



## REQUEST FOR QUOTATION (RFQ) (Goods)

Suppliers	DATE: March 12, 2020
	REFERENCE: RFQ/PNG/003-2020

Dear Sir / Madam:

We kindly request you to submit your quotation for Supply, Delivery and Installation of Ranger's Lodge, Varirata National Park, Sogeri, Central Province as detailed in Annex 2 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 1.

Inspection can carry out on 17<sup>th</sup> March 2020, 11:30am at Varirata National Park Sogeri, Central Province and quotations to be submitted on or before March 26<sup>th</sup>, 2020 (PNG Time).

Documents uploaded in the system as part of your quotation must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation is submitted on or before the deadline indicated by UNDP in the eTendering system. Bids must be submitted in the online eTendering system in the following link: <https://etendering.partneragencies.org> using your username and password. If you have not registered in the system before, you can register now by logging in using

username: event.guest

password: why2change

and follow the registration steps as specified in the system user guide or access it through this link: <http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notice/resources/>

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010] <i>(Pls. link this to price schedule)</i>	N/A
Customs clearance, if needed, shall be done by:	N/A
Exact Address/es of Delivery Location/s (identify all, if multiple)	Varirata National Park Sogeri, Central Province
UNDP Preferred Freight Forwarder, if any	N/A
Distribution of shipping documents <i>(if using freight forwarder)</i>	N/A
Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	As indicated on Purchase Order (PO)
Delivery Schedule	<input type="checkbox"/> Required
Packing Requirements	Packed in a way to avoid any damages
Mode of Transport	Land
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
After-sales services required	<input checked="" type="checkbox"/> Warranty on renovation work <input checked="" type="checkbox"/> Technical Support
Deadline for the Submission of Quotation	March 26 <sup>th</sup> , 2020 PNG Time
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Latest Business Registration Certificate; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days  In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The

	Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not Permitted  Bidding Currency allowed is PGK
Payment Terms <sup>1</sup>	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	Liquidated damage will be imposed after the delivery due on PO, under the following conditions:  "0.5 percent of the delivered price of the delayed services for each additional day of delay until actual delivery, up to a maximum deduction of 10 per cent of the purchase order/contract price. Once the maximum is reached, the UN purchasing authority may consider termination of the purchase order/contract".
Evaluation Criteria [check as many as applicable]	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price <sup>2</sup> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions  Refer annex 3
UNDP will award to:	<input type="checkbox"/> One and only one supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Civil works contract  <a href="https://www.undp.org/content/dam/undp/library/corporate/Procurement/english/3.%20UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf">https://www.undp.org/content/dam/undp/library/corporate/Procurement/english/3.%20UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf</a>
Special conditions of Contract	UNDP does not guarantee any minimum business, as a result of this RFQ.

<sup>1</sup> UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.

<sup>2</sup> UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Contact Person for Inquiries (Written inquiries only)	<p><i>Ripana James</i>  <a href="mailto:procurement.pg@undp.org">procurement.pg@undp.org</a></p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline. All communication, clarifications and addendums will be posted on UNDP PNG website, under procurement section –  <a href="http://www.pg.undp.org">www.pg.undp.org</a></p>

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected. The system automatically calculates the final bid prices by multiplying the unit price by the quantity. In the event when the Bidder put a quantity that is different from the quantity required, provided that the Bid is substantially responsive, UNDP will re-calculate the Bidders total price based on the correct quantity and using the unit prices offered by the Bidder. Unit prices cannot be changed.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : [http://www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)

**Thank you and we look forward to receiving your quotation.**

**Sincerely yours,**

*UNDP Papua New Guinea  
Procurement Department*

## Project Description

### Background:

The Conservation and Environment Protection Authority (CEPA) in partnership with the United Nations Development Programme (UNDP) and the Global Environment Facility (GEF) 5, implements the “*Strengthening the Management Effectiveness of the National System of Protected Areas*” project. The Project Component 1, Outcome 1.3 is directly responsible for the Varirata National Park and the surrounding Sogeri Plateau. Whilst still generate revenue each week attracting consistent weekend bookings and payments the park is in dire need of rehabilitation which is sensible to commence refurbishment works and up keep of the facility.

