



UNITED NATIONS DEVELOPMENT PROGRAMME

CLARIFICATION #1

**Ref.: 17153 RSC 2020 – Background Papers for Chapter 5
of the Regional Human Development Report**

Date: March 12, 2020

The following inquiries have been received in relation to the above-mentioned process:

Question #1: If the consultant wants to submit 3 different proposals, does he /she have to send three different e-mails and the Annex 2, for each, attached?

Answer to question #1: Only one e-mail and only one annex 2 with the total cost.

Question #2: Is there a template for the "annotated outline" of the "background paper" proposal (font size, maximum of pages, among others)?

Answer to question #2: No template. We expect a brief annotated outline that will give a concrete idea about the topics that will be covered in the paper, taking into account each country's particularities and data availability.

Question #3: If the text mentioned in the "view notice" of the service of reference in the United Nations Procurement Website invalidates the text mentioned in the page 2 of the annex 2:

Text mentioned in the view notice in the United Nations Procurement website: "This process is directed only to one individual. Any proposal received by more than two individuals jointly or legal entity will be rejected".

Text mentioned in the page 2 of the annex 2: "Request my employer [state name of company /organization /institution] to sign with UNDP a Reimbursable Loan Agreement (RLA), for and on my behalf. The contact person and details of my employer for this purpose are as follows [...]"

Answer to question #3: No, it does not invalidate it. Text on page 2 of annex 2 means that the individual may request to be hired through the organization to which he or she is affiliated.

End of the clarification