Country: South Africa

Description of the assignment: UNSDCF Resource Mobilisation Consultant in the Office of the United Nations Resident Coordinator, South Africa

Project name: United Nations Resident Coordinator Office

Period of assignment/services (if applicable): 3months

Proposal should be submitted at the following by email to lerato.maimela@undp.org no later than 22nd May 2020 @ 17h00.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.
1. BACKGROUND

The new United Nations Sustainable Development Cooperation Framework (UNSDCF) is currently being finalized between the Government of South Africa and the UN system in the country for the period 2020-2025. The Government's National Development Plan and accompanying Medium-Term Strategic Framework has guided the UNSDCF priorities and action for this period. The United Nations Sustainable Development Cooperation Framework (UNSDCF) is the core instrument for articulating, planning, implementing, monitoring and evaluating the United Nation's role in achieving collectively owned development results under 2030 Agenda for Sustainable Development. As the most important UN planning and implementation instrument at the country level, it governs all programming efforts of the UN Country Team (UNCT).

The roadmap to finalising the UNSDCF in its entirety has been delayed by the impact of the COVID-19 pandemic. Across the African continent, South Africa has the highest number of reported cases of the COVID-19 virus, with 7,808 infected persons and 153 reported deaths as at 06 May 2020. For the past three months, the United Nations has been collaborating with Government, the business community, civil society organizations and international development actors to identify gaps and sustainable solutions in responding to the pandemic.

The UN recognizes that in order to effectively mitigate against, and manage the impact of COVID-19, there must be strategic coordination among the stakeholders involved, to ensure optimal use of resources, and avoid duplication. The response efforts also require strong engagement and mobilization of marginalized and particularly vulnerable populations, including women, children, adolescent girls, youth, persons living with disabilities, refugees, regular and irregular migrants, persons living with HIV/AIDS, tuberculosis, older persons, persons in detention or in institutionalized settings, and people in informal settlements, among others.

The Government has explicitly identified areas in which the support of the United Nations would add strategic value, ranging from health, food security, education, water and sanitation, protection, gender-based violence prevention and support, and livelihoods. The UN team has subsequently launched a Flash Appeal to assist with the urgent Humanitarian needs of the most vulnerable people in South Africa.
2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The RCO and UNCT seek a consultant to support the UN System South Africa in resource mobilization strategy and dedicated coordination support for the UN SA Flash Appeal and the UNSDCF. (Further details can be found in the Terms of References.)

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

A. **Education**
   - Advanced degree in Communications, International Development, Management, Social Policy, Medicine, International Relations, International Development or related field.

B. **Required Competencies**
   - Values: Exemplifying integrity, Demonstrating commitment to the UN system;
   - Embracing cultural diversity, Embracing change

C. **Core Competencies:**
   - Achieving results; Being accountable; Developing and applying professional expertise/business acumen; Thinking analytically and strategically; Working in teams/managing ourselves and our relationships, Communicating for impact

D. **Required Skillset:**
   - Demonstrates political/cultural acumen in proposing Building strategic alliances and partnerships
   - Resource mobilization - Contributes to the development of a resource mobilization strategy
   - Languages: Fluency in English is required.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:
   (i) Explaining why they are the most suitable for the work
   (ii) Provide a brief methodology on how they will approach and conduct the work (if applicable)

2. Financial proposal

3. Personal CV including past experience in similar projects and at least 3 references
5. FINANCIAL PROPOSAL

- Lump sum contracts
The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

Travel:
All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.
6. EVALUATION

Individual consultants will be evaluated based on the following methodologies:

1. **Lowest price and technically compliant offer**
   
   When using this method, the award of a contract should be made to the individual consultant whose offer has been evaluated and determined as both:
   
   a) responsive/compliant/acceptable, and
   
   b) offering the lowest price/cost

   “responsive/compliant/acceptable” can be defined as fully meeting the TOR provided.

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<th>Criteria</th>
<th>Weight</th>
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<tr>
<td>Technical</td>
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<td>University Degree (Master’s or equivalent) in Social Science, Communications, Economics, Development Economics, or related.</td>
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<td>Knowledge of the UN system and UN common country programming processes (CCA/SCF) and previous experience with CCA/SCF</td>
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<td>7 years of the relevant professional experience; experience in working with partnerships and resource mobilization on projects</td>
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<td>Experience in SDGs mainstreaming is an asset</td>
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<td>Methodology / Approach to Resource Mobilisation</td>
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<td>Total</td>
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ANNEX

**ANNEX 1 - TERMS OF REFERENCES (TOR)**

**ANNEX 2 - INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS**

**ANNEX 3 - OFFEROR’S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY**