REQUEST FOR QUOTATION (RFQ)
(Goods)

DATE: May 27, 2020
REFERENCE: RFQ-SWZ-010-2020

Dear Sir / Madam:

We kindly request you to submit your quotation for the supply of rehabilitate Mlawula Nature Reserve Sara Camp Site, construction of Croc-pool (Ndzindza) picket, and rehabilitation of Mlawula Road Network for Mlawula Nature Reserve ., as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before June 8, 2020 and via ☒*e-mail* to the e-mail address below:

bidsubmission.sz@undp.org

Quotations submitted by email must be limited to a maximum of 5 MB, virus-free and no more than 4 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010] *(Pls. link this to price schedule)*	☒DAP
Customs clearance, if needed, shall be done by:	☒Supplier/Offeror

Exact Address/es of Delivery Location/s (identify all, if multiple)	Mlawula Nature Reserve
UNDP Preferred Freight Forwarder, if any	N/A
Distribution of shipping documents *(if using freight forwarder)*	N/A
Latest Expected Delivery Date and Time (*if delivery time exceeds this, quote may be rejected by UNDP)*	☒ As per the TOR for each Lot
Delivery Schedule	☒Not Required
Packing Requirements	N/A
Mode of Transport	According to supplier's choice
Preferred Currency of Quotation	☒Local Currency: Emalangeni
Value Added Tax on Price Quotation	☒ Must be inclusive of VAT and other applicable indirect taxes Please quote the VAT in a separate line in your price schedule.
After-sales services required	Refer the TOR for each Lot
Deadline for the Submission of Quotation	COB, *Monday, June 08, 2020 and at 04:00 pm Eswatini local time*
All documentations, including catalogs, instructions and operating manuals, shall be in this language	☒ English
Site Visit	Will be conducted Time: 10:00 am Date: 1st June, 2020 Venue: Magadzavane The UNDP focal point for the arrangement is: Mr Lindani Mavimbela +268 7622 3532 vimbi28@gmail.com
Documents to be submitted	☒ Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; ☒ Latest Business Registration Certificate; ☒ Profile of Company ☒ Catalogues/brochures of items supplied by company ☒ Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Site Visit	Will be conducted

	Time: 10:00 am Date: 1st June 2020 Venue: Magadzavane The UNDP focal point for the arrangement is: Mr Lindani Mavimbela +268 7622 3532 vimbi28@gmail.com
Period of Validity of Quotes starting the Submission Date	☒ 60 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	☒ Not permitted ☐ Permitted but in Complete Lot
Payment Terms	☐ 100% upon complete delivery of goods ☒ 90% upon completion of civil works 10% being retention
Liquidated Damages	☒ Will be imposed under the following conditions: Percentage of contract price per day of delay: 0.5% Max. no. of days of delay: 10 After which UNDP may terminate the contract.
Evaluation Criteria *[check as many as applicable]*	☒ Technical responsiveness/Full compliance to requirements and lowest price[1] ☒ Full acceptance of the PO/Contract General Terms and Conditions ☒ compliance to required delivery time. ☒ Compliance with service provider qualifications (for details please see the Terms of Reference for all lots in annex 1) ☒ submission of the brochures and catalogues with the bid.
UNDP will award to:	☒ One supplier only. ☐ One or more suppliers but in complete Lot.
Type of Contract to be Signed	☒ Purchase Order ☒ Contract Face Sheet (Goods and-or Services) UNDP
Contract General Terms and Conditions	☒ General Terms and Conditions for contracts (goods and/or services)

[1] *UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.*

	Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
Special conditions of Contract	☒ Cancellation of PO/Contract if the delivery/completion is delayed by 10 days.
Conditions for Release of Payment	☒ Passing Inspection (physical inspection) ☒ Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQP	☒ Specifications of the Goods Required (Annex 1) ☒ Form for Submission of Quotation (Annex 2) ☒ General Terms and Conditions / Special Conditions: http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only)[2]	bidsubmission.sz@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail, and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

[2] *This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.*

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html .

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated; you can find detailed information about vendor protest procedures in the following link:
http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Shaima Hussein
Deputy Resident Representative
May 27, 2020

STRENGTHENING THE NATIONAL PROTECTED AREAS SYSTEMS OF ESWATINI (SNPAS) PROJECT

Terms of Reference
(Lot Two)

Title:	- Rehabilitate Mlawula Nature Reserve Sara Camp Site - Constructions of Croc-pool (Ndzindza) picket. - Rehabilitation of Mlawula Road Network
Country of Assignment:	Eswatini
Starting Date:	20 June 2020
Duration of Assignment:	110 days

Background

Eswatini National Trust Commission's (ENTC) Mlawula Nature Reserve plans to refurbish and rehabilitate the reserves campsite (Sarah), Rangers picket/post and road network. Sarah tented campsite is currently in a dilapidated state having the previous material been easily targeted and vandalized easily by wild animals, therefore the proposed structure of the campsite includes block work in replacement of the current tented canvas structure. The camp comprises of **6 tents** including **2 ensuites**, and **4 single units** with a shared kitchen and ablution block. SARA camp has proven to be very popular for outdoor groups, both local and international. The camp therefore has a huge potential to generate revenue for the protected area, it just requires to be restored to its full potential.

