



*Empowered lives.  
Resilient nations.*

## REQUEST FOR QUOTATION (RFQ)

To: Interested Bidders	DATE: 18 February 2020
	Reference: RFQ/UNDP/CIWT/89094/017/2020 – <b>Mobilization for Repatriation Process on Indonesian Wildlife from Davao, Philippines to Tasikoki, North Sulawesi, Indonesia.</b>

Dear Sir / Madam:

We kindly request you to submit your quotation for **RFQ/UNDP/CIWT/89094/017/2020 – Mobilization for Repatriation Process on Indonesian Wildlife from Davao, Philippines to Tasikoki, North Sulawesi, Indonesia**, as detailed in Annex I of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex II.

Quotations may be submitted on or before **3 March 2020 at 17:00 hour (GMT +7)** via ☒ *e-mail* to the address below:

**United Nations Development Programme**  
Menara Thamrin Building, 7th Floor, Kav. 3, Jl. M.H. Thamrin, Jakarta 10250  
Ph: 6221-29802300  
Attn: Procurement Unit (Rida Dian Trisna/Abrilianny Lintang Kirana)

Email: [bids.id@undp.org](mailto:bids.id@undp.org)

Quotations submitted by email must be limited to a maximum of 10MB, virus-free and no more than four (5) email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned service/s:

Delivery Terms [INCOTERMS 2010] <i>(Pls. link this to price schedule)</i>	DAP
Customs clearance <sup>1</sup> , if needed, shall be done by:	<b>Ministry of Environment and Forestry of Republic of Indonesia</b> Gedung Manggala Wanabakti, Jalan Gatot Subroto RT 1/RW3, Senayan, Kota Jakarta Pusat, Daerah Khusus Ibukota Jakarta 10270, Indonesia
Exact Address/es of Pick Up and Delivery Location/s	<b><u>Pick up Location:</u></b> CROCODILE PARK Gadi Road, Talomo, Davao City, Davao del Sur, Philippines  Bidder to contact below PIC for pick up arrangement from Crocodile park, Davao City to St Anna port, Davao City: Mr. Geovani Mocodompis Consulate General of Republic Indonesia – Social & cultural consular Phone: +63 975 541 5542 / +62 917 150 0150  <b><u>Delivery Location:</u></b> TASIKOKI WILDLIFE RESCUE CENTRE Jl. Raya Tanjung Merah - Kema, Desa Watudambo, Jaga 10, Kauditan, Minahasa Utara, Sulawesi Utara, 95372, Indonesia  PIC: Mr. Dedi Candra Directorate of Biodiversity Conservation Email: ditkkh@gmail.com Phone: +62 812-8152-881
Latest Expected Delivery Date and Time <i>[if delivery time exceeds this, quote may be rejected by UNDP]</i>	As per Delivery Schedule attached
UNDP Preferred Freight Forwarder, if any	Will be determined by tender result

<sup>1</sup> Must be linked to INCO Terms chosen.

Packing Requirements	Cages has been provided. The animals must be located on the deck of the vessel and to be put in open air	
Delivery Schedule	Required	
Mode of Transport	<input type="checkbox"/> AIR <input checked="" type="checkbox"/> SEA	<input checked="" type="checkbox"/> LAND <input type="checkbox"/> OTHER
Value Added Tax on Price Quotation	Must be exclusive of VAT and other applicable indirect taxes	
Bidder Conference	Day/Date: Friday, 21 February 2020, Time : 13.30 hrs (GMT +7) Venue : UNDP Office, 7 <sup>th</sup> floor, Menara Thamrin Bldg, Jakarta. Room : Nias Meeting Room.	
Deadline for the Submission of Quotation	<b>3 March 2020 at 17.00 hour (GMT +7)</b>	
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex II, and in accordance with the list of requirements in Annex I; <input checked="" type="checkbox"/> Latest Business Registration Certificate; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;	
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 90 days  In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.	
Partial Quotes	Not permitted	
Payment Terms	<b>Payment Terms – After complete delivery 100%.</b> The payment will be processed within 15 working days after we receive Complete and Valid/ Correct the invoice and list supporting document. The document and supporting documents: 1. Invoice 2. Receipt 3. Copy of all document and documentation of the shipping 4. Shipping/ Transportation manifest 5. VAT Invoice with code 080 (If the vendor is PKP) 6. Additional 1 original copy of invoice (If transaction with FP 080 and need SKB PPN)	

Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions
UNDP will award to:	One and only one supplier
Type of Contract to be Signed	PO or Professional Contract Service
Conditions for Release of Payment	Written Acceptance of Services based on full compliance with RFQ requirements
Annexes to this RFQ	<input checked="" type="checkbox"/> Term of Reference (Annex I) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex II) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex III) <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>  Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contract General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions for contracts (goods and/or services) <input checked="" type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)  Applicable Terms and Conditions are available at <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
Contact Person for Inquiries (Written inquiries only by email)	Rida Dian Trisna/Abriliany Lintang Kirana <i>Procurement Unit</i> Rida.trisna@undp.org cc. abriliany.kirana@undp.org  Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the service in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

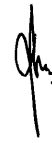
Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>.

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : [http://www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)

Thank you and we look forward to receiving your quotation.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'M. Kurnia', with a stylized flourish at the end.

***Martin Stephanus Kurnia***  
*Procurement Analyst*

## **Annex I**

### **Term of Reference**

#### **Mobilization for Repatriation Process on Indonesian Wildlife from Davao, Philippines to Tasikoki, North Sulawesi, Indonesia.**

##### **1. BACKGROUND**

The illegal trade in fauna and flora (other than fisheries and timber) has been estimated by different sources to be worth US\$ 7-23 billion dollars annually and US\$ 2.5 billion in East Asia and the Pacific alone. This trade has already caused the decline and local extinction of many species across SE Asia, including those inside protected areas. Much of the trade is highly organized, benefits a relatively small criminal fraternity, whilst depriving developing economies of billions of dollars in lost revenues and development opportunities. Within Southeast Asia, a significant amount of this trade starts from Indonesia, one of the world's top 10 'megadiverse' countries and the largest supplier of wildlife products in Asia, both 'legal' and illegal. Illegal wildlife trade is the preeminent threat to Sumatran Rhinoceros (Critically Endangered; population 100-120 individuals), Sumatran Tigers (Critically Endangered; 650 individuals), Asian Elephants (Endangered) and Sunda Pangolin (Critically Endangered).

Indonesia is also becoming an important transit point for the illegal wildlife trade from Africa to East Asia, such as African Ivory[1]. The consequence of the unsustainable trade is a massive threat to globally important wildlife. The value of the illegal trade in Indonesia alone is estimated at up to US\$ 1 billion per year. Factoring in the unsustainable legal trade, the value rockets, translating into an enormous economic, environmental, and social loss.

They are 128 animals, mostly birds, that were smuggled to the Philippines in 2018. All of the animals are from east Indonesia. After the issuance a court order from The government of the Philippines, Now Indonesian Government through the Ministry of Environment and Forestry, is willing to repatriate them from Davao, Philippines, back to Indonesia. CIWT Project is Supporting this repatriation effort.

##### **2. OBJECTIVE**

The objective of the activity is to Process transportation for transfer wildlife from Philippines to Indonesia. Charter 1 (one) exclusive boat, to mobilize 120 animals (Wildlife).

