

Minutes of the Pre-bid meeting held on February 16, 2020
RFP for Hiring a firm to study Financial Inclusion Landscaping of Bangladesh for Aspire to Innovate (a2i).

Date: February 18, 2020

Members attended the meeting:

Name	Designation
Shamsun Nahar Airin	Procurement Associate, UNDP
Md. Tohurul Hasan	Programme Manager, a2i
Nahid Nazim	Procurement Associate, a2i

With reference to the subject RFP issued on February 09, 2020, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	Is it possible to increase the proposal submission deadline?	No
2	Is it mandatory to fulfil the minimum eligibility criteria?	Yes.
3	Kindly mention, regarding the Supply side How many KII and FGD will be conducted by vendor?	There is no specific number. It will depend on vendor plan.
4	Kindly mention, is there any fixed no. of KII?	No. It will depend on vendor plan.
5	Does it require to engage all key personnel for entire 3 months?	Depends on the vendor plan to use his resources.
6	What will be the responsibility of Human Centered Design specialist?	As the vendor will propose some implementation strategy, the mentioned specialist can help to ensure the consumer perspective in the strategy.

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.