### Objective:

The objective of the project is to increase revenue from the use of the facility. To achieve this is to commence rehabilitation works at the national park. To achieve complete rehabilitation, the works have been staged and this stage requires the Supply, Delivery and Installation of a Pre-fabricated Steel Rangers Lodge with Electricity in the Centre of the Park.

To ensure the park is managed well requires keepers to be stationed at the park to manage the requirements of the park. Referred to as Rangers, they need to be stationed at the park and their responsibilities include mending the gate, security, the upkeep of the park and most importantly introducing the park to visitors. The Rangers are not permanently stationed at the park and exchange duties with other Rangers and live away from the park. The ranger’s lodge provide shelter and a meeting location for the keepers before starting work each day.

### Deliverables:

The Supplier/Installer will be required to undertake the following specific tasks:

- Demolish and Clear Existing Structure and Site Preparation;
- Supply and Deliver the Pre-fabricated Building to the Park; and
- Install the Pre-fabricated Steel Kit Facility at the approved and confirm location at the National Park;

### Scope of Work:

(Refer Drawing & Specification)

<b>1.0</b>	<b>PRELIMINARIES</b>
<b>1.1</b>	<b>GENERAL</b>
a.	Refer to the preliminaries specifications and allow for costs associated with the preliminary items, in particular allow for the following:
	. Site Inspection
	. Temporary water and power
	. Temporary works, support, plant, etc
	. Protection of Works and site security
	. Rubbish removal
	. General Administration costs
	. Compliance with PNG Government labour safety regulations

	. Implementation of the Environment Management procedures
	. Transportation, margins and profit
	. Implementation Schedule
<b>2.0</b>	<b>SUPPLY, DELIVERY &amp; INSTALLATION OF A PRE-FABRICATED RANGER'S LODGE WITH ELECTRICITY</b>
2.1	SITE CLEARANCE AND PREPARATION
a.	Demolish Existing Structure; and
b.	Clear Vegetation and any Plant Growth
2.2	SUPPLY, DELIVERY & INSTALLATION OF PREFABRICATED LODGE WITH ELECTRICITY
a.	Supply, Delivery & Installation of a Prefabricated Lodge with Verandahs;
b.	Supply and Install single beds, chairs, cupboard & bench;
c.	Supply and Install Dinning Table with Chairs
2.3	SUPPLY & INSTALL POWER POLE
a.	Supply and Install 1xGalvanised Power Pole for Electricity;
b.	Install Electricity to Lodge to PNG Power LTD Mains Power source;
c.	All installations to be carried out by licensed electrician and commissioned by PNG Power.

#### **Qualifications and Registration:**

- Supplier/Installer to provide Company Profile and Registration(IPA, IRC, etc)
- Supplier/Installer to provide Insurance and Public Liability Insurances
- Minimum 5 of similar project undertaken in 3 years
- Minimum 5 of years of experience in similar contracts
- Appropriateness of the Implementation Timetable to Project Schedule;
- Full compliant to other criteria as outlined in the Technical Requirements;
- Comply with completion and hand over timeline

The award of the contract shall be made by review of the organization whose offer has been evaluated and determined as:

- Lowest price offer of technically qualified/responsive Bid
- Non-discretionary "Pass" or "Fail" rating on the detailed contents of the Statement of Works (SOW),

### FORM FOR SUBMITTING SUPPLIER'S QUOTATION<sup>3</sup>

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery<sup>4</sup>)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. \_\_\_\_\_:

**TABLE 1: Supply, Delivery and Installation of Prefabricated Ranger's Lodge Building as per the Drawings and Specifications and Requirements. Offer to carry out activities and works compliant with Technical Specifications and Requirements**

1). INSTALLATION OF PRE-FABRICATED KITSET LODGE						
ST	BN	KIT SETS DESCRIPTION	UNIT	QTY.	UNIT COST (PGK)	MOUNT (PGK)
<b>I. GROUND WORKS:</b>						
<u>01</u>	<b><u>EXCAVATION - DETAILED</u></b>					
	<u>1.01</u>	<u>PAD FOOTINGS</u>	<u>Cu.m</u>	<u>12.4</u>		
	<u>1.02</u>	<u>All Ground Beams</u>	<u>Cu.m</u>	<u>2.9</u>		
<u>02</u>	<b><u>BACKFILLING - DETAIL</u></b>					
	<u>Approved compacted backfilling to footings to required level all as shown on the structural drawings including placing and compacting in layers for:</u>					
	<u>2.01</u>	<u>All Pad Footings</u>	<u>Cu.m</u>	<u>3.4</u>		
	<u>Place and compact 150m thick fill under: Ground Slab</u>					
	<u>2.02</u>	<u>All slabs</u>	<u>Cu.m</u>	<u>1.1</u>		
<u>03</u>	<b><u>SOIL TREATMENT/STABILIZATION</u></b>					
	<u>Termite treatment as specified including obtaining certification (if required)</u>					

<sup>3</sup> This serves as a guide to the Supplier in preparing the quotation and price schedule.

<sup>4</sup> Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

	<u>3.01</u>	<u>Under slabs and footings</u>	<u>Sq.m</u>	<u>18.8</u>		
	<u>3.02</u>	<u>3m around the building perimeter</u>	<u>Sq.m</u>	<u>120.0</u>		
<b>Sub-total Ground Works=</b>						
<b>II. METAL WORK</b>						
<u>01</u>	<u>WALLS</u>					
	<u>1.01</u>	<u>Security Mesh (G4) fixed to wall panels as shown.</u>	<u>Sq.m</u>	<u>12.0</u>		
<u>02</u>	<u>STAIRS</u>					
	<u>2.01</u>	<u>Balusters - 65SHS, 1.1m max. long - complete</u>		<u>2</u>		
<b>Sub-total Metal Works=</b>						
<b>III. CARPENTRY WORKS</b>						
<u>01</u>	<u>FLOOR</u>					
	<u>1.01</u>	<u>75x75x4mm thk SHS G350 Galvanised steel</u>	<u>Lm</u>	<u>79.2</u>		
	<u>1.01.a</u>	<u>40x3 each</u>				
	<u>1.02</u>	<u>C140 Galv. Steel C-Purlin ZAM® coating or similar</u>	<u>Lm</u>	<u>814.4</u>		
	<u>1.03</u>	<u>C140 Galv. Steel C-Purlin ZAM® coating or similar. 115 Plates and Studs, G550 Grade with AZ150 coating</u>	<u>Included in 1.02</u>	<u>Included in 1.02</u>		
	<u>1.04</u>	<u>C140 Floor Panel ZAM® coating or similar for balcony structure</u>	<u>Included in 1.02</u>	<u>Included in 1.02</u>		
	<u>1.05</u>	<u>100x20 T&amp;G flooring boards fixed to steel joists or 20mm Fibre cement board with vinyl floor covering or equivalent</u>	<u>Sq.m</u>	<u>172.8</u>		
	<u>1.06</u>	<u>100x25 timber boarding @ 8mm gaps between as shown</u>	<u>Sq.m</u>	<u>17.6</u>		
	<u>1.07</u>	<u>100x25 CCA Treated Decking to balcony</u>	<u>Sq.m</u>	<u>17.3</u>		

	<u>1.08</u>	<u>74x4mm SHS Galv. Steel</u>	<u>Lm</u>	<u>31.2</u>		
<b>02</b>	<b><u>WALLS</u></b>					
	<b><u>EXTERNAL</u></b>					
	<u>2.01</u>	<u>Z275 70mm C-Purlin Stud Wall</u>	<u>Lm</u>	<u>1010.0</u>		
	<u>2.02</u>	<u>7.5x200x3000 wood grain fibre cement weatherboard cladding including 10x30mm Countersunk Class 3 screws</u>	<u>Sq.m</u>	<u>132.3</u>		
	<u>2.03</u>	<u>150x35x0.95 Steel Door Lintel</u>	<u>Lm</u>	<u>27.0</u>		
	<u>2.04</u>	<u>150x35x0.95 Steel Window Lintel</u>	<u>Included in 2.03</u>	<u>Included in 2.03</u>		
	<u>2.05</u>	<u>150x50 Hwd timber top rail fixed to 50x50 timber stiffener as shown</u>	<u>Lm</u>	<u>9.0</u>		
	<u>2.06</u>	<u>150x38 Hwd timber rails, 150 gaps between as shown</u>	<u>Lm</u>	<u>27.0</u>		
	<u>2.07</u>	<u>50x50 timber stiffener between timber rails as shown</u>	<u>Lm</u>	<u>5.6</u>		
	<b><u>INTERNAL</u></b>					
	<u>2.08</u>	<u>70S41-075 Plates and Studs; G550 Grade with AZ150 coating + skirting &amp; quards as shown</u>	<u>Included in 2.01</u>	<u>Included in 2.01</u>		
	<u>2.09</u>	<u>Topspan 20 and 40x40 angle through trusses to take ceiling lining</u>	<u>Lm</u>	<u>69.0</u>		
	<u>2.10</u>	<u>6mm Fibre Cement to Office; 4mm Plywood to Classroom or Colorbond mini-orb</u>	<u>Sq.m</u>	<u>208.6</u>		
<b>03</b>	<b><u>CEILINGS &amp; SOFFITS</u></b>					
	<u>3.01</u>	<u>4.5mm FC Ceiling lining fixed to 20mm battens as shown</u>	<u>Sq.m</u>	<u>178.9</u>		
	<u>3.02</u>	<u>4.5mm FC Ceiling lining</u>	<u>Sq.m</u>	<u>34.6</u>		
<b>04</b>	<b><u>ROOF</u></b>					

