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BIDDER'S CONFERENCE – MINUTES OF MEETING, Q&A & Amendment

RFQ/UNDP/CIWT/89094/017/2020

Assignment Name:

Mobilization for Repatriation Process on Indonesian Wildlife from Davao, Philippines to Tasikoki, North Sulawesi, Indonesia.

Date and Time:

21 Feb 2020 at 1330hrs (Nias meeting room, Menara Thamrin Building 7th floor)

Closing Date:

03 March 2020 at 1700hour (Jakarta Local Time, GMT+7)

TO ALL INTERESTED BIDDERS

Introduction and Guidance		
Information		<p>Bid Conference was opened with following agenda:</p> <ol style="list-style-type: none">1. Explanation on RFQ document – administrative issue (closing date, submission & method, delivery place for submitting offer, contract award, etc.).2. Explanation on the Data Sheet3. Explanation on the Term of Reference (TOR).4. Explanation on the Submission Forms5. Q & A (going through all sessions) <p><i>*Bidders were encouraged to carefully read the RFQ document before preparing the offer and to check regularly UNDP website for any update/amendment to this tender document</i></p>
Q&A session is incorporated into the below minutes		
1.	Q	Who will process SKB PPN & Faktur Pajak 080?
	A	UNDP
2.	Q	Terms of Reference page 8; can the port in North Sulawesi, Indonesia change to Manado Port instead of Bitung Port?
	A	No
3.	Q	Annex II – Form for submitting supplier's quotation;

		<p>A) Terms of Reference; charter 1 exclusive boat/vessel (page 7); is that mean exclusively booked for the repatriated animals only? No other cargo can be transport with the same boat/vessel?</p> <p>B) Cost of Insurance; what if we do not cover the insurance?</p>
	A	<p>A) <i>The Ship from Davao to Tasikoki is exclusive only for living animal that is being repatriated. No other living animal allowed. It is allowed to bring other non dangerous goods on the ship but UNDP is not responsible for the legal or other aspect of it, whatsoever</i></p> <p>B) There is no need to cover insurance for the animal. The doctor and animal care will process insurance by themselves.</p>
Amendment to the RFQ	1	<p>Annex 1 – Terms of Reference; Page 8 – Scope of work required to bidder;</p> <p>a. To facilitate transportation including Trucking in Davao (Including Crew, Ground Handling, Fuel, Oil, Lubes), Rent of Vessel (Including Crew, Ground Handling, Fuel, Oil, Lubes), Trucking in Bitung (Including Crew, Ground Handling, Fuel, Oil, Lubes) from Crocodile Park, Davao City, The Philippines to Tasikoki Wildlife Rescue, North Sulawesi, Indonesia.</p> <p>b. The Ship from Davao to Tasikoki is exclusive only for living animal that is being repatriated. No other living animal allowed. It is allowed to bring other non-dangerous goods on the ship but UNDP is not responsible for the legal or other aspect of it, whatsoever.</p> <p>c. To facilitate and provide accommodation, meals & drinks for the Doctor and animal care unit along the journey of shipment.</p> <p>d. Provide necessary meals and drink for the animals. (List attached).</p>

- ❖ Revision of Annex II – Form for submitting supplier’s quotation is available in new document

Jakarta, 24 Feb 2020