



**REQUEST FOR QUOTATION (RFQ)
(Goods)**

To: Interested bidders	DATE: March 11, 2020
	REF: RFQ/UNDP/UNODC/024/2020 – UNODC E-Learning Centres in Papua and West Papua Province – Computer Equipment

Dear Sir / Madam:

We kindly request you to submit your quotation **RFQ/UNDP/UNODC/024/2020 – UNODC E-Learning Centres in Papua and West Papua Province – Computer Equipment** as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **March 25, 2020 at 1700hours (GMT +7)** via email to the address below:

United Nations Development Programme
Menara Thamrin Building, 7th Floor
Jl. M.H. Thamrin, Kav. 3, Jakarta 10250
bids.id@undp.org

And should be marked / titled:

UNODC E-Learning Centres in Papua and West Papua Province – Computer Equipment

Attn: Rida Dian Trisna

Quotations submitted by email must be limited to a maximum of 10MB, virus-free and no more than five (5) email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010]	DAP
Customs clearance ¹ , if needed, shall be done by:	Supplier/offeror
Exact Address/es of Delivery Location/s (identify all, if multiple)	United Nations Office on Drugs and Crime (UNDOC): <ol style="list-style-type: none"> University of Cenderawasih, Jayapura, Papua Jln Kamp Wolker Waena, Jayapura Papua 99351 University of Papua, Manokwari, West Papua Jalan Gunung Salju, Amban, Manokwari Barat, Amban, Manokwari, Kabupaten Manokwari, Papua Bar. 98314 <p>UNODC PIC Ronald Rohrohmana (NPO in Papua), email: ronald.rohrohmana@un.org 0811-1986-857 and Panji Rachman (UNODC IT), email: panji.rachman@un.org 0811-1913-800</p>
UNDP Preferred Freight Forwarder, if any ²	NA
Distribution of shipping documents (if using freight forwarder)	NA
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	<p>Maximum 120 calendar days from the date of received Purchase Order (PO) for places below:</p> <ol style="list-style-type: none"> University of Papua in Manokwari, West Papua Province, Indonesia University of Cenderawasih in Jayapura, Papua Province, Indonesia
Delivery Schedule	Required
Packing Requirements	<p>Bidder will be responsible for ensuring that all shipments are packaged in a manner that ensures protections against corrosion, deterioration and physical damage, during delivery and transit storage.</p> <p>Receipt of computer workstations that have not been packaged/ stored in this manner will be immediately reported to vendor who will be responsible for any product deficiencies and/ or damages due to the items not having been properly packaged for transportation</p>

¹ Must be linked to INCO Terms chosen.

² Depends on INCO Terms. The suggestion to use a UNDP preferred courier is only for purposes of familiarity with procedures and documentary requirements applicable to the UNDP when clearing with customs.

Mode of Transport	<input type="checkbox"/> AIR	<input type="checkbox"/> LAND
	<input type="checkbox"/> SEA	<input checked="" type="checkbox"/> OTHER as proposed by the bidders
Preferred Currency of Quotation ³	<input checked="" type="checkbox"/> United States Dollars <input checked="" type="checkbox"/> Local Currency: For Local Bidders	
Value Added Tax on Price Quotation ⁴	Must be exclusive of VAT and other applicable indirect taxes	
After-sales services required	Warranty on Parts and Labor for minimum period of 1 years after commissioning and extended guarantee for 5 years	
Deadline for the Submission of Quotation	Wednesday, March 25, 2020 at 17.00 hrs (GMT +7)	
All documentations, including catalogs, instructions and operating manuals, shall be in this language	English	
Documents to be submitted ⁵	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer); <input checked="" type="checkbox"/> Provide a written statement confirming items offered conform to the standards of Indonesian National Standard (SNI) on Computers and Telecommunication Devices, Environmental Compliance, European Union Declaration of Conformity <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;	
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.	
Partial Quotes	<input checked="" type="checkbox"/> Not Permitted	
Payment Terms ⁶	<input checked="" type="checkbox"/> 100% upon complete delivery of goods	

³ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

⁴ This must be reconciled with the INCO Terms required by the RFQ. Furthermore, VAT exemption status varies from one country to another. Pls. tick whatever is applicable to the UNDP CO/BU requiring the goods.

