



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

2020/UNDP-MMR/PN/021

Date: 19 March 2020

Country : MYANMAR
Description of the assignment : International Consultant (Myanmar Illicit Economy)
Duty Station : Home based in Yangon, travel within the country and to Thailand will be conducted as necessary in consultation with UNODC
Period of assignment/services : 50 working days between 1 April and 31 December 2020

Proposal should be submitted to (either bids.mm@undp.org or UNDP Jobs website <http://jobs.undp.org>) no later than 17:00 (Myanmar Time), 27 March 2020. Email submission should state procurement notice number (2020/UNDP-MMR/PN/021) in the subject line.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail mmr.procurement@undp.org, (3) days before the deadline for submission of proposal. Procurement Unit will response in written or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

Illicit economies and transnational crime in Southeast Asia have changed dramatically in recent years, with the impact increasingly felt across the region and connected countries and regions. The recently announced Transnational Organized Crime Threat Assessment for Southeast Asia: Evolution, Growth and Impact highlighted the connection to, and role of, Myanmar, and served as a call for further analysis of illicit economies within the country itself.

Compounded by decades of armed conflict, insecurity and lack of governance in border areas, it is not surprising illicit businesses thrive in some parts of Myanmar. At the same time, the country's integration with neighboring Mekong countries, China and to some extent India, has meant a direct and intensifying supply-demand connection, and opportunity for transnational organized criminal groups to take advantage. Together, these factors have effectively given rise to a corrosive and expanding political economy in parts of the country dominated by non-state actors and criminal groups involved in illicit drug production and trafficking, as well as wildlife and timber trafficking and other illegal natural resource extraction, as well as human trafficking and smuggling.

A UNODC report developed between mid-2019 and early 2020 undertook a preliminary analysis of the interplay between Myanmar's geography, political economy and conflict dynamics. Based on data, information and insights gathered from UNODC, and through additional and research and consultation with expert governmental and international and national non-governmental stakeholders, the report

includes a set of broad policy recommendations to address the many inter-linked factors giving rise to illicit economies in Myanmar, and their role and impact in the wider dynamics of the peace process in Myanmar and regional integration in the Mekong Sub-region and beyond.

UNODC intends to use both the findings of the report, and the momentum created by it, by engaging national stakeholders and international partners in through a follow-up process of policy discussions where steps to addressing various factors contributing to the illicit economy can be considered and debated. The follow-up process importantly aims to strengthen understanding of the illicit economy and related security sector reform issues, and to identify effective steps that can be taken by the UN and others to support peace and inclusive development in Myanmar.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

For detailed information, please see Terms of Reference attached.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

For detailed information, please see Terms of Reference attached.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested Individual Consultant must submit the following documents/information to demonstrate their qualifications:

- a) Duly accomplished **Letter of Confirmation of Interest and Availability** using the template provided by UNDP;(Please see Template attached)
- b) Personal **CV or P11**, indicating the past experience relevant to the assignment, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;(Please see Template attached)
- c) **Brief description** of why the individual considers him/herself as the most suitable for the assignment, and a methodology, if applicable, on how he/she will approach and complete the assignment;

Financial Proposal

**** Consultant/Contractor whose assignment require travel and who are over 65 years of age are required, at their own expense, to undergo a full medical examination, including x-rays after they are selected.**

5. FINANCIAL PROPOSAL

Fees

Financial Proposal that indicates the all-inclusive fixed total contract price, supported by a break down of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

Travel

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP will not accept travel costs exceeding those of an economy class ticket.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses shall be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

Financial proposal form is attached to Letter of Confirmation of Interest and Availability.

6. EVALUATION

Individual consultants will be evaluated based on the cumulative analysis of the technical evaluation (weight: 70%) and financial criteria (weight: 30%). Only candidates obtaining a minimum of 70 points from the technical evaluation would be considered for the financial evaluation.

The maximum 30 points will be allotted to the lowest financial bid, and all other bids shall receive points in inverse proportion to the lowest fee e.g. $[30 \text{ Points}] \times [\text{USD lowest}] / [\text{USD other}] = \text{points for other proposer's fees}$.

Applications will be scored as per the following breakdown

- Relevance of education – Max 10 points
- Experience in in the area of Research and Analysis - Max 30 Points
- experience at the national and/or international level in providing advisory services - Max 10 Points
- Technical skills in Economic Research in Myanmar – Max 10 points
- Experience working at the political level – Max 10 points

ANNEXES

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2- GENERAL CONDITIONS OF CONTRACT

ANNEX 3- P-11 for ICs

ANNEX 4- Template for Confirmation of interest and Submission of Financial Proposal