The ENTC is planning to construct a ranger's picket inside the Mlawula Nature Reserve having the old rangers picket vandalized and destroyed to the ground by trespassers; The newly proposed picket site known as Croc-pool area is rich in biodiversity and is highly populated with a variety of fauna and flora species. The Croc-pool area is located in the south-west of the park, about 17km from the main gate. There is no existing structure at Croc-pool, which means that the construction has to start from stretch and camping equipment is required. The picket structure comprises of 3 single rooms under one roof accompanied by a separate pit latrine toilet. The camp will hold a capacity of 3 field rangers at a given time. This picket will be utilized in combating poaching activities by providing the law enforcement unit services for clandestine patrols, a position for more mobile, intelligence and secretive operations. Building materials are already available for this particular project. A list of available materials will be made available.

All these facilities are connected by a road network of almost 37km, which stretches from the main gate to Magadzavane lodge. Currently the reserve's game-viewing roads and access road are in bad state following damages caused by rainfall in previous years. The road network has potholes and gullies, which makes it inaccessible to low ground clearance vehicles. The current condition of the roads has a negative impact to park visitors; hence the park has also prioritized the rehabilitation of the tourists' road network.

Job Description

ENTC invites local/International companies with the capacity to bid for the **renovation and supply of building materials, heavy plant machinery, furniture and fittings** to rehabilitate Mlawula Nature Reserve road network, Sara campsite and construct the croc-pool picket. The whole activity is aimed at achieving the objective of strengthening eco-tourism products and enhancing biodiversity conservation at the Mlawula nature reserve.

Objectives

1. Improve bed occupancy rates in the in the Sara campsite.
2. Improve the poor state of game-viewing roads.
3. Improve and strengthen law enforcement operations

Scope Of Work

ENTC is looking for a suitable supplier who has the capacity to renovate and supply building materials for the Sara campsite at Mlawula Nature Reserve. The required building materials and quantities are provided below; such goods must be of high quality.

Component 1: Renovation Sara Campsite

Background

SARA Camp is situated about two kilometres into the reserve from the main gatehouse. The camp was originally established by the Eswatini Archaeological Research Association (EARA). The SARA camp has six tents that sleep two people each. Two of these tents are self-contained (Ensuite) while the other four use a communal ablution block. The other four tents are just a single room sized and do not have bathrooms inside. Three of the tents have open shower overlooking the Mbuluzi Game Reserve. The camp includes a communal kitchen space called the Lapa and resting open Rondavel. The communal kitchen is shared by all guests visiting the camp. The camp has electricity supply and water supplied by tanker truck. These tents are currently in a poor condition and not functioning following that they were vandalized by Baboons.

Project Brief

The camp will be upgraded by constructing concrete walls on the existing tented camp platforms, (substituting the weaker tent material susceptible to wildlife vandalism with concrete). The existing platform that the upgrade will take place on includes concrete slaps and tilled roofing. Following the continuous destruction of the camp by Baboons, the park seeks to modify the tents structures by turning them into chalets. This will be achieved through building up walls using concrete blocks on the existing structure. This will prevent further damages to the facility.

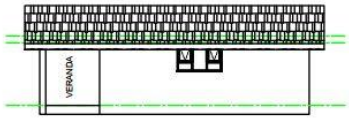
A foundation has to be excavated in line with the poles that are currently supporting the roofing. The concrete walls will be built under the same roofing. Windows and doors will be installed on the walls for ventilation and lighting purposes. The walls will be plastered internally and be painted as well. Stone cladding will be applied on the exterior walls up to 1 meter high from the ground, thereafter the walls will be backwashed. Ceiling will be installed on the roofing and be painted white.

The structures are already wired and have electricity, but there is some work that needs to be done, which include the installation of 2 electric sockets wall plugs per chalet and the installation of lights on the ceiling. There is very little that needs to be done on the plumbing. This include the replacement of toilet led in one of the chalet and changing bib taps and replacing them with the press and release taps, which are Baboon proof. Door locks to be used on these structures should be security locks with baboon proof handles. This will be done to discourage the Baboons from causing further damages to the camp structures. The communal kitchen open space will be closed up by welding Mentex mash all around to prevent Baboons from entering the kitchen, destroying tourists' food and kitchen equipment.

Some additional amenities, such as TVs & DSTV, air conditioners and bar fridges will have to be procuring and installed in all the chalets to add value for money and also to encourage prolong stay of our guests in the park. New furniture and fitting has to be procured and fitted into the chalets. A fridge, 4 plates electric stove, a microwave and kitchen utensil will be procure and fitted in the communal kitchen.

<u>Single and Ensuite Tented Camps</u>

Ensuite Rooms/ self-contained (Two Units)



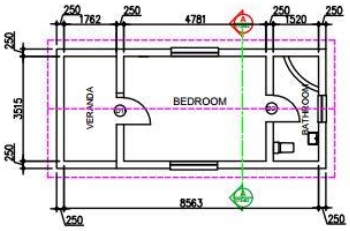
SIDE ELEVATION

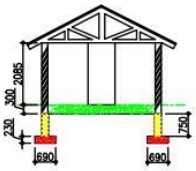
WINDOW SCHEDULE

QUANTITY	WINDOW TYPE	LOCATION
2		BEDROOM
1		BATHROOM

GENERAL NOTES;
- All windows are purpose made mild steel, red oxide finish.
- All opening lights to have 3 piece friction stays.
- Glazing, 4mm laminated glass to windows up to 1.0m from FFL and to windows bigger than 1.5msq.