⁵ First 2 items in this list are mandatory for the supply of imported goods

⁶ UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.

Liquidated Damages	<input checked="" type="checkbox"/> Will be imposed under the following condition: Percentage of contract price per day of delay: 0,5% Max. no. of days of delay: 1 (one) week After which UNDP may terminate the contract.
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price ⁷ <input checked="" type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Must be fully compliant with the Indonesian National Standard (SNI) on Computers and Telecommunication Devices, Environmental Compliance, European Union <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions
UNDP will award to:	<input checked="" type="checkbox"/> One and only Supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000) Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by more than one week
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection upon delivery to those three locations mentioned above <input checked="" type="checkbox"/> Complete Installation <input checked="" type="checkbox"/> Passing all Testing will be tested within 48 hours upon received of goods <input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ ⁸	<input checked="" type="checkbox"/> Terms of Reference (Annex 1) <input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 2) <input checked="" type="checkbox"/> Form for Submitting Supplier's Quotation (Annex 3) Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.

⁷ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

⁸ Where the information is available in the web, a URL for the information may simply be provided.

Contact Person for Inquiries (Written inquiries only) ⁹	<p><i>Rida Dian Trisna</i> <i>rida.trisna@undp.org</i></p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
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Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP General Terms and Conditions for de minimis contracts (services only, less than \$50,000) Applicable Terms and Conditions are available at <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

⁹ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:
<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,



*Martin Stephanus Kurnia
Procurement Analyst
11 March 2020*

Annex 1

Terms of Reference

UNODC E-Learning Centres in Papua and West Papua Province – Computer Equipment

Revision - October 2019

1. Background

UNODC has been involved in combating forest crime in Indonesia since 2010 through the implementation of two previous programme phases supported by the Government of Norway. The first programme phase was implemented from 2010 to 31 September 2013 while the second programme phase started 1 December 2013 and was finalised on 29 July 2016. Programme activities of the two first programme phases have been conducted in cooperation with stakeholders at national level and provincial levels in Kerom Regency in Papua, Raja Ampat Regency in West Papua, and Kapuas Regency in Central Kalimantan. A main achievement of the two programmes has been the strengthening of cooperation between different stakeholders involved in the combating of forest crime in Indonesia, i.e. representatives from different government agencies at national, provincial, and district level as well as civil society organisations and local communities.

Moving forward to the implementation of the third programme phase UNODC proposes to strengthen the consultation with key stakeholders at the subnational level, capacity of law enforcement institutions at the subnational level to provide better detection and prosecution of forest crimes and related offenses in the forestry sector. One outcome in the third programme phase is the law enforcement agencies effectively address forest crime, especially in detection, investigation and prosecution. The efforts to achieve this output will be conducted through capacity building and training initiatives to law enforcement officers. The field level law enforcement personnel, like in Papua and West Papua, faced difficulties to access capacity building supports. The opportunity to attend face to face training is rarely acquired, due to time and cost constraints. Subsequently, alternative capacity building activities need to be developed to be accessible to this group, such as e-learning. To support this effort, UNODC intends to establish an e-learning centre to support forestry law enforcement in Papua and West Papua Province, Indonesia. The e-learning centre will incorporate UNODC's flagship e-learning programme for forestry and law enforcement personnel. In its implementation, the e-learning centre will supplement training activities of the Ministry of Environment and Forestry for forestry and law enforcement personnel in Papua and West Papua.

2. Objective:

The objective of the e-learning will be to increase the capacity and knowledge of law enforcement, government and civil society organisations on forestry crime.

3. Outcome:

- a. UNODC's e-learning centre established in Papua and West Papua Province.
- b. UNODC's e-learning programme on forest crime utilised by law enforcement, government and civil society organisations in Papua and West Papua Province.

