



## Terms of Reference

<b>Title:</b>	International Consultant (Myanmar Illicit Economy)
<b>Organizational Section/Unit:</b>	UNODC, Myanmar
<b>Name and title of supervisor(s):</b>	UNODC Regional Representative for Southeast Asia and the Pacific and UNODC Country Manager for Myanmar
<b>Duty Station:</b>	Home based in Yangon, travel within the country and to Thailand will be conducted as necessary in consultation with UNODC
<b>Proposed period:</b>	6 April - 31 December 2020
<b>Actual work time:</b>	50 working days between 1 April and 31 December 2020

### 1. Background of the assignment:

Illicit economies and transnational crime in Southeast Asia have changed dramatically in recent years, with the impact increasingly felt across the region and connected countries and regions. The recently announced Transnational Organized Crime Threat Assessment for Southeast Asia: Evolution, Growth and Impact highlighted the connection to, and role of, Myanmar, and served as a call for further analysis of illicit economies within the country itself.

Compounded by decades of armed conflict, insecurity and lack of governance in border areas, it is not surprising illicit businesses thrive in some parts of Myanmar. At the same time, the country's integration with neighboring Mekong countries, China and to some extent India, has meant a direct and intensifying supply-demand connection, and opportunity for transnational organized criminal groups to take advantage. Together, these factors have effectively given rise to a corrosive and expanding political economy in parts of the country dominated by non-state actors and criminal groups involved in illicit drug production and trafficking, as well as wildlife and timber trafficking and other illegal natural resource extraction, as well as human trafficking and smuggling.

A UNODC report developed between mid-2019 and early 2020 undertook a preliminary analysis of the interplay between Myanmar's geography, political economy and conflict dynamics. Based on data, information and insights gathered from UNODC, and through additional and research and consultation with expert governmental and international and national non-governmental stakeholders, the report includes a set of broad policy recommendations to address the many inter-linked factors giving rise to illicit economies in Myanmar, and their role and impact in the wider dynamics of the peace process in Myanmar and regional integration in the Mekong Sub-region and beyond.

UNODC intends to use both the findings of the report, and the momentum created by it, by engaging national stakeholders and international partners in through a follow-up process of policy discussions where steps to addressing various factors contributing to the illicit economy can be considered and debated. The follow-up process importantly aims to strengthen understanding of the illicit economy and related security sector reform issues, and to identify effective steps that can be taken by the UN and others to support peace and inclusive development in Myanmar.

## 2. Purpose of the assignment:

The consultant will work with the Regional Representative and Country Manager to manage a process of roundtables (approximately one every 8 weeks / 2 months over the course of 2020) with various governmental, non-governmental and international stakeholders on the illicit economy, synthesizing findings of this process, with the aim of identifying concrete interventions.

## 3. Specific tasks to be performed by the consultant:

The assignment will require:

- a) development of an internal document outlining the rationale and steps of the process, and identifying relevant stakeholders (including in the Myanmar Government, academics, ethnic armed groups, and the international community);
- b) leading, in conjunction with UNODC, a set of roundtable meetings (approximately four to five) in Myanmar and Thailand;
- c) agendas for, and documentation of, each roundtable consultation meeting;
- c) development of a draft report (approximately 10-15 pages, in Q4 2020) synthesizing the findings from the roundtable process, and completion of a final report (two weeks after receipt of feedback on draft report); and
- d) participation in a final presentation of outcomes of the process and meeting with UNODC in Myanmar after completion of the report.

## 4. Expected tangible and measurable output(s)/deliverable(s):

The International consultant to undertake the following:

- 1. Document outlining process and identifying stakeholders
- 2. Outcome documents from each roundtable consultation meeting
- 3. A draft and, based on feedback received from UNODC, final report
- 4. Final presentation

## 5. Dates and details of deliverables/payments:

Deliverable	Outputs	Working Days	To be accomplished by (date)
Development of an internal document outlining process and identifying stakeholders	Completed document	5 Days	15 April 2020
Conduct of roundtable consultations – part 1 (minimum two)	Outcome document from each roundtable consultation meeting	15 Days	31 July 2020
Conduct of roundtable consultations – part 2 (minimum two)	Outcome document from each roundtable consultation meeting	15 Days	15 November 2020

Development of a draft report (approximately 10-15 pages)	Draft Report	10 Days	30 November 2020
Presentation of the report and completion of the report	Final Report	5 Days	31 December 2020

Payments will be made upon satisfactory completion and/or submission of outputs/deliverables and dependent on actual number of training days required.

#### **6. Indicators to evaluate the consultant's performance:**

- Outputs described in section 5) above have been achieved
- Quality and timeliness of the delivery of the outputs described in section 5) above

#### **7. Evaluation Process and Criteria**

##### **Evaluation Process and Criteria**

Individual consultants will be evaluated based on the following methodology:

Preliminary Evaluation - Step I: Screening;

Technical Evaluation Weight - 70% = Step II: Shortlisting (100 points) and Step III: Desk Review;

Financial Evaluation Weight - 30% = Step IV.

Scoring evaluation – Step V: Selection

Step I: Screening:

Applications will be screened and only applicants meeting the following minimum criteria (listed under education and experience) will progress to the pool for shortlisting.

Step II: Shortlisting by Desk Review:

UNODC will conduct a desk review to produce a shortlist of candidates and technically evaluate them. As applicable, only the first top 3 ranked applicants achieving 70% of the points at this stage shall be considered for a desk review.

Step III: Desk Review Technical Evaluation:

The top 3 shortlisted candidates will be considered by the evaluation panel.

The technical qualification of the individual is evaluated based on the following technical qualification evaluation criteria (it depends on TOR):

- Relevance of education – Max 10 points
- Experience in in the area of Research and Analysis - Max 30 Points
- experience at the national and/or international level in providing advisory services - Max 10 Points
- Technical skills in Economic Research in Myanmar – Max 10 points
- Experience working at the political level – Max 10 points

Step IV: Financial Proposal Evaluation:

The following formula will be used to evaluate financial proposal: Lowest Financial proposal/price of the proposal being evaluated X 30%. Lowest Financial Proposal refers to the lowest price offered by Offerors scoring at least 49 points in the technical evaluation.

Step V: Selection

The contract shall be awarded to the best applicant whose offer have been evaluated and determined as: responsive/compliant/acceptable and having received the highest combined weight technical proposal 70% + financial 30%= 100%’’

**8. Qualifications/expertise sought (required educational background, years of relevant work experience, other special skills or knowledge required):**

**Education:**

Advanced university degree (Master’s Degree or equivalent) in Economics, Management or related field is required. A first level university degree in similar fields in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

**Experience:**

- A minimum of fifteen years of progressively responsible professional experience in the area of research and analysis is required;
- Five years of practical experience at the national and/or international level in providing advisory services is required;
- Experience in formulating high-level policy advice for government, UN and international development partners is highly desirable;
- Experience in economic research and advisory work in Myanmar is highly desirable; and
- Experience working with the policy leaders is highly desirable.

**Language Requirements:**

English and French are the working languages of the United Nations Secretariat. For this position, fluency in English, with excellent drafting and communication skills, is required. Knowledge of another United Nations official language, and knowledge of Burmese (and/or other local languages of Myanmar) is an advantage.

**Other requirement:**

Able to travel as necessary, and to work to deadlines.