	<u>4.01</u>	<u>Z275 C70 Truss @ spacing 873 ctrs with 9000 span spacing comprising 70S41-075 top and bottom cords + 30x100 bracing fixed with tensioners</u>	<u>Lm</u>	<u>1,169.1</u>		
	<u>4.02</u>	<u>Z275 C70 Truss</u>	<u>Included in 4.01</u>	<u>Included in 4.01</u>		
	<u>4.03</u>	<u>Topspan 41 fixed to steel trusses top cord as shown</u>	<u>Qty</u>	<u>39.0</u>		
	<u>4.04</u>	<u>Colorbond fascia or equivalent as shown</u>	<u>Lm</u>	<u>40.7</u>		
	<u>4.05</u>	<u>4.5mm Fibre Cement Eave Lining</u>	<u>Sq.m</u>	<u>30.3</u>		
<u>05</u>	<b><u>DOORS</u></b>					
	<b><u>EXTERNAL</u></b>					
	<u>5.01</u>	<u>1000x2078 high Solid Core Door including frames (jamb, head &amp; door stop)</u>	<u>No</u>	<u>2.0</u>		
	<b><u>INTERNAL</u></b>					
	<u>5.02</u>	<u>1000x2078 high Hollow core door (jamb, head &amp; door stop)</u>	<u>No</u>	<u>2.0</u>		
	<u>5.02</u>	<u>900x2078 high ditto</u>	<u>No</u>	<u>4.0</u>		
<u>06</u>	<b><u>WINDOWS</u></b>					
	<b><u>EXTERNALLY</u></b>					
	<u>6.01</u>	<u>1283x1800mm high window comprising window jamb, sill, head &amp; aluminium louvre frames with glass blades + 16dia.security grill - complete as shown.(3 bays)</u>	<u>No</u>	<u>14.0</u>		
<u>07</u>	<b><u>STAIRS &amp; RAMPS</u></b>					
	<u>7.01</u>	<u>150x50 Hwd timber top rail to stair &amp; ramp as shown</u>	<u>Lm</u>	<u>3.4</u>		

	<u>7.02</u>	<u>150x38 Hwd timber rails for stair &amp; ramp, 150 gaps between as shown</u>	<u>Lm</u>	<u>9.0</u>		
	<u>7.03</u>	<u>Structure to change to galv. Steel framed structure</u>	<u>Lm</u>	<u>5.1</u>		
	<u>7.04</u>	<u>100x20 timber boarding, 8m gaps for ramp flooring as shown</u>	<u>Sq.m</u>	<u>2.9</u>		
<b>Sub-total Carpentry Works=</b>						
<u>IV.</u>	<b><u>JOINERY</u></b>					
<u>01</u>	<b><u>WOOD JOINERY</u></b>					
	<u>1.01</u>	<u>1200x850mm wide desk with 20mm T&amp;G board top, seat and shelf + ex. 70x45 legs as shown.</u>	<u>No</u>	<u>38.0</u>		
	<u>1.02</u>	<u>1200x440mm wide disable desk with 20mm T&amp;G board top, seat and shelf + ex. 70x45 legs as shown.</u>	<u>No</u>	<u>2.0</u>		
	<u>1.03</u>	<u>1220x800x710mm high teacher's desk comprising 18mm thk. Exterior grade plywood top + 45x20 frame + screw chasis to frame &amp; 32x2.6 SHS tube chasis as shown.</u>	<u>Set</u>	<u>2.0</u>		
	<u>1.04</u>	<u>4730x700x720 high teacher's work bench built wall to wall comprising counter top sheet vinyle finish + 75x38 timber leg @ 1200 ctrs. Max &amp; 75x50 timber support rail complete as shown.</u>	<u>No</u>	<u>2.0</u>		
	<u>1.05</u>	<u>1700x600x2100 high ladder frame comprising 600DP, ex 50x38 ladder frames, 16mm ply shelves with edge strips exposed edges complete as shown.</u>	<u>No</u>	<u>4.0</u>		
-	<u>1.06</u>	<u>3730x600x2100 high ladder frame comprising 600DP, ex 50x38 ladder frames, 16mm ply</u>	<u>No</u>	<u>2.0</u>	-	-