SECURITY BURGLAR PROOFING TO ALL WINDOWS
Vertica dia 16mm bars at 125mm c/c with horizontals 30x5mm flat bars at 600mm c/c all welded to 50x5mm frame.
Fixed to window reveals with M12 rawl bolts (steel dowels)



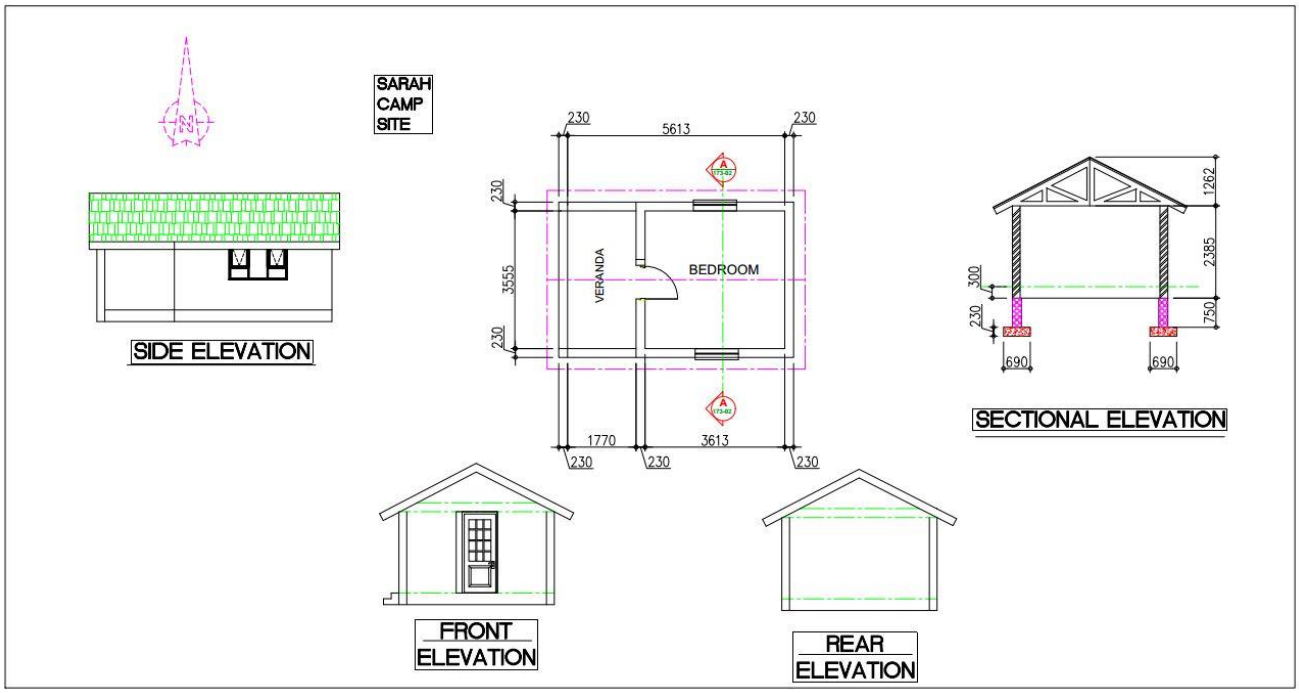


SECTIONAL ELEVATION

FRONT ELEVATION

REAR ELEVATION

Single Rooms (Four Units)



Electrical Materials

Item	Quantity
1. Distribution boards flash 8 way	6
2. 20mm Conduits	30
3. 20mm Couplings	50
4. 20mm Male Adaptors	100
5. 20mm Saddles	70
6. Universal Boxes	25
7. Clout Nails	1kg
8. House wires: 1.5mm red (100m)	1
9. House wires: 1.5mm black (100m)	1
10. House wires: 1.5mm green (100m)	1
11. House wires: 1.5mm white (100m)	1
12. House wires: 2.5mm red (100m)	1
13. House wires: 2.5mm black (100m)	1
14. House wires: 2.5mm green (100m)	1
15. Steel Armoured cable (6mm x 2 core)	30m
16. Gem Boxes 4 x 2	8
17. Gem boxes 4 x 4	14
18. Socket outlet (single)	14
19. Light switches 1 lever 1 way	4
20. Light switches 2 lever 1 way	8
21. Light fitting; gallery lamp holders	8

22. Bowls	8
23. Bulk heads 2PL9	12
24. 2PL9w globes	24
25. Circuit breaker; earth leakage	6
26. Circuit breaker; 20A	6
27. Circuit breaker; 10A	6

Building Materials

Item	Quantity
28. Brick force 4 ½ rolls	100
29. DPC 9” rolls	5
30. DPC sheeting	4
31. Concrete ventilators	50
32. 2 Lever Mortice locks (Union)	10
33. 3” Nails	5kg
34. 50kg bags Afrisam cement	100
35. Ceiling boards	28
36. Standard cornice	24
37. clout nails	5kg
38. concrete nails	2kg
39. Hoop irons	50kg
40. Meranti 8 panel doors	6
41. Steel door frames for 9” brick wall	6
42. Aluminium Window frames 1512 bronze with clear glasses	12
43. Aluminium Window frames PT66 bronze clear with bathroom glasses	2
44. Curtain rails (2.5m)	12

