REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 20/04/2020

SUBJECT: Request for Quotation for Supply of a Truck to Karakalpakstan

REF: RFQ/029/20 – Supply of a Truck to Karakalpakstan

QUOTATION SUBMISSION DEADLINE: May 04, 2020, prior to 18:00 Tashkent time (GMT +5)

PAGES: 4

Dear Sir/Madam,

We kindly request you to provide a quotation for the goods described below:

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>UOM</th>
<th>Q-ty</th>
<th>Please specify currency of your bid</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
<td></td>
<td>Unit price</td>
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</tbody>
</table>

1. **VAN BODY TRUCK (CLOSED METAL) ISUZU NPR 82 L (CNG) or equivalent**
   
   Sample picture:
   
   ![Sample Picture of Van Body Truck](image)

   **Purpose:**
   A truck used to transport various goods.

   **Minimum requirements (within the range):**
   
   - Engine: 3 - 5 L;
   - Power: 130 – 140 HP / 3200 – 3500 rpm;
   - Payload volume: 3400 – 3600 kg / 19 – 22 m³;
   - Type of fuel: natural gas (methane);
   - Number of cylinders: 4 in a row;
   - Transmission: 6-speed, mechanical;
   - Wheel formula: 4x2 / rear;
   - Number of gas cylinders: min 2 pcs. (150 l/each; 30 m³/each);
   - Tires: front - single; rear - double;
   - Gross vehicle weight: 7000 – 8000 kg;
   - Seats: 2 or 3.

   **Minimum set of spare parts:**
   - Manual;
   - Battery Warranty Booklet;
   - Warning triangle;
   - Fire extinguisher;
   - Hydraulic jack;
   - Balloon wrench;
   - Wheel chocks (shoes);
   - Ignition;
   - Spare wheel.

   **Warranty:**
   At least 12 consecutive months or 50,000 km. run.

   **Certification and Standards:**
The proposed van must be from a manufacturer adhering to the ISO 9001 quality system (internationally recognized ISO equivalent quality certification systems will also be considered). The provision of a Certificate of Conformity is mandatory (if applicable).

| Amount:
| **Cost of transportation** (delivery address: Takhtakupyr district, SSG Karaoi, 231109, Leskhoz ayl, Karakalpakstan, Republic of Uzbekistan):
| Other charges (specify if there is any):
| VAT (if applicable to local suppliers):
| **Total amount of the Offer, including all the costs:** |

Notes:
1. The bidders must quote genuine, branded products (previously never used). UNDP may conduct post-delivery inspection at its sole discretions.
2. Price includes delivery to the final delivery place: Takhtakupyr district, SSG Karaoi, 231109, Leskhoz ayl, Karakalpakstan, Republic of Uzbekistan.
3. Site survey for post qualification purpose will be arranged on request (as applicable).
4. Brochures and Technical details of the model offered MUST be submitted with the bid offer.

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders: [http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html](http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html)

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions. Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

<table>
<thead>
<tr>
<th>UNDP Requirements</th>
<th>Bidder’s Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Validity of Offer:</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>☒ 60 days</td>
<td>☐ No</td>
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<tr>
<td>☐ Please explain in case you chose “No”:</td>
<td></td>
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<tr>
<td>In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation.</td>
<td></td>
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<tr>
<td>Warranty Period Offered:</td>
<td>☑ Yes</td>
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<tr>
<td>☒ Not less than 12 months or 50 000 km. run.</td>
<td>☐ No</td>
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<td>☐ Please explain in case you chose “No”:</td>
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<tr>
<td>Description of Warranty Coverage:</td>
<td>☑ Yes</td>
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<tr>
<td>☒ Standard manufacturer’s Warranty.</td>
<td>☐ No</td>
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<tr>
<td>☐ Please explain in case you chose “No”:</td>
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</tbody>
</table>
**Description of After Sales Service (as applicable):**

☒ Warranty on the Product and spare parts for a minimum period of 12 consecutive months or 50,000 km. run;
☒ Technical Support;
☒ Availability of a local service center for prompt response (at no additional cost for UNDP and/or the end user) during the warranty period;
☒ Elimination of inconsistencies and malfunctions during the warranty period, including delivery and replacement; replacement with completely new truck if the delivered one does not comply with the Specification or cannot be repaired.

**Delivery Terms (linked to INCOTERMS 2020):**

☒ DAP- Takhtakupir district, Karakalpakstan, Republic of Uzbekistan (if goods need customs clearance, they should be delivered to Tashkent for the custom clearance purpose and upon completion of the clearance further delivered to Takhtakupir district, Karakalpakstan Customs clearance\(^1\), if necessary, is carried out by UNDP.

**Payment Terms:**

☒ 100% post-payment by bank transfer after delivery of the truck and acceptance by UNDP.

**Application of Value Added Tax (VAT):**

☒ Applicable to local Bidders registered in Uzbekistan: the offer must include VAT* as a separate line (if the company is registered as a VAT payer);
☒ Applicable to foreign Bidders registered outside Uzbekistan: the offer must not include VAT.

\*Only for the purpose of evaluation, price comparison will be carried out exclusive of VAT!

**Delivery period:**

The deadline for delivery is within 90 calendar days from the date of signing the contract by both sides.

Attention: If the delivery period, stated in the quotation exceeds the delivery period stated above, the respective offer may be declined!

**All documents, including catalogs, instructions and manuals, should be in the following language(s):**

☒ Russian; and/or
☒ English

**Liquidated Damages:**

☒ Will be imposed in case of delay in delivery.
Percentage of contract price per day of delay: 0.1%.
Maximum number of days of delay: 15 calendar days.
After that UNDP may terminate the contract.

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\(^1\) Must be linked to INCO Terms chosen
Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.

☐ Not listed  
☐ Listed  
☐ Please explain in case you chose “Listed”:
_____________________

Please confirm that you accept the UN Supplier Code of Conduct, available at https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct

☐ Accept  
☐ Not accept  
☐ Please explain in case you chose “Not accept”:
_____________________

Please, provide your offer, duly prepared on letterhead, certified by signature and seal, indicating the required information (see above), **no later than May 04, 2020, prior to 18:00 Tashkent time (GMT +5)**.

**YOU HAVE TWO OPTIONS FOR SUBMITING YOUR OFFER:**

Option 1: **HIGHLY RECOMMENDED!**
You can send your offer in electronic form by e-mail (.pdf) to bids.uz@undp.org
An offer submitted by e-mail should not exceed 15MB and contain viruses, should consist of no more than three mail messages.

Option 2:
You can arrange delivery of your offer by courier in a sealed envelope to the United Nations building located at: 4, Taras Shevchenko street, Tashkent 100029, Uzbekistan.

Regardless of the option you choose for submitting your offer, it must contain the following reference to the Bid, either on the envelope or in the subject of the email:

**RFQ/029/20 – Supply of a Truck to Karakalpakstan**

Please, follow these instructions and be mindful of the deadline. Bids submitted through other means or to other e-mails will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to pu.uz@undp.org

Yours Sincerely,

Procurement Unit

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*Quotations submitted to other e-mail addresses will not be accepted and will be rejected.*

*Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.*