4. Detail Activities

a. Procurement of Computer Supplies

To ensure the effectiveness of conducting e-learning courses at the training centres in Papua and West Papua Province, the centre's will be equipped with the latest computer technology. Based on preliminary assessments, the needs for computer supplies are as follows:

Needs	E-learning training centres	
Workstation	Workstation: equivalent to Lenovo ThinkCentre M920s	
	Preload Type : Standard Image	
	Preload OS : Windows 10 Pro 64	
	Preload Language : Windows 10 Pro 64 English	
	Platform : SFF Q370 CFL-R 210W 85%	
	Processor : Intel Core i5-8400 Processor (9MB Cache, up to 4.00GHz)	
	Memory : 8GB DDR4 2666MHz UDIMM	
	First Hard Drive : 256GB Solid State Drive, 2.5", SATA3, Opal	
	Graphic Card : Integrated Graphic Card	
	Ethernet : Integrated Ethernet	
	Speakers : Internal Speaker Small Form Factor	
	Keyboard : USB Traditional Keyboard Black English	
	Mouse : USB Calliope Mouse Black	
	Dust Shield : Dust Shield Low Profile	
	Publications : Publication-English	
	Warranty : 3-Years On-site	
Accessory : ThinkVision T22i-10 21.5 inch Wide FHD IPS type Monitor		
Rack Switch	Equivalent to INNOVATION RACK IRW Series 19" Wallmounted 8U-500mm 6508S <ul style="list-style-type: none">• 1 Fan 220V 85CFM• 1 PDU power 6 outlet• 4 Pcs Dynabolt• 20 Cagenut M6x15 + Bolt M6x15	
Switch	Equivalent to D-LINK Smart Switch DGS-1210-28/E <ul style="list-style-type: none">• Managed Switch• 24 x Gigabit Ethernet Port• 2 x 10/100/1000Mbps• 4 x SFP Port• Switch Capacity 56Gbps• Maximum Forwarding Rate 41.7Mpps	
Network Cable	<ul style="list-style-type: none">• Equivalent to AMP Cable UTP Cat. 5e	
Network Utilities	<ul style="list-style-type: none">• Faceplate• Data panel• Connector	
Headsets	Equivalent to Logitech stereo headset + Mic	

Annex 2

Specifications of the goods Required

No.	Item	Specifications	Qty	Delivery Place	Delivery Time
1	Computer Workstation	<p>Equivalent to Lenovo Think Centre M920s</p> <p>Preload type: Standard Image</p> <p>Preload OS: Windows 10 Pro 64</p> <p>Preload Language: Windows 10 Pro 64 English</p> <p>Platform: SFF Q370 CFL-R-210W 85%</p> <p>Processor: Intel Core i5-8400 Processor (9MB Cache, up to 4.00GHz)</p> <p>Memory: 4GB DDR4 2666MHz UDIMM</p> <p>First Hard Drive: 256GB Solid State Drive, 2.5", SATA3, Opal</p> <p>Graphic Card: Integrated Graphic Card</p> <p>Ethernet: Integrated Ethernet</p> <p>Speakers: Internal Speaker Small Form Factor</p> <p>Keyboard: USB Traditional Keyboard Black English</p> <p>Mouse: USB Calliope Mouse Black</p> <p>Dust Shield: Dust Shield Low Profile</p> <p>Publications: Publication-English</p> <p>Warranty: 3-Years On-site</p> <p>Accessory: 21.5 inch Wide FHD IPS Type Monitor</p> <p>Colour: DARK GREY</p>	<p>15 units</p> <p>15 units</p>	<p>University of Papua in Manokwari, West Papua Province, Indonesia</p> <p>University of Cenderawasih in Jayapura, Papua Province, Indonesia</p>	<p>Maximum 120 calendar days from the date of received Purchase Order (PO)</p>
2	Rack Switch	<p>Equivalent to INNOVATION RACK IRW Series 19" Wallmounted 8U-500mm 6508S</p> <ul style="list-style-type: none"> • 1 Fan 220V 85CFM • 1 PDU power 6 outlet • 4 Pcs Dynabolt • 20 Cagenut M6x15 + Bolt M6x15 	<p>1 unit</p> <p>1 unit</p>	<p>University of Papua in Manokwari, West Papua Province, Indonesia</p> <p>University of Cenderawasih in Jayapura, Papua Province, Indonesia</p>	<p>Maximum 120 calendar days from the date of received Purchase Order (PO)</p>
3	Switch	<p>Equivalent to D-LINK Smart Switch DGS-1210-28/E</p> <ul style="list-style-type: none"> • Managed Switch • 24 x Gigabit Ethernet Port • 2 x 10/100/1000Mbps 	1 unit	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date

