



REQUEST FOR QUOTATION (RFQ) (Goods)

	DATE: February 13, 2020
	REFERENCE: RFQ/01/2020 – Neonatal Eqt.

Dear Sir / Madam:

We kindly request you to submit your quotation for the **Supply and Delivery of Neonatology equipment**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **March 3, 2020 23:59H Cabo Verde time** via ☒ *e-mail*, to the address below:

Attn: Operations Unit

Email Address: procurement.cv@cv.jo.un.org

Subject of email: **"Company's name, RFQ/01/2020 - Neonatal Eqt."**.

Quotations submitted by email must be limited to a maximum of 8 MB, virus-free and no more than 2 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2020]	<input checked="" type="checkbox"/> DAP - Praia
Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> UNDP

Exact Address/es of Delivery Location/s (identify all, if multiple)	Edifício das Nações Unidas Av. OUA, Achada Santo António, Prédio da Nações Unidas, Praia	
Distribution of shipping documents (<i>if using freight forwarder</i>)	Via email or Delivered to the UN office in Praia	
Latest Expected Delivery Date and Time	<input checked="" type="checkbox"/> 4 Weeks from the issuance of the Purchase Order (PO)	
Delivery Schedule	<input checked="" type="checkbox"/> Required	
Packing Requirements	As per International and National Standards for shipping of hospital equipment	
Mode of Transport	<input checked="" type="checkbox"/> AIR	<input type="checkbox"/> LAND
	<input type="checkbox"/> SEA	<input type="checkbox"/> OTHER <i>[pls. specify]</i>
Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollars <input checked="" type="checkbox"/> or any convertible currency; however local suppliers will be paid in local currency (CVE). Local suppliers who choose to submit offers in USD will be paid in local currency at the UN Exchange rate at the time of payment.	
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes	
After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 1 Year. <input checked="" type="checkbox"/> Technical Support <input checked="" type="checkbox"/> Bidder should provide contact details of local company who will provide after-sale services in Praia or provide another solution, and comprehensive plan for after –sales in case of absence of local representative.	
Deadline for the Submission of Quotation	On or Before Tuesday, March 03, 2020 and 23:59H Cabo Verde time	
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Portuguese <input checked="" type="checkbox"/> Bidders are requested to provide a detail description and technical brochures of the goods to be supplied.	
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users; <input checked="" type="checkbox"/> Quality Certificates (ISO, etc.);	

	<input checked="" type="checkbox"/> Latest Business Registration Certificate; <input checked="" type="checkbox"/> Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Product being supplied ; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	<input checked="" type="checkbox"/> Will not be imposed
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price ¹ <input checked="" type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions
UNDP will award to:	<input checked="" type="checkbox"/> One and only one supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
Contract General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions for contracts (goods and/or services) Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 20 days
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements

¹ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

Annexes to this RFQ ²	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions: http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ³	<i>Procurement Unit</i> Email : humanresources.cv@cv.jo.un.org Te.: +238 260 9600 Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

² Where the information is available in the web, a URL for the information may simply be provided.

³ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.




UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Salette Bettencourt
Officer in Charge
February 13, 2020

Technical Specifications

Items to be Supplied	Qty	Description / Specifications of Goods
1.Ventilator	2	<p>Ventilator Fabian Evolution nCPAP, including accessories</p>  <p>Ventilador Fabian Evolution nCPAP - Neonatal / Pediátrico Monitor tátil, policromático, com software em Português Autonomia mínima de 3 horas Ventilação Invasiva, SIPPV, SIMV, PS, com Volume Garantido, e CPAP Não Invasiva, nCPAP e duoPAP Infant Flow Curvas Pressão, Fluxo e Volume e Laçadas Alarmes com autoconfiguração, Flush de O₂ e modo de Standby Operating voltage: 220V</p>
2.Humidifier	2	<p>AIRcon Respiratory Humidifier</p>  <p>Humidificador AIRcon Monitor TFT policromático de 3,5" e redução automática de intensidade luminosa Temperaturas automáticas, para Ventilação Invasiva e Não Invasiva, teor de humidade regulável Temperatura manual regulável na câmara de humidificação e proximal ao paciente Regulação da temperatura, em 5 níveis, do ramo expiratório Alarme de nível de água baixo Operating voltage: 220V</p>
3.Compressor	2	<p>Medical Compressor DK50 DS including support for AIRcon Humidifier, and mobile rack cart SD 30.</p>  <p>Compressor de ar Ekom em suporte rodado Compressor de ar de 3,5 bar a 40 L/min Nível de ruído ≤ 49 dB Filtração do ar a 5 µm Suporte rodado de 4 rodas anti estáticas, 2 com travão Suporte para humidificador AIRcon</p>

4.List of Consumable Item/s	10 2 2 20 2	Sensor de fluxo Neonatal. Corpo de válvula expiratória. Diafragma de válvula expiratória. Circuito respiratório neonatal. Adaptador nCPAP.
5.Patient Monitor	2	<p>iMEC 8 Patient Monitor, including accessories</p> <div data-bbox="347 629 531 824" data-label="Image"> </div> <p>Monitor de paciente IMEC-8 Monitor Policromático de 8" com software em Português. Monitorização de ECG 3/5 leads, Respiração, Temperatura, NIBP (Pressão Arterial Não Invasiva), SPO2 (Oximetria Compatível com Nellcor), FC (Frequência Cardíaca) e Pulso. Algoritmo Neonatal e Análise de 23 tipos de Arritmias e Segmento ST. Bateria de lítio com autonomia de 2 horas de funcionamento.</p> <p>Operating voltage: 220V</p>


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Officer In Charge
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