Sand and Crash Stones Materials

Item	Quantity
1. River sand $12m^3$	2
2. Plaster sand $12m^3$	1
3. Crush stones $12m^3$	1
4. 9” concrete blocks (Blocks are either to be solid or hollow modular dense concrete masonry units having a compressive strength of 3.5MPa)	3500
5. 4.5” concrete blocks	600

Ironmongery Material

Item	Quantity
45. Welding rods (2.5) packets	5
46. Flat Bars (6m)	4
47. $12m^2$ Chicken mesh rolls	2
48. Mentex sheets (6m)	4
49. Angle iron (6m)	4
50. Cabin hook and eye	12

51. Door stop	6
52. Dividing strips between different floor coverings - angle iron	6
53. Press & release taps 15 mm	12

Paint Materials

Item	Quantity
54. White coat paint 20L	3
55. Gloss enamel paint 20L	2
56. Wall paint summer harvest 20L	6
57. White oil paint 20L	2
58. Green oil paint 20L	2
59. Roller paint brush and tray set	6
60. 75mm paint brush	6
61. 50mm paint brush	6
62. 25mm paint brush	6
63. 5 litre paint thinners	2
64. Polly filler 20kg	1
65. Putty knives	2

- All painting shall be done in accordance with "Dulux" specifications unless otherwise described.
- Unless otherwise described all paintwork shall be deemed to have a colour value in excess of 7 on the Munsell system in accordance with SANS 1091.

Furniture, Linen and Fittings

Item	Quantity
66. 32” LED Samsung TV	6
67. Dstv HD decoder (single view)	6
68. Satellite Dish	6
69. Tele coaxial cable RG6 (100m)	1
70. TV wall mounting brackets	6
71. S/sat F-connector	24
72. S/sat balt coach 8mm plug	12
73. c/clip 7mm RND	1
74. Russell Hobs 28L Microwave Oven (Grey) 900W	1
75. Bar fridge, 92L, with auto defrost functions (White)	6
76. Air conditioners (9000 Btu/hr fixed speed, mid-wall split unit, heat pump, R410A Outdoor)	6
77. Cutlery stoneware set: (4cups & source, 4 teaspoons, 4 dinner plates, 4 side plates, 4 table spoons, 4 drinking glass) white in colour	6
78. 4 plates electric stove (86L Defy with solid plates) black in colour	1
79. Double bed base set (durable) Ikea MALM Bed frame, high - oak veneer, Luröy Standard Double (black in colour)	6
80. Curtains 4m (Curtain: 100% cotton in Ivory, Blackout liner: 100% polyester in White, 4m(w) x 1.2m (h))	12
81. Belgian Flax Linen & Cotton Velvet Blocked Duvet cover and Shams (double bed size) 100% cotton	8
82. Duvet inner (double bed size)	8
83. Cream White Fitted sheet (double bed size) 100% cotton	8
84. Cream White Flat sheet (double bed) 100% cotton	8

85. Cream White Standard pillows 100% cotton	16
86. Cream White Hotel bath towels, 100% cotton (68cm x 137cm)	8
87. Blankets (double bed size) Premium Luxury Ultra-Soft Microplush Bed Blanket (Grey) 228cm x 228cm (Material type: Faux Fur, Fleece)	8

Supplier/Contractor's qualifications

Component 1:

1. The contractor/supplier must be a registered distributor and have a traceable record of supplying high quality building, furniture and electronical materials with the Construction Institute Council (if local).(CIC)
2. The contractor/supplier must be experienced in well experienced in eco-tourism infrastructure development.
3. The contractor/supplier must be able to deliver all required materials to Mlawula Nature Reserve.
4. The contractor/supplier must guarantee timely delivery of the required building materials.

Component 2: The Construction of Croc-pool Picket and Solar Power Installation

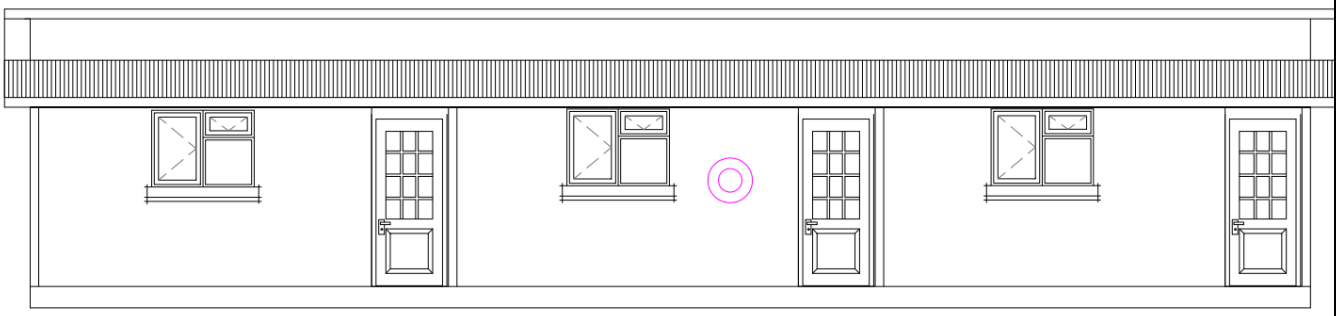
ENTC requires the provision of construction services and supply as well as installation of the under listed solar power materials only, building material is available for the construction of the picket at the Mlawula Nature Reserve:

