

**Minutes of the Pre-bid Meeting held on 16 March 2020 regarding the RFQ
For
Printing of Training Module for National Urban Poverty Reduction Programme (NUPRP)
Reference: RFQ-BD-2020-002**

Members attended the meeting:

Name	Designation
Asma Nargis Sultana	Programme Support Officer- UNDP Bangladesh
Mohammad Enamul Hasan	Admin, HR & Procurement Specialist, NUPRP
Bidders	As per attached Attendance sheet.

With reference to the subject RFQ issued on 12 March 2020, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

S/L	Queries	UNDP Response
1.	Bindings-Juice binding or Juice & Glue bindings? Reference: Annex-1, Page-6	Binding- Juice and glue bindings
2.	What is the language of the content of 10 modules for proof reading purpose? Reference: Annex-1, Page-6	Language will be Bangla for all 10 modules. So, Proofreader will be required only for Bangla language.

Note: Above Clarifications in response to queries raised during the pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.