		<ul style="list-style-type: none"> 4 x SFP Port Switch Capacity 56Gbps Maximum Forwarding Rate 41.7Mpps 	1 unit	University of Cenderawasih in Jayapura, Papua Province, Indonesia	of received Purchase Order (PO)
4	Network Cable	Equivalent to AMP Cable UTP Cat. 5e	5 units	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase Order (PO)
5	Network Utilities	<ul style="list-style-type: none"> Faceplate: Box: Skt, Surface, 1Gang 	15 each	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase Order (PO)
			15 each	University of Cenderawasih in Jayapura, Papua Province, Indonesia	
		<ul style="list-style-type: none"> Data panel: patch 	15 each	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase Order (PO)
			15 each	University of Cenderawasih in Jayapura, Papua Province, Indonesia	
		<ul style="list-style-type: none"> Connector : RJ-45 Plug 	15 each	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase Order (PO)
			15 each	University of Cenderawasih in Jayapura, Papua Province, Indonesia	

6	Headsets	Equivalent to Logitech stereo headset + Mic	15 units	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase Order (PO)
			15 units	University of Cenderawasih in Jayapura, Papua Province, Indonesia	

1. Operational Aspects:

Each computer workstation to be provided in dark colour and expected to operate approximately for five (5) years.

2. Computer Aspects:

The main use of the Computer Workstations is to enable thirty (30) users to access UNODC's e-learning management system.

3. Support and logistics Aspects:

The services and other information which bidders are required to prove are:

- Warranty services.
- Computer/ User Manuals

4. Warranty:

Bidders are required to clearly state the **Original Equipment Manufacturer (OEM)** warranty period and the related terms and conditions of the offer. UNODC Indonesia office seeks appropriate warranty for computer workstations for use in areas where the supplier can provide full warranty. All items supplied by the Vendor must have warranty as follows:

- Minimum warranty 2 years
- Warranty and recall repairs must be performed locally within Indonesia.

5. Technical Sheet/ Brochure containing full specification of the offered computer workstation shall attached to the bid which shall include Computer manufactured/Brand, Model and Year of make.

6. New and unused (computer workstation that were manufactured no more than twelve months from the date of the purchase order)

**Pls. attach delivery schedule, if relevant, and cluster by lot, if partial bids will be allowed. Specify delivery locations if goods multiple destinations.*

Annex 3

FORM FOR SUBMITTING SUPPLIER'S QUOTATION¹⁰

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery¹¹)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No.:

TABLE 1: Specifications of the goods Required

No.	Item	Specifications	Qty	Delivery Place	Delivery Time	Unit Price (IDR)	Total Unit Price (IDR)
1	Computer Workstation	<p>Equivalent to Lenovo Think Centre M920s</p> <p>Preload type: Standard Image</p> <p>Preload OS: Windows 10 Pro 64</p> <p>Preload Language: Windows 10 Pro 64 English</p> <p>Platform: SFF Q370 CFL-R-210W 85%</p> <p>Processor: Intel Core i5-8400 Processor (9MB Cache, up to 4.00GHz)</p> <p>Memory: 4GB DDR4 2666MHz UDIMM</p> <p>First Hard Drive: 256GB Solid State Drive, 2.5", SATA3, Opal</p> <p>Graphic Card: Integrated Graphic Card</p> <p>Ethernet: Integrated Ethernet</p> <p>Speakers: Internal Speaker Small Form Factor</p> <p>Keyboard: USB Traditional Keyboard Black English</p> <p>Mouse: USB Calliope Mouse Black</p> <p>Dust Shield: Dust Shield Low Profile</p> <p>Publications: Publication-English</p> <p>Warranty: 3-Years On-site</p> <p>Accessory: 21.5 inch Wide FHD IPS Type Monitor</p>	<p>15 Units</p> <p>15 Units</p>	<p>University of Papua in Manokwari, West Papua Province, Indonesia</p> <p>University of Cenderawasih in Jayapura, Papua Province, Indonesia</p>	<p>Maximum 120 calendar days from the date of received Purchase Order (PO)</p>		

¹⁰ This serves as a guide to the Supplier in preparing the quotation and price schedule.