Background

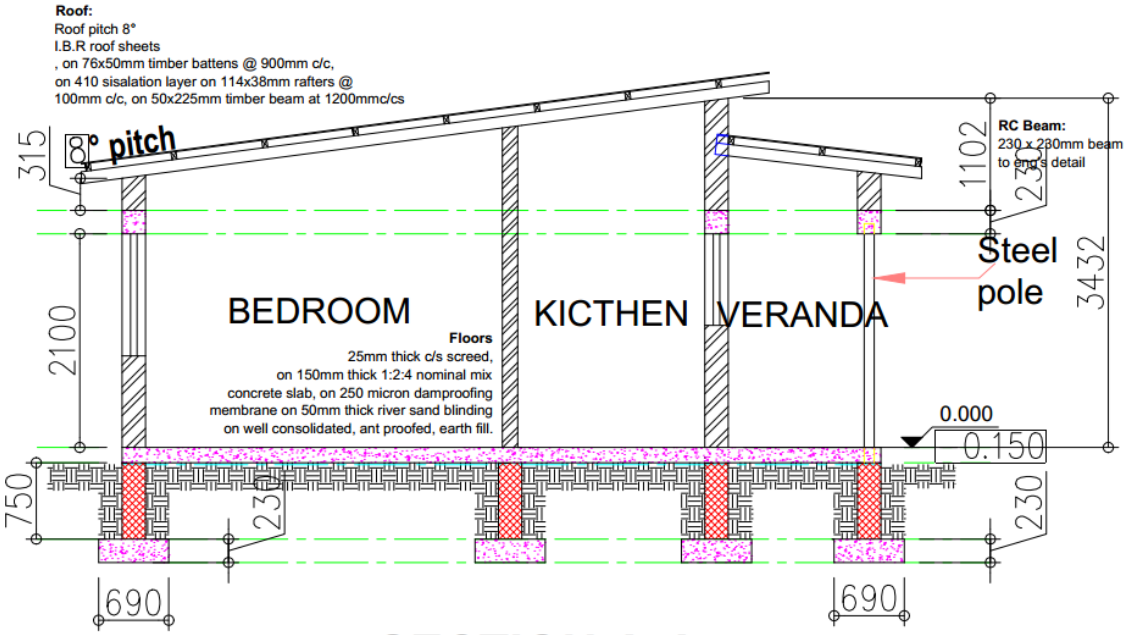
The picket comprises of 3 single rooms under one roof and a pit latrine build separate. The camp can hold a capacity of 3 field rangers at a given time. The picket will be built inside the park, at Croc-pool area. The project include clearing the ground, excavating foundation, erecting a concrete slap, erecting the walls, fitting windows and door frames, plastering, beam filling, roofing, painting, plumbing and wiring a solar system. A double doors pit latrine will also be built on site, which shall be completed with the same project of picket construction.

Croc-pool Picket Solar Power

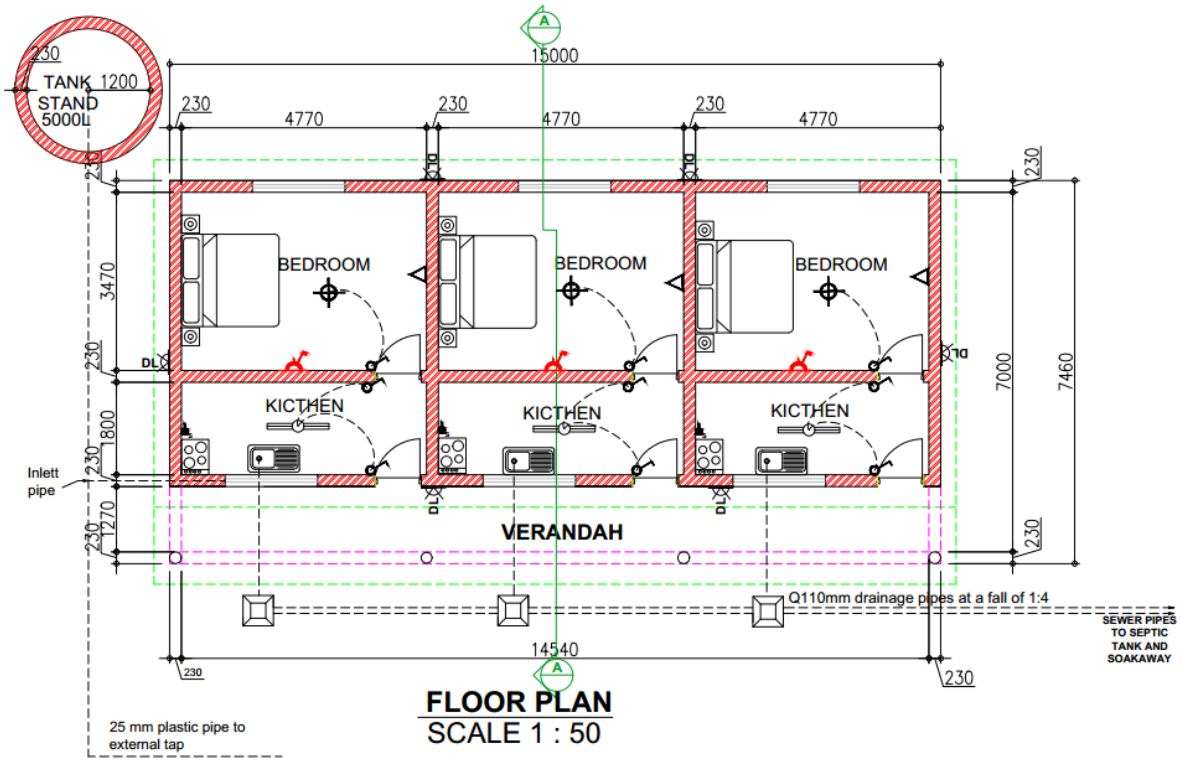
Item	**Quantity**
1. 12V/24V 280W Solar panel	2
2. 125Ah 12V AGM Deep cycle battery for solar panel 24V charging system	2
3. Inventor 1500W	1
4. 12V/24V 40A PWM Solar charger controller and accessories	1
5. DC disconnect switch	1
6. Midi fuse holder & 40A fuse	1
7. Pair of heavy duty battery joining leads	1
8. Power inverter – 150A mega fuse kit	1