Door to door Handling

From: **Crocodile Park**

Gadi Road, Talomo, Davao City, Davao del Sur, Philippines

To: **Tasikoki Wildlife Rescue Centre.**

Address:

Jl. Raya Tanjung Merah - Kema, Desa Watudambo, Jaga 10, Kauditan, Minahasa Utara, Sulawesi Utara, 95372, Indonesia

### 3. SCOPE OF WORK REQUIRED TO BIDDER

- a. To facilitate transportation including Trucking in Davao (Including Crew, Ground Handling, Fuel, Oil, Lubes), Rent of Vessel (Including Crew, Ground Handling, Fuel, Oil, Lubes), Trucking in Bitung (Including Crew, Ground Handling, Fuel, Oil, Lubes) from Crocodile Park, Davao City, The Philippines to Tasikoki Wildlife Rescue, North Sulawesi, Indonesia
- b. To facilitate and provide accommodation for the Doctor and animal care unit along the journey of shipment.
- c. Provide necessary meals and drink for the animals. (List attached).

### 4. RESPONSIBILITY OF THE PROJECT

The Export permit from the Philippines, Import from Bea Cukai in Bitung, North Sulawesi, Indonesia, Health Certificate, Quarantine Permit has been handled by the Ministry of Environment and Forestry of the Republic of Indonesia.

### 5. ESTIMATE VESSEL DEPARTURE FROM DAVAO

Date : 27 March 2020  
Location : Crocodile Park, Davao City to St. Anna Port - Davao City, Philippines to Bitung Port, North Sulawesi to Tasikoki Wildlife Rescue Center, North Sulawesi, Indonesia  
Travel Time : 2 days, 2 nights

### 6. WEIGHT & DIMENTION

#### a. Cage and the animals

Total Volume : 35 M3  
Total Weight (Cage) : 900 KG  
Total Estimation (Cage and the animals inside): 1200 KG

The animal will be carried by Cage. The cage is already provided.  
The dimension of cages:

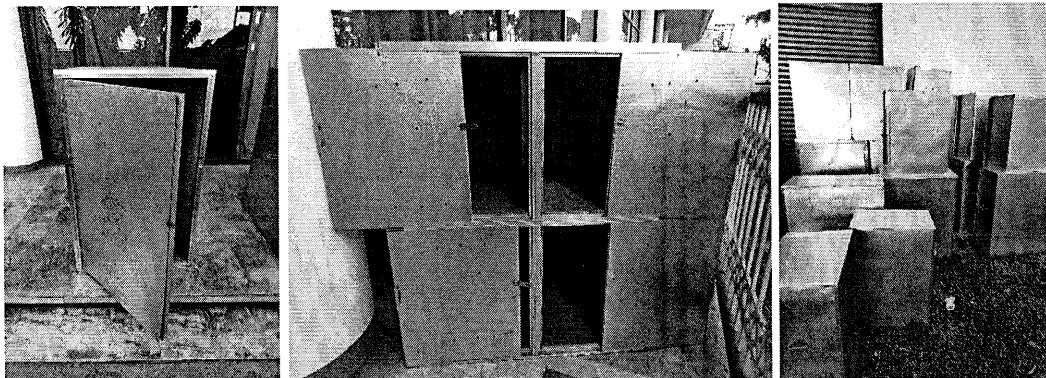
1. Length: 80cm, Width 80cm dan Tall 125cm → 8 Pcs
2. Length 80cm, Width 40 cm, Tall 100 cm → 17 Pcs
3. Length 60cm, Width 40cm, Tall 80cm → 21 Pcs
4. Length 80cm, Width 40 cm, Tall 100 cm → 4 Pcs
5. Length 100cm, Width 40cm, Tall 40 cm → 9 Pcs

***Total 59 Cages***



Material of cage: Alumunium Coated Wood

Picture of cage:



List of the animals :