¹¹ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

2	Rack Switch	<p>Equivalent to INNOVATION RACK IRW Series 19" Wallmounted 8U-500mm 6508S</p> <ul style="list-style-type: none"> 1 Fan 220V 85CFM 1 PDU power 6 outlet 4 Pcs Dynabolt 20 Cagenut M6x15 + Bolt M6x15 	<p>1 unit</p> <p>1 unit</p>	<p>University of Papua in Manokwari, West Papua Province, Indonesia</p> <p>University of Cenderawasih in Jayapura, Papua Province, Indonesia</p>	Maximum 120 calendar days from the date of received Purchase Order (PO)		
3	Switch	<p>Equivalent to D-LINK Smart Switch DGS-1210-28/E</p> <ul style="list-style-type: none"> Managed Switch 24 x Gigabit Ethernet Port 2 x 10/100/1000Mbps 4 x SFP Port Switch Capacity 56Gbps Maximum Forwarding Rate 41.7Mpps 	<p>1 unit</p> <p>1 unit</p>	<p>University of Papua in Manokwari, West Papua Province, Indonesia</p> <p>University of Cenderawasih in Jayapura, Papua Province, Indonesia</p>	Maximum 120 calendar days from the date of received Purchase Order (PO)		
4	Network Cable	Equivalent to AMP Cable UTP Cat. 5e	<p>5 units</p> <p>5 units</p>	<p>University of Papua in Manokwari, West Papua Province, Indonesia</p> <p>University of Cenderawasih in Jayapura, Papua Province, Indonesia</p>	Maximum 120 calendar days from the date of received Purchase Order (PO)		
5	Network Utilities	<ul style="list-style-type: none"> Faceplate: Box: Skt, Surface, 1Gang 	15 each	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase		

			15 each	University of Cenderawasih in Jayapura, Papua Province, Indonesia	Order (PO)		
		<ul style="list-style-type: none"> Data panel: patch 	15 each	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase Order (PO)		
			15 each	University of Cenderawasih in Jayapura, Papua Province, Indonesia			
		<ul style="list-style-type: none"> Connector : RJ-45 Plug 	15 each	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase Order (PO)		
			15 each	University of Cenderawasih in Jayapura, Papua Province, Indonesia			
6	Headsets	Equivalent to Logitech stereo headset + Mic	15 units	University of Papua in Manokwari, West Papua Province, Indonesia	Maximum 120 calendar days from the date of received Purchase Order (PO)		
			15 units	University of Cenderawasih in Jayapura, Papua Province, Indonesia			

	Total Prices of Goods		
	Add: Cost of Installation		
	Add: Cost of Transportation		
	Add: Cost of Insurance		
	Add: Cost of travel for technician; incl. air ticket, local transport, accommodation & meals		
	Add: Other Charges (pls. specify)		
	Total Final and All-Inclusive Price Quotation		

TABLE 2 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal (IF YOU CAN NOT COMPLY, YOU WILL BE AUTOMATICALLY REJECTED).</i>
Delivery time: Maximum 120 calendar days from the date of received Purchase Order (PO)			
Must be a manufacturer or an authorised dealer or an authorised distributor. In case of an authorised dealer or authorised distributor, proof of dealership/ franchise agreement or manufacturer's authorisation must be submitted together with the bid			
Bidders are to provide a list of at three (3) companies/ agencies/ entities to whom it has been supplying similar computer workstation units and equipment during the last five (5) years. Client details contact person's name and telephone must be provided. UNODC reserves the right to contact the mentioned clients to confirm the satisfactory performance of the Contractor, quality of products, timely delivery, etc. The bidders are requested to consent to the UN to contact the reference companies/ agencies/ entities.			
Technical Sheet/ Brochure containing full specifications of the offered computer workstations is attached to the bid			
All Provisions of the General Terms and Conditions for de minimis contracts (services only, less than \$50,000)			

Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html			
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All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]