		<u>shelves with edge strips exposed edges complete as shown.</u>				
	<u>1.07</u>	<u>3600x1200 high Chalkboard as shown - complete.</u>	<u>No</u>	<u>4.0</u>		
	<u>1.08</u>	<u>2440x1240 high Pinboard as shown - complete</u>	<u>No</u>	<u>4.0</u>		
<b><u>Sub-total Joinery Works=</u></b>						
<b><u>V. HARDWARE</u></b>						
<b><u>01</u></b>	<b><u>DOORS</u></b>					
-	<u>1.01</u>	<u>(D1, D2, D3, D6) Entrance Set - 70mm lockset type as shown.</u>	<u>No</u>	<u>4.0</u>		
-	<u>1.02</u>	<u>(D4, D5) Store Room Set - 70mm lockset type as shown</u>	<u>No</u>	<u>2.0</u>		
-	<u>1.03</u>	<u>(D1, D2) Strike Shield - KABA - SS088</u>	<u>No</u>	<u>2.0</u>		
-	<u>1.04</u>	<u>(D1, D2) Door Holder (extended) - 77mm Projection</u>	<u>No</u>	<u>2.0</u>		
-	<u>1.05</u>	<u>(D3, D6) Door Stop - DS103</u>	<u>No</u>	<u>2.0</u>		
-	<u>1.06</u>	<u>(D4, D5) Door Stop - DS105</u>	<u>No</u>	<u>2.0</u>		
-	<u>1.07</u>	<u>(D1, D2) Hinges - fixed pin 100x100x2.5mm as shown</u>	<u>No</u>	<u>6.0</u>		
-	<u>1.08</u>	<u>(D3, D4, D5, D6) Hinges - fixed pin 100x75x2.5mm as shown</u>	<u>No</u>	<u>12.0</u>		
<b><u>02</u></b>	<b><u>WINDOWS</u></b>					
		<u>Refer Carpentry Works Bill - measured as part of windows</u>				
<b><u>03</u></b>	<b><u>JOINERY</u></b>					
		<u>Refer Joinery Bill - measured as part of Joinery</u>				
<b><u>Sub-total Hardware=</u></b>						

<b><u>VI. ROOF &amp; ROOF PLUMBING</u></b>						
<u>01</u>	<b><u>ROOFING</u></b>					
	<u>1.01</u>	<u>0.42 Colorbond corrugated roofing sheet as shown</u>	<u>Sq.m</u>	<u>269.5</u>		
	<u>1.02</u>	<u>Roof bracing - 34x0.9mm strap fixed with tensioners as shown</u>	<u>Qty</u>	<u>1.5</u>		
	<u>1.03</u>	<u>Roof Bracing tensioners</u>	<u>Qty</u>	<u>20.0</u>		
	<u>1.04</u>	<u>Sisilation</u>	<u>Sq.m</u>	<u>180.5</u>		
<u>02</u>	<b><u>ROOF PLUMBING</u></b>					
	<u>2.01</u>	<u>Colorbond metal ridge capping as shown</u>	<u>Lm</u>	<u>20.4</u>		
	<u>2.02</u>	<u>150 Sheeline gutter as shown - complete</u>	<u>Lm</u>	<u>40.8</u>		
	<u>2.03</u>	<u>Barge flashing as shown - complete</u>	<u>Lm</u>	<u>26.6</u>		
	<u>2.04</u>	<u>All downpipes and accessories</u>	<u>Item</u>	<u>1.0</u>		
<b><u>Sub-total Roof &amp; Roof Plumbing=</u></b>						
<b><u>VII. OTHERS</u></b>						
	<u>1.00</u>	<u>Teacher's Chair</u>	<u>No.</u>	<u>2</u>		
	<u>1.01</u>	<u>Screws/Grommets/Roof ancillary</u>	<u>Qty</u>	<u>1</u>		
	<u>2.00</u>	<u>Disabled pupil's chair (for Desk Type 2)</u>	<u>No.</u>	<u>4</u>		
<b><u>Sub-total Others=</u></b>						
<b><u>TOTAL COST OF INSTALLATION OF PRE-FABRICATED KIT SETS</u></b>						
<b><u>VIII. CONCRETING WORKS:</u></b>						
<u>01</u>	<b><u>WATER PROOFING</u></b>					

