

Request for Information for
Procurement of Gender-based Climate Resilience Baseline
Enabling Gender-Responsive Disaster Recovery, Climate and
Environmental Resilience in the Caribbean (EnGenDER) for
UNDP Barbados and the OECS

Reference No. BBRFI95748

General information

Type of notice: Request for Information (RFI)

Registration level: Basic

Title: Procurement of consultancy services for the completion of in-depth baseline assessment of gender and climate change policy and programming in 9 countries for the EnGenDER Project.

UN organization: United Nations Development Programme Barbados and the OECS

Description

It is the intention of the United Nations Development Programme (UNDP), Barbados and the Organisation of Eastern Caribbean States (OECS) to launch a Request for Proposal (RFP) resulting in an award of one or more contracts; subject to the outcome of this Request for Information (RFI). Therefore, specialized Firms/Entities are encouraged to fill in the attached **Questionnaire**, which will provide UNDP with a better understanding of the relevant market, pre-qualification criteria and level of interest in participating in the bidding process. Please note that any answers you give will assist UNDP in obtaining the required information on the relevant market, qualification criteria and assist UNDP in the final draft of the RFP according to the given responses.

It should be noted that any information provided in this marked research will be treated as confidential information that will be used for UNDP's internal evaluation purposes of the related market only. Please also note that the provided information does not in any way qualify or disqualify a company to participate in the subsequent tender process.

Background on the Project

The United Nations Development Programme (UNDP) is the UN's Global Development Network, advocating for change and connecting countries to knowledge, experience and resources to help people build a better life. We are on the ground in over 170 countries,

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employing participatory approaches to developing local solutions to national and global development challenges. UNDP's core vision is to help countries achieve simultaneous eradication of poverty and significant reduction of inequalities and exclusion, within a context of 3 development settings: eradicating poverty in all its forms and dimensions, accelerating structural transformations for sustainable development, and building resilience to crises and shocks.

The physical impacts of climate change and natural hazards are being seen to compound pervasive structural inequalities and socioeconomic vulnerabilities since gender equality and human rights are given insufficient consideration required in climate change mitigation and adaptation, and in disaster risk, recovery and response. While this is a general pattern where women and girls face a disparity in terms of (amongst other things) access to economic participation, nuances exist in each country in the needs and vulnerabilities of women, men, girls and boys, which warrant more detailed investigation and articulation.

Women and men typically respond and react differently at various stages of disaster and recovery; and the groups with the least knowledge and capacity to take short-term measures to limit impacts from climate-related disasters are often the most affected. Thanks to the generous contribution from Global Affairs Canada and UKAid, EnGenDER seeks to further integrate gender equality and human-rights based approaches into disaster risk reduction (DRR), climate change (CC) adaptation and mitigation; environmental management frameworks and interventions. EnGenDER will also identify and address some of the gaps to ensure equal access to DRR and climate change and environmental solutions for both men, women, boys and girls in nine Caribbean countries (Antigua and Barbuda, Belize, Dominica, Grenada, Guyana, Jamaica, Saint Lucia, Saint Vincent and the Grenadines and Suriname).

Appreciating that the nine participating Caribbean countries are at different stages of removing barriers to gender equality and integrating gender-based analysis into climate change, as well as recovery, this project aims to ensure that climate change and disaster risk reduction actions are better informed by an analysis of gender inequalities, and decisions are taken to ensure that inequalities are alleviated rather than exacerbated. These underlying gender inequalities (specific to each country context) are compounded by increasingly intense and frequently experienced climate change and disaster risk within Caribbean societies. EnGenDER therefore aims to empower governments to take

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ownership of their disaster risks and exposure with better national arrangements to deal with possible large-scale recovery needs, including improved shock responsiveness in national systems and better social protection finance tools for the most vulnerable. As such, the project's ultimate outcome is improved climate and disaster resilience for women and girls and key vulnerable populations and future generations in the Caribbean.