FRONT ELEVATION
SCALE 1 : 100

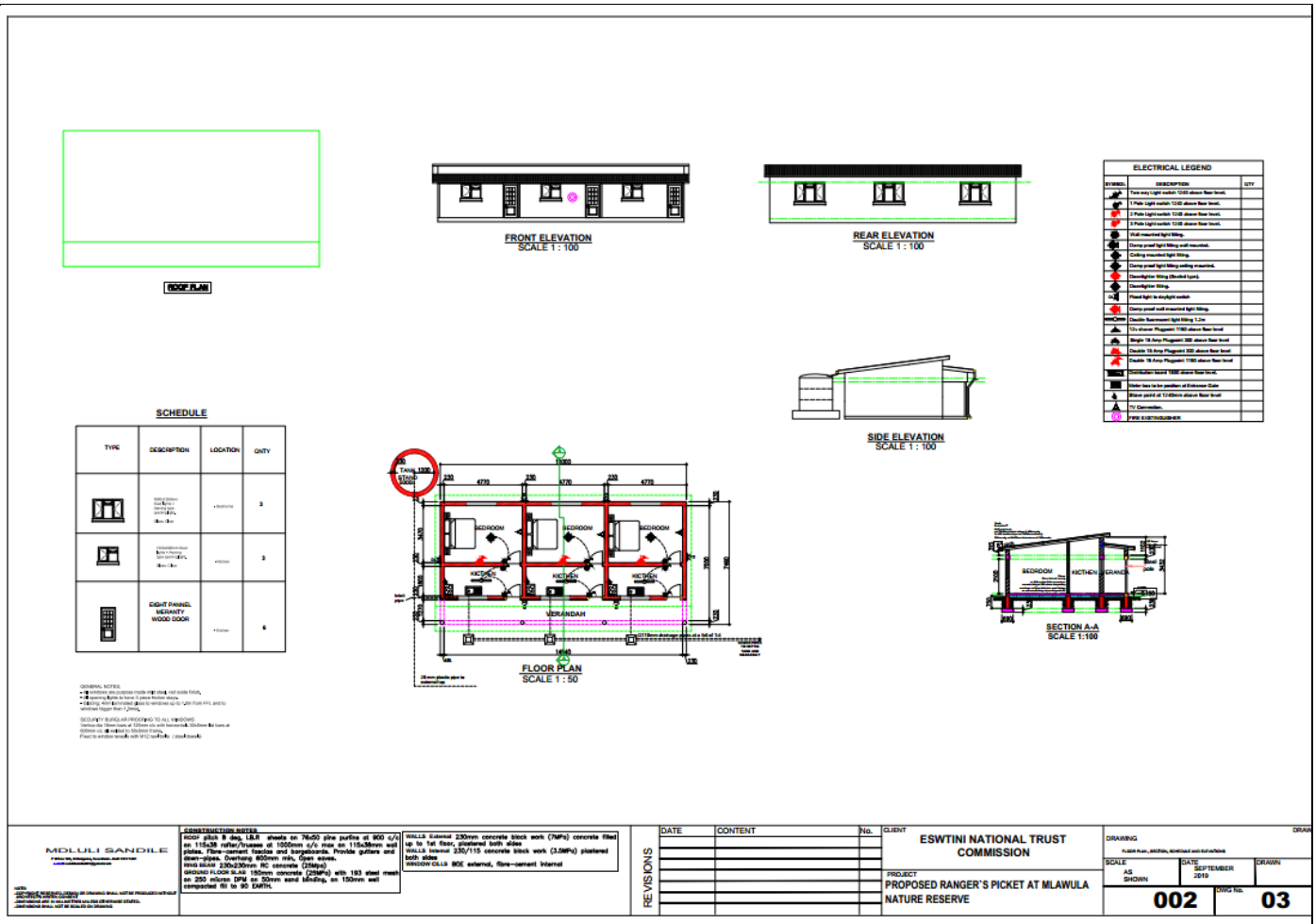


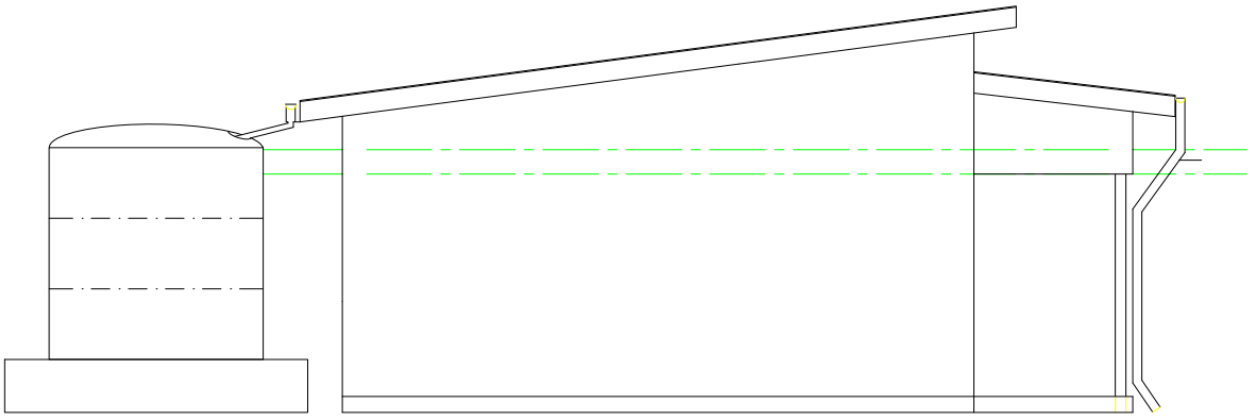
SECTION A-A
SCALE 1:100



FLOOR PLAN

SCALE 1 : 50





SIDE ELEVATION

SCALE 1 : 100

Component 2: Supplier/Contractor's qualification

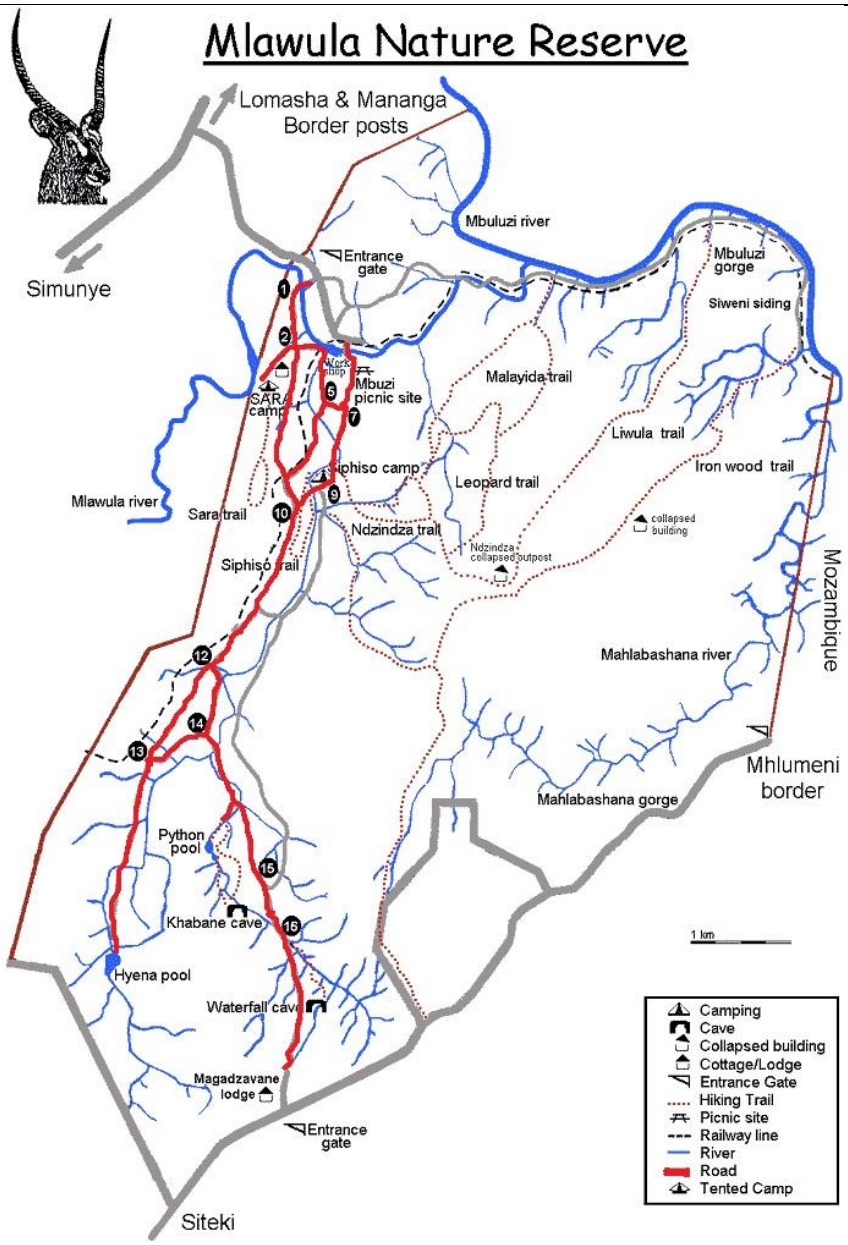
1. A written guarantee with regards to the solar system, issued to the ENTC of an article by the manufacturer/supplier, promising to repair or replace it if necessary within a specified period of time from installation would be an added advantage.
2. The contractor/supplier must be a registered distributor of high quality building materials.
3. Previous experience in eco-tourism infrastructure development will be an added advantage.
4. The contractor/supplier must be able to deliver all required materials to Mlawula Nature Reserve.
5. The contractor/supplier must guarantee timely delivery of the required building materials.
6. The contractor must supply high quality solar energy fittings.
7. Company must be experienced in commercial production or distribution in the same line of products.