		<u>0.2mm thk High impact resistant polyethylene membrane lapped not less than 200mm and sealed with pressure-sensitive water proof adhesive tape as specified under;</u>				
	<u>1.01</u>	<u>Ground Pads</u>	<u>Sq.m</u>	<u>83.3</u>		
	<u>1.02</u>	<u>Ground Beams</u>	<u>Sq.m</u>	<u>21.7</u>		
	<u>1.03</u>	<u>Ground Slabs</u>	<u>Sq.m</u>	<u>2.3</u>		
<u>02</u>	<b><u>BLINDING CONCRETE</u></b>					
	<u>2.01</u>	<u>Pad Footings</u>	<u>Cu.m</u>	<u>0.6</u>		
<u>03</u>	<b><u>GROUND PADS</u></b>					
	<u>3.01</u>	<u>Pad Footings - Insitu concrete, 25 Mpa</u>	<u>Cu.m</u>	<u>9.0</u>		
	<u>3.02</u>	<u>Pad Footing - Reinforcement (4N16 "U" bars T/B &amp; 2N16 bars 600 long to columns as shown)</u>	<u>Ton</u>	<u>1.7</u>		
<u>04</u>	<b><u>GROUND BEAMS - In Situ</u></b>					
	<u>4.01</u>	<u>Edge Beams</u>	<u>Cu.m</u>	<u>1.9</u>		
<u>05</u>	<b><u>GROUND SLAB</u></b>					
		<u>Ground Slab - In-situ Concrete, 25MPa</u>				
	<u>5.01</u>	<u>All 125mm thk slab</u>	<u>Cu.m</u>	<u>1.1</u>		
	-	<u>Ground Slab - Formwork</u>				
	<u>5.02</u>	<u>125mm thk slab - sides</u>	<u>Sq.m</u>	<u>3.0</u>		
	-	<u>Ground Slab - Reinforcement (F72 mesh)</u>				
	<u>5.03</u>	<u>125mm thk slab (7.5Sq.m)</u>	<u>Ton</u>	<u>0.1</u>		
<u>06</u>	<b><u>STAIRS AND RAMPS</u></b>					
		<u>Stairs</u>				

	<u>06.01</u>	<u>745 x1800 wide concrete stair with 3 steps and 3600 x 1800 landing - complete as shown(refer detail sheet)</u>	<u>LSum</u>	<u>1.0</u>	<u>L.Sum</u>	
		<u>Ramp</u>				
	<u>06.02</u>	<u>2270 x1200 wide concrete ramp - complete as shown.(refer detail sheet)</u>	<u>LSum</u>	<u>1.0</u>	<u>L.Sum</u>	
<b><u>Sub-total Concreting Works=</u></b>						
<b><u>VIII. PAINTING &amp; AGGREGATE COATING</u></b>						
<b><u>01</u></b>	<b><u>INTERNALLY</u></b>					
		<u>Apply specified no. of coats and type of paint to;</u>				
	<u>1.01</u>	<u>steel wall surfaces</u>	<u>Sq.m</u>	<u>473.3</u>		
	<u>1.02</u>	<u>Ceilings</u>	<u>Sq.m</u>	<u>172.8</u>		
	<u>1.03</u>	<u>Exposed steel</u>	<u>Sq.m</u>	<u>1.0</u>		
<b><u>02</u></b>	<b><u>EXTERNALLY</u></b>					
		<u>Apply specified no. of coats and type of paint to;</u>				
	<u>2.01</u>	<u>Steel stud wall surfaces</u>	<u>Sq.m</u>	<u>132.3</u>		
	<u>2.02</u>	<u>Exposed steel</u>	<u>Sq.m</u>	<u>13.0</u>		
	<u>2.03</u>	<u>Exposed metals</u>	<u>Sq.m</u>	<u>2.0</u>		
<b><u>Sub-total Painting &amp; Aggregate Coating=</u></b>						
<b><u>ST</u></b>	<b><u>BN</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT</u></b>	<b><u>QTY.</u></b>	<b><u>UNIT COST (PGK)</u></b>	<b><u>MOUNT (PGK)</u></b>
<b><u>SOLAR POWER SERVICES</u></b>						
<b><u>01</u></b>	<b><u>MAINS</u></b>					
		<u>Solar Power for the Classroom Building(refer ...)</u>	<u>Note</u>			

	<u>01.01</u>	<u>Allow for MB - PP Meter Box (accommodating three single phase meters) - 1No.</u>	<u>Item</u>	<u>L Sum</u>		
<b><u>02</u></b>	<b><u>MAIN SWITCHBOARDS (MSB)</u></b>					
		<u>The term 'switchboard' shall be used generally for all types such as MSB, DB, Sub DBs, etc.</u>	<u>Note</u>			
	<u>02.01</u>	<u>Allow for Main Switch Board</u>	<u>Item</u>	<u>L Sum</u>		
<b><u>03</u></b>	<b><u>DISTRIBUTION BOARDS</u></b>					
	<u>03.01</u>	<u>SDB - Sub-distribution Board, mounted x 1400 mm AFFL.</u>	<u>No</u>	<u>1</u>		
<b><u>04</u></b>	<b><u>LIGHTING</u></b>					
		<u>Unless noted, all brands, sizes, etc shall be as specified;</u>	<u>Note</u>			
		<u>Light Fit outs</u>				
<b><u>05</u></b>	<b><u>FIRE SERVICES</u></b>					
	<u>05.01</u>	<u>4.5Kg CO2 Fire Extinguisher - Quell as shown</u>	<u>No</u>	<u>2</u>		
<b><u>06</u></b>	<b><u>COMMISSIONING</u></b>					
	<u>6.01</u>	<u>Warranty during the defects liability periods for a period of 12 months from practical completion</u>	<u>Item</u>	<u>LSum</u>		
	<u>6.02</u>	<u>Licensed Electrician to Install System</u>				
	<u>6.03</u>	<u>Testing, commissioning, warranty and preventative maintenance of the complete electrical installation, including certification compliance of total and nominated systems. All testing and results shall conform to applicable Australian Standards.</u>	<u>Item</u>	<u>LSum</u>		
<b><u>TOTAL COST OF SOLAR SERVICES</u></b>						

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time			
Estimated weight/volume/dimension of the Consignment:			
Country/ies Of Origin <sup>5</sup> :			
Warranty and After-Sales Requirements			
a) Training on Operations and Maintenance			
b) Minimum one (1) year warranty on both parts			
c) Others			
Validity of Quotation			
All Provisions of the UNDP General Terms and Conditions			
Other requirements <i>[pls. specify]</i>			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier's Authorized Person]*  
*[Designation]*  
*[Date]*

<sup>5</sup> If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the PO/contract.

## **General Terms and Conditions**

### **1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

### **2. PAYMENT**

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

### **3. TAX EXEMPTION**

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

### **4. RISK OF LOSS**

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

### **5. EXPORT LICENCES**

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

### **6. FITNESS OF GOODS/PACKAGING**

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

## **7. INSPECTION**

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

## **8. INTELLECTUAL PROPERTY INFRINGEMENT**

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

## **9. RIGHTS OF UNDP**

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.

9.2 Refuse to accept delivery of all or part of the goods.

9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

## **10. LATE DELIVERY**

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

## **11. ASSIGNMENT AND INSOLVENCY**

11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.

11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

## **12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM**

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

## **13. PROHIBITION ON ADVERTISING**

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

**14. CHILD LABOUR**

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**15. MINES**

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**16. SETTLEMENT OF DISPUTES**

**16.1 Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

**16.2 Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

**17. PRIVILEGES AND IMMUNITIES**

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

**18. SEXUAL EXPLOITATION:**

**18.1** The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall

constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

**19.0 OFFICIALS NOT TO BENEFIT:**

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

**20. AUTHORITY TO MODIFY:**

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.