

**Pre-Bid Meeting: Minutes of Meeting  
Request for Proposal (RFP)**

**Safe Collection, Handling and Transportation of Persistent Organic Pollutants (POPs) Pesticides in  
Pakistan**

**Ref: UNDP-RFP-2020-038  
Held on: 19<sup>th</sup> February 2020  
Venue: UNDP Country Office Islamabad**

The Pre-Proposal Meeting was organized by UNDP for the subject Request for Proposal, Following members presented UNDP in the Pre-Proposal meeting:

1. Mr. Aman Qureshi, National Technical Advisor, POP Project.
2. Mr. Usman Manzoor, Programme Officer.
3. Mr. Muhammad Tahir ul Islam, Procurement Officer, UNDP-Country Office.

During Pre-Proposal meeting following major Questions were raised by bidders. Point wise reply of these Questions are given below for information of vendors.

1- Whose property will empty containers be after the POPs have reached their destination? Will they be returned to transporting company?

Ans: The disposal company site location in Karachi.

2- Who will treat/dispose off the empty and waste containers used for shipping the POPs?

Ans: The disposal company is responsible to dispose-off the containers.

3- Will the receiving stations in Karachi / Sheikhpura have tanks for storage of these POPs where they can be emptied and taken back to other cities for further re-collection?

Ans: The containers will not be emptied and shall be handed over for disposal.

4- **Validity Period (Page 8):** Is there any upper limit to this time for exceptional circumstances?

Ans: The Price validity period will be as per RFP however, if there will be requirement of extension in Price validity, Procurement unit may contact bidder for extension in price validity.

5- **Insurance Bond (page 20):** Is this the same as performance security?

Ans: Yes, Performance Security will be submitted in shape of Insurance Bond from A Rated insurance company.

6- **Only one service provider (page 13)**

Ans: Yes contract will be issued to only one (01) service provider.

7- **Deliverables (page 30, 2.):** Is JV or MOU etc. possible for an organization for meeting provincial EPAs NOC requirements?

Yes., JV may be allowed.

- 8- **Under Objectives (page 23, point 2):** Are we supposed to provide boarding/lodging/ transport services to UNDP designated person for inspection for fulfilling this requirement?
- Ans: No. this is not required.
- 9- **Under Objectives (page 23, point 5 - line 4):** What is meant by “provide direct oversight” – How exactly, is it by facilitating UNDP designated person? And if yes, the how?
- Ans: UNDP will carry out the monitoring themselves. The company will only facilitate.
- 10- **Scope of work (page 25, point k.: provide temporary storage):** Are we also supposed to provide temporary storage too? If yes, then where are we supposed to mention its costs?
- Ans: Depends on the company methodology. It is otherwise not required. If the company store the material, they will be responsible for safety precautions.
- 11- **Scope of work (page 25, point n.: unknown chemicals):** How extensive tests are required as per section 5.2 Part B? Are there any approved labs and procedures for it? How many of the containers at the listed 57 sites have these unknown chemicals? Do these contaminated materials include soils too?
- Ans: These chemicals are already tested so no need to test them again.
- 12- **Under Quantities of POPs wastes to be disposed off (page 26, 4.2: temporarily stored):** Who owns these storage sites? Are we supposed to store the POPs? Whose site is meant here by “offeror’s site”? By what percentage is this waste expected to increase?
- Ans: The quantity of waste in as mentioned in the RFP. These are mostly lying in the govt. warehouses.
- 13- **5.1 Part A ; Project Preparation (page 27, point 5. a. certificates for containers):** Who will issue these certificates, is there any approved list of vendors?
- Ans: Local govt authority or concerned EPA’s.
- 14- **5.2.2; Appropriate escorts (page 28, b.):** Does appropriate escort mean private security/ law enforcement? Is it necessary to have an escort for every consignment?
- Ans: No, this refers to the backup vehicle in case the main transport vehicle face an accident.
- 15- **5.2.2; Offeror (page 28, c.):** By offeror, is it meant us or the organization incinerating?
- Ans: The bidder.
- 16- **5.3 Part C (page 29, e. iii):** Bill of landing? Which authority provides it?
- Ans: Relates to safety precautions only.
- 17- **5.3.2 Transport to final destination point (page 30, a.)** What about POPs lost into soil at stockpile location due to fragility of container prior to our contract? Are we supposed to pick the already spilled POPs or just collect the one present inside container?
- Ans: Just cater for the material that is visible and do not handle the material in a manner that some portion of it is left behind. However, the material absorbed in the soil, if not visible is not supposed to be transported.

18- **Deliverables (page 30, performance of the tests):** Are we the ones supposed to carry out these tests?

Ans: No.

19- **Deliverables (page 30, 4.):** What if the leaky containers have resulted in less than 286 Metric Tons of material left there, how could we then meet this condition? As per page5. Para 1, line 5-6, the stockpiles were already leaking when UNDP team compiled the data for NIP 2019.

Ans: The actual weight will be carried out at the disposal site and accordingly billed. 286 MT is as per the latest

**UNDP Representative:**



**Muhammad Tahir ul Islam**  
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