Component 3: Rehabilitation of Mlawula Nature Reserve Road Network (31 km)

Background

The Mlawula road network has potholes and gullies, which makes it inaccessible to low ground clearance vehicles. The current condition of the roads has a negative impact to park visitors, hence the park has prioritized the rehabilitation of the tourists' road network. The damages to the road are caused by poor drainage system, which includes closed culverts and side drains.

This project will involve the digging of gravel soil that will be used in filling the potholes and gullies. A truck will be required to transport the gravel from the burrow pit to the areas where the gravel is needed. Once the gullies and potholes had been closed, a grader will be needed to level, smoothen the road surface and open up water ways on the side of the road. Manual labor will be required in opening up culverts.



The ENTC further requires heavy plant machinery to undertake the undermentioned activities

Item	Quantity
1. **TLB** *(to excavate gravel to be used on rehabilitating the road)* 40 hours	1
2. **10m^3 Truck** *(to furry gravel from the barrow pit to the road)* 20 hours	2
3. **Grader** *(to work on the grading and levelling the surface road)* 40 hours	1

Supplier/Contractor's qualification

Component 3:

1. Heavy plant machinery must be in good condition or working order, operating in full potential/efficiency.
2. The supplier or contractor must make sure the machinery is delivered on time at the project site.

Information Required in the Response

The provision of the pre-qualification information should include all relevant documents that are essentially required for meeting pre-qualification criteria as well as enable the project management to undertake the evaluation.

Documents Required:

1. Outline approach to be adopted when carrying out the task
2. Activities that will be undertaken and corresponding schedule to demonstrate how the allocated time will be utilized. (Gant chart or Work plan)
3. Profile of Company
4. Quotations and bids
5. Catalogues and brochures of required materials

Deliverables (components)	**Estimated Duration To Complete**	**Target Dues Dates**	**Review and Approvals**
Profile of company	15	8 June 2020	
Quotations	3 days	8 June 2020	
Component 1 (Phase 1) Rehabilitation of SARA Camp (Four single rooms and Two Ensuites)	30 Days	20 July 2020	
Component 1 (Phase 2) - Furniture, Linen and Fittings	5 Days	20 July 2020	
Component 2 (Phase 1) - The Construction of Croc-pool Picket	30 Days	30 June 2020	
Component 2 (Phase 2) - Solar Power Installation	15 Days	30 June 2020	
Component 3 - Rehabilitation of Road Network	20 Days	30 June 2020	

Payment Terms

Payment upon delivery of all requested material at ENTC offices and delivery of invoice and vendor payment details will be according to the FIVE deliverable phases of the works	Component 1	Phase 1	90%
		Phase 2	100%
	Component 2	Phase 1	90%
		Phase 2	90%
	Component 3	Complete	90%

Institutional Agreement

- All interested potential bidders to attend the COMPULSORY physical site visit for complete understanding of Scope of Work prior to sending the formal bid.
- The winning bidder will be invited to meet with the supervision committee on expected outcome.
- All interested Bidders are encouraged to recruit at casual laborers from the neighboring communities, this can be facilitated by Mlawula Nature Reserve community outreach programme.

Quality Assurance Methodology

- An infrastructural supervision committee to do quality checks bi-weekly with a minimum of two site visitation in a month.
- Monitoring and evaluation of activities will be done routinely on weekly basis by the CLOs to generate weekly progress reports.

- The contractor is expected to produce weekly progress reports. - The contractor is expected to produce weekly progress reports. - Retention of 10% will be made for each payment certificate as surety against defects and shall be remitted after two months of job completion. - Retention fees remitted after clearance by supervision committee.
Submission of Documents
Submission of required documents should be no later than **8th June, 2020**

Risk Assessment

Identified Risks	Rating	Mitigation
Wildlife attacks or accidents on construction staff	High	Training of construction staff on safety regulations when in nature reserve
Damage to renovated infrastructure by wildlife	High	Law enforcement team (rangers) will undertake wild life driveway exercises to prevent wildlife populations conflicting with construction
Delays and destruction of infrastructural work due to climatic conditions.	Medium	Work commencement is in winter and hailstorms are very minimal.
Delays in infrastructural work due to contractor bankruptcy.	High	Weekly reports required from M&E (PMU) and contractor. Also, payment will be done after phase completion.
Stock theft	Medium	Security must be costed in the bid by contractor.

Price Schedule

Item No.	Description		Bid price ($)	
1	Bidders are required to give ceiling price for **Phase I** of component one ;(Road Rehabilitation) excluding VAT.		…….	
	Break down of expenses	**Rate**	**Quantity**	**Amount**
	Total amount		…….	

2	Bidders are required to give ceiling price for **Phase II** of component one;(Rehabilitation of Ndzindza Picket) excluding VAT.		……..	
	Total amount		……	
3	Bidders are required to give ceiling price for Phase 111; Renovations of (Sara Camp site) excluding VAT.		……..	
	Total amount		……	
3	Period required for commencement with project after acceptance of bid		……	
4	Estimated man-days for completion of project		……	
5	Confirm if rates quoted are firm for the full period of contract?		……	
	If not firm for the full period, provide details of the adjustments.		……. ……. …….	

Any enquiries regarding bidding procedures may be directed to:

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