PHIILIPPINES			
	BIRD		
1	Yellow faced Myna	<i>Mino dumintii</i>	2
2	Large Fig-Parrot	<i>Psittaculirostris desmarestii</i>	1
3	Black lory	<i>Chalcopsitta atra</i>	3
4	Coconut lorikeet	<i>Trichoglossus haematodus</i>	1
5	Black Palm Cockatoo	<i>Probosciger aterrimus</i>	14
6	Cassowary	<i>Casuarius sp</i>	4
7	Sulphur-crested Cockatoo	<i>Cacatua galerita</i>	55
8	Red and Blue Lory	<i>Eos bornea</i>	4
9	Papuan hornbill	<i>Rhytceros plicatus</i>	7
10	Pinon's Imperial Pigeon	<i>Ducula pinon</i>	1
11	Victoria Crowned- Pigeon	<i>Goura victoria</i>	0
12	Pesquet's Parrot	<i>Psittrichas fulgidus</i>	1
13	Eclectus Parrot	<i>Eclectus roratus</i>	7
14	Long-crested Myna	<i>Basilornis corythaix</i>	2
15	Black-capped lory	<i>Lorius lory</i>	4
16	Dusky Lory	<i>Pseudeos fuscata</i>	1
SUB TOTAL BURUNG			107
	MAMMAL		
1	White-striped Dorcopsis	<i>Dorcopsis hageni</i>	4
2	Western Long-beaked Echida	<i>Zaglossus brujinii</i>	0
SUB TOTAL MAMMAL			4
	REPTILE		
1	Blue-tongued Skink	<i>Tiliqua gigas</i>	5

2	Rainer Gunther Tree Monitor	<i>Varanus rainerguentheri</i>	2
3	Blue Tree Monitor	<i>Varanus macrae</i>	2
SUB TOTAL REPTILE			9
TOTAL			120

**b. Food and Drinks for Animal**

Bidder must provide **a regular food** and drinks for the animal as listed below:

Drink: Fresh Water

SPECIES NAME	jumlah	Form	Corn	Guava	Banana	Papaya	Carrot	Sun Beans	Peanuts	ALMOND	Green Vegetables	Long Beans	Insect (Cricket)	Hongkong Catterpillar
			Kg	Kg	Kg	Kg	Kg	Kg	Kg	Kg	Kg	Kg	Each	Kg
<i>Psittaculirostris desmarestii</i>	2	Porridge/ using blender	1	1	0.2	0.5						0.2		
<i>Chalcopsitta atra</i>	4		2	1	0.2	1						0.4		
<i>Eos histrio</i>	4		2	1	0.2	1						0.4		
<i>Trichoglossus haematodus</i>	1		1	1	0.2	0.2						0.2		
<i>Lorius lory</i>	11		6	1	1	5						1.1		
<i>Pseudeas fuscata</i>	1		1	1	0.2	0.2						0.1		
<i>Probosciger aterrimus</i>	14	Cut into pieces	28	1	14	7	7	14	14	7		1.4		
<i>Cacatua galerita</i>	56	Cut into pieces	56	1	10	10		11	11			5.6		
<i>Eclectus roratus</i>	9	Cut into pieces	9	1	1	1		5	5			0.9		
<i>Casuarius casuarius</i>	4	Cut into pieces	8	1	1	1	4	4	4			0.4		
<i>Rhyticeros plicatus</i>	7	Cut into pieces				1						0.7		
<i>Ducula pinon</i>	1	Cut into pieces	1	1	0.2	0.2						0.1		
<i>Psitttrichas fulgidus</i>	1	Cut into pieces	2	1	0.2	0.2						0.1		
<i>Basilornis corythaix</i>	2	Cut into pieces		1	0.4	0.2						0.2		
<i>Mino dumontii</i>	2	Cut into pieces		1	0.4	0.2						0.2		
<i>Dorcopsis hageni</i>	4	Cut into pieces	2	2	2	2	2				2	2		
<i>Tiliqua scincoides</i>	5												50 each	0.5
<i>Varanus rainerguentheri</i>	2												50 each	0.2
<i>Varanus macraei</i>	2												50 each	0.2
	132		119	16	31.2	30.7	13	34	34	7	2	14	0	0.9

**c. Veteranian (Doctor) and 2 Animal Care Persons.**

The doctor and both 2 Animal Care, are personnel from the Ministry of Environment of Forestry, They will fly to Davao prior the shipping and will accompany the animals along the journey to Tasikoki, North Sulawesi. They will take care & accompany the birds from Davao until Tasikoki, Wildlife Rescue Center

Please provide: Accomodation while shipping.

