Minutes of Pre-Bid meeting – site visit organized at UN House, Tbilisi, Georgia
13 April 2020, starting from 11:00 AM until 01:00 PM
Tender on Renovation Works in UN House

Organizers: Revaz Getsadze, UN House Technician
Nino Chichinadze, Procurement/Logistics Associate

Participants: Malukhaz Basiaishvili - “Global Service+” LTD
Goche Mamatsashvili – Abaki LTD
Ramaz Abuladze - "Universal House" Ltd
Temur Tabatadze - Ltd Merida
Irakli Giorgobiani - Ltd New Madera
Otar Kutateladze - Ltd Magic Light
George Abuladze - LTD "Maksikhari"

Due to the COVID-19 restrictions meetings with the representatives of the interested companies and site visit was held on 13 April 2020, starting from 11:00 at UN House until 01:00 PM.

The representatives of seven interested companies registered in advance and attended the meeting.

Each person has individual consultation - how to submit their proposals in accurate manner and in accordance with the RFQ requirements - what official documents need to be submitted and how tables need to be filled in.

Regarding to the materials to be used – it was explained once again that as per RFQ requirements all material needs to be a high quality, produced in accordance to the international standards and have certificates. Representatives of the companies specified size and specification of the ventilation system in the shower rooms, examined lightning system, the roof of the building and frames of the windows where the new energy efficient glasses need to be installed.

Companies requested to upload word files needed for submission – Annex 1 including Bill of Quantity and Annex 3 – Company Qualification Record.