REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 12/05/2020

SUBJECT: Request for Quotation for Supply of 1 kW photovoltaic power station (5 sets).

REF: RFQ/039/20

DEADLINE: 26 May, 2019, 18:00 pm, local time (GMT+5, Tashkent)

PAGES: 5

Dear Sirs,

We kindly request that you provide a quotation for the goods described below.

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT OF MEASURE</th>
<th>Q-TY</th>
<th>PRICE IN USD OR UZS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 kW photovoltaic power station</td>
<td>set</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

**Technical specification / Set:**
- Power of solar panels: 1 kW; controller; Charger;
- **Inverter (24 V DC / AC)- 1 pc;**
  - Rated input voltage: V - 24;
  - Output power: kW - 2.4;
  - Waveform: Sine wave;
  - Output voltage adjustment: V - 230 ±5%;
  - Output Frequency: 50-60 Hz;
  - Inverter Efficiency (Peak): 90%;
  - Overcharge Protection: 5 sec @ ≥150% charge, 10 sec @ 110 ~ 150% charge;
  - Buffer Voltage: V-29;
  - Cutoff voltage: V-31;
  - No-load power consumption: W - <25;
  - Power consumption in energy saving mode: W - <10;

**Rechargeable batteries (4 pc);**
- Battery Type: Helium, Maintenance-free;
- Rated voltage: V-12;
- Capacity: 200Ah@10hr - 10.5V @25°C;
- Charging voltage: V-14,2;
- Float voltage: V-13,5;
- The number of cycles of complete discharge to a loss of 50% of the original capacity: 1100;
- Operating temperature range: from -25°C to 45°C;
**Case material:** acrylonitrile butadiene styrene (ABS) plastic

<table>
<thead>
<tr>
<th>Total Prices of Goods for 5 sets.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation costs (DDP Karakalpakstan) for 5 sets.</td>
</tr>
<tr>
<td>Packing, Insurance and other costs for 5 sets.</td>
</tr>
<tr>
<td>Installation, commissioning on turnkey basis and training costs for 5 sets.</td>
</tr>
<tr>
<td>Visa, ticket, accommodation and living expenses for 5 sets.</td>
</tr>
<tr>
<td>Other expenses</td>
</tr>
</tbody>
</table>

**Total All-Inclusive Bid Price for 5 sets without VAT**

**VAT (if applicable for Local Vendor)**

**Total All-Inclusive Bid Price for 5 sets including VAT**

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Sample of all items to be submitted with the bid response (as applicable).
3. Price to include delivery, installation/testing/commissioning (as applicable).
4. Site survey will be arranged on request (as applicable).
5. Brochures and Technical details of the model offered MUST be submitted with the bid offer (as applicable).

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders. [http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html](http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html).

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

<table>
<thead>
<tr>
<th>UNDP Requirements</th>
<th>Bidder’s Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Validity of Offer:</td>
<td></td>
</tr>
<tr>
<td>☒ 60 days</td>
<td></td>
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<tr>
<td>☐ 90 days</td>
<td></td>
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<tr>
<td>☐ 120 days</td>
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<tr>
<td>Warranty Period Offered (if applicable):</td>
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<tr>
<td>Minimum 12 months starting from the date of acceptance of the Goods by UNDP</td>
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<tr>
<td>☐ Yes</td>
<td></td>
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<tr>
<td>☐ No</td>
<td></td>
</tr>
<tr>
<td>☐ Please explain in case of “No”: _____________________</td>
<td></td>
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<tr>
<td>Description of Warranty Coverage:</td>
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<tr>
<td>Spare parts, repair, technical support and labor</td>
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<tr>
<td>☐ Yes</td>
<td></td>
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<tr>
<td>☐ No</td>
<td></td>
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<tr>
<td>☐ Please explain in case of “No”: _____________________</td>
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</tbody>
</table>
Description of After Sales Service (if applicable):
☒ Warranty on Parts and Labor for minimum period of 12 months starting from the date of acceptance of the Goods by UNDP
☒ Technical Support via e-mail/phone/fax/internet
☐ Provision of Service Unit when pulled out for maintenance/repair
☐ Others

Delivery Terms (linked to INCOTERMS 2010):
☐ FCA
☐ CPT
☒ CIP Karakalpakstan, Uzbekistan
☒ DAP for international suppliers registered outside of Uzbekistan. ☒ DDP Karakalpakstan for earlier imported goods or local products.
☒ On-site installation, commissioning and training are required.

Customs clearance\(^1\), if needed, shall be done by UNDP for Foreign Suppliers (Company registered outside of Uzbekistan)

<table>
<thead>
<tr>
<th>Installation locations:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Delivery/installation of 1 set in Takhtakupyr District of Karakalpakstan;</td>
</tr>
<tr>
<td>2) Delivery/installation of 2 sets in Kungrad District of Karakalpakstan;</td>
</tr>
<tr>
<td>3) Delivery/installation of 1 set in Ellikala District of Karakalpakstan;</td>
</tr>
<tr>
<td>4) Delivery/installation of 1 set in Khodjeyli District of Karakalpakstan;</td>
</tr>
</tbody>
</table>

Payment Terms:

To Local Supplier (Company registered in Uzbekistan):
☒ 100% payment will be paid in Uzbek Sums (UZS) by bank transfer to the Supplier’s account after delivery and acceptance of goods by UNDP;

To Foreign Suppliers (Company registered outside Uzbekistan):
☒ 100% payment will be by bank transfer to the Supplier’s account after delivery and acceptance of goods by UNDP

Value Added Tax on Price Quotation:
☒ Must be inclusive of VAT for local companies registered in Uzbekistan (if registered as VAT payer);
☒ Must be exclusive of VAT for foreign companies registered outside of Uzbekistan

Delivery terms:
Latest Delivery Date is not more than 60 calendar days from day of signing contract by both parties.

All documentations, including catalogs, instructions and operating manuals, shall be in:
☒ English and/or Russian
☐ French

\(^1\) Must be linked to INCO Terms chosen
Liquidated Damages:
☐ Will not be imposed
☒ Will be imposed under the following conditions:
Percentage of contract price per day of delay: 0.1%
Max. no. of days of delay: 30 calendar days
After which UNDP may terminate the contract.

☐ Accept
☐ Does not accept
☐ Please explain in case of “Does not accept”:

Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;

☐ Not listed
☐ Listed
☐ Please explain in case of “Listed”:


☐ Accept
☐ Does not accept
☐ Please explain in case of “Does not accept”:

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by 18:00 (GMT +5) on or before 26 May, 2019.

You may submit it electronically in .pdf format to bids.uz@undp.org. Quotation submitted by e-mail must be limited to a maximum size of 5 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid should contain the following email subject:

**RFQ/039/20 – Supply of 1 kW photovoltaic power station (5 sets).**

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to pu.uz@undp.org.

Yours Sincerely,

Procurement Unit

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2 Quotations submitted to other e-mail addresses will not be accepted and will be rejected.
3 Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.