Note: Their travel expenses from Jakarta to Davao, and from Tasikoki to Jakarta will be provided by the Ministry of Environment and Forestry. Republic of Indonesia

**7. SHIPPING INFORMATION**

Exporter: Departement of Environment and Natural Resources, Biodiversity Management Bureau (Republic of The Phillipines)

Importer: Ministry of Environment and Forestry, Republic of Indonesia.

## Annex II

### FORM FOR SUBMITTING SUPPLIER'S QUOTATION

*(This form must be submitted only using the Supplier's Official Letterhead/stationery)*

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ/UNDP/CIWT/89094/017/2020 - Mobilization for Repatriation Process on Indonesian Wildlife from Davao, Philippines to Tasikoki, North Sulawesi, Indonesia.**

**TABLE 1: Offer to Supply Services Compliant with Technical Specifications and Requirements**

NO	Description	Qty	Unit/measure	Unit Price (IDR)	Total Price (IDR)
<b>A. Land transportation and Sea Freight to Carry from Crocodile Park, Davao, Philippines to Tasikoki, North Minahasa, Indonesia</b>					
1	Trucking in Davao (Including Crew, Ground Handling, Fuel, Oil, Lubes)				
2	Rent of Vessel (Including Crew, Ground Handling, Fuel, Oil, Lubes)				
3	Trucking in Bitung (Including Crew, Ground Handling, Fuel, Oil, Lubes)				
<b>B. Food and drinks for Animals</b>					
1	Corn	119 KG			
2	Guava	16 KG			
3	Banana	31,2 KG			
4	Papaya	30.7 KG			
5	Carrot	13 KG			
6	Sun Beans	34 KG			
7	Peanuts	34 KG			
8	ALMOND	7 KG			
9	Green Vegetables, any	2 KG			
10	Long Beans	14 KG			
11	Insect (Cricket)	90 KG			
12	Hongkong Catterpillar	0.9 Kg			
<b>C. Accommodation for 1 Veteranian (Doctor) and 2 Animal Care persons</b>					
1	Accommodation in vessel				
2	Any other cost (please specify)				
	<b>TOTAL PRICE OF SERVICES</b>				
	<b>Add: Cost of Transportation</b>				

	<b>Add: Cost of Insurance</b>		
	<b>Add: Cost of Other charges (Please specify)</b>		
	<b>Total Final and All-Inclusive Price Quotation</b>		

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

Other Information pertaining to our Quotation are as follows :	Your Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time – Estimate Vessel Departure on 27 March 2020, Location : Crocodile Park, Davao City to St. Anna Port - Davao City, Philippines to Bitung Port, North Sulawesi to Tasikoki Wildlife Rescue Center, North Sulawesi, Indonesia. Travel Time: 2 days, 2 nights			
Validity of Quotation – 90 days			
All Provision of the UNDP General Terms and Conditions			
<b>Payment Terms- After complete delivery 100%.</b> The payment will be processed within 15 working days after we receive Complete and Valid/ Correct the invoice and list supporting document. The document and supporting documents: 1. Invoice 2. Receipt 3. Copy of all document and documentation of the shipping 4. Shipping/ Transportation manifest 5. VAT Invoice with code 080 (If the vendor is PKP) 6. Additional 1 original copy of invoice (If transaction with FP 080 and need SKB PPN			
Contact Person	Name : Phone No : Email :		

All the other information that we have not provided automatically implies our full compliance with the requirements, terms and confitions of the RFQ.

*[Name and Signature of the Supplier's Authorized Person]*  
*[Designation]*  
*[Date]*