the purposes of communications with the Engineer, the address of the Engineer shall be as follows:

[Insert Name, Address and Telex,
Fax and Cable Numbers of the Engineer]

OR

8.2 UNDP shall communicate as soon as possible to the Contractor after the signature of the Contract, the address of the Engineer for the purposes of communication with the Engineer under the Contract.

If the above terms and conditions meet with your agreement as typed in this letter and in the Contract Documents, please initial every page of this letter and its attachments and return to this office one original of this Contract, duly signed and dated.

Yours sincerely,

[INSERT NAME OF RR or Bureau/Division Director]

For [Insert name of the company/organization]

Agreed and Accepted:

Signature _____

Name _____

Title _____

Date _____

ANNEX I

UNDP GENERAL CONDITIONS OF CONTRACT FOR WORKS

https://procurement-notice.undp.org/view_file.cfm?doc_id=193707