The EnGenDER project will support CC, DRR and environmental management interventions in the 9 Caribbean countries by leveraging sector-level entry points (e.g. National Action Plans (NAPs) and National Appropriate Mitigation Actions (NAMAs)), specifically supporting implementation and/or upscaling of countries' priority actions. This project will analyse and prioritise the needs of the most vulnerable with respect to climate change adaptation and mitigation in priority sectors, including increasing their resilience in key livelihood sectors. It will also improve institutional capacities for delivering services effectively for the most vulnerable to accelerate post-disaster recovery and mitigate risk. By using a multi-disciplinary and integrated approach, the project also aims to contribute to the achievement of several SDGs (2, 5, 10, 11, 13, 14, 15, 16).

Kindly refer to Annex A for the complete draft Terms of Reference and the expected project deliverables.

QUESTIONNAIRE

Name of Firm/Organization:

Year of establishment:

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Years in existence:

Country of registration:

Name of contact person:

Email address of contact person:

1- Is your firm/entity specialized in all given areas as mentioned below or only in some of them, please provide answers as relevant:

Service Areas	Yes/No	Number of Years of Experience	Brief Description of the Services Provided (provide examples of recent projects or initiatives)
Gender-based Analysis Plus (GBA+)			
Gender-responsive and human rights based approach			
Gender equality analysis			
Gender responsive policy analysis			
Climate Change Vulnerability and Capacity Assessment			
Analysis/application of climate modelling/modelled data			
Developing and implementing participatory research approaches			
Disaster Risk Reduction			
Nationally Appropriate Mitigation Actions (NAMAs)			

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National Adaptation Plans (NAPs)			
Any other relevant service areas (please state type of service)			

- 2- Do you have the in-house capacity to provide the services?
- 3- Has your company/entity subcontracted another company to provide some of the required services that are not available directly within your company?
- 4- Does your company/organization have a Quality Certificate (e.g. ISO 9001) and/or other similar certificates, accreditations, awards etc.?
- 5- Who are your typical customers?
 - a. In which geographical areas (countries) are they located?
- 6- In which of the following countries, outlined in the table below, would you be able to perform baseline assessments:

Country	Yes/No
Antigua and Barbuda	
Belize	
The Commonwealth of Dominica	
Grenada	
The Co-operative Republic of Guyana	
Jamaica	
Saint Lucia	
Saint Vincent and the Grenadines	
Suriname	

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7- Please indicate areas of specialization which would be required to undertake the relevant project activities under each service area?

Service Area	Required Specialisation	Required Academic Qualifications/ Professional Certification
Gender-based Analysis Plus (GBA+)		
Gender-responsive and human rights based approach		
Gender equality analysis		
Gender responsive policy analysis		
Climate Change Vulnerability and Capacity Assessment		
Analysis/application of climate modelling/modelled data		

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Developing and implementing participatory research approaches		
Disaster Risk Reduction		
National Adaptation Plans		
Climate Finance		
Any other relevant service areas (please state type of service)		

- 8- Kindly list the items beside the professional fees (e.g. travel, equipment, insurance) that should be included that will be required to facilitate the completion of the required project activities. For each item also indicate the anticipated percentage of the overall project budget that you would expect to allocate for each of these items.

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Project Item	Estimated Percentage of total budget

9- What was your yearly financial turn over for the last three years?

Year	Turn Over Amount in USD
2017	
2018	
2019	If available

- a. Are you able to provide an audited financial statement for the last two years?

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- 10- Would you be interested to submit a Proposal for the required services if UNDP decides to launch a Request for Proposal?
- 11- Based on the draft Terms of Reference (TOR) included in Annex A, approximately how many working days do you estimate for completion of services?
- 12- Is there any missing information related to the description of the requirements that you think needs to be further elaborated or included in Annex A? If you answer yes, please explain what type of information or further elaboration you feel is required?
- 13- Do you have any other relevant comments related to the subject matter not covered in the above questions that you would like to share, or please share any additional comments relevant to the proposed assessment?

..... End of Questionnaire.....

Please send your brief company profile together with your answers to this questionnaire to the following e-mail address:

procurement.bb@undp.org

Maximum size: 5MB per e-mail.

Please indicate Questionnaire Reference number in the subject e-mail: "RFI95748 – EnGenDER Gender-based Climate Resilience Baseline Assessment".

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Deadline for Receipt of Questionnaire together with a brief company profile and any relevant documents is 17:00 AST on Wednesday , 25 March, 2020.