

## Question and Answer (after Pre-Proposal meeting)

**Question: Sampling and scope of Project**, Can we know your intended Approximate Sample size for both surveys (key socio economic vulnerable groups & entrepreneurs)?

Answer: Sample size is expected up to 1500 for key vulnerable group survey and up to 500 for entrepreneur survey.

Question: Regarding the Questionnaire, Full Body Questionnaire translation is going to be in Myanmar Language only?

Answer: The questionnaire will be in bi-lingual since expert team will be combination of international and national experts.

Question: Regarding the Introductory Text in different ethnic languages, how many ethnic languages should we be covering and can we know what those are?

Answer: Burmese, Karen, Kachin, Chin and Shan but it will be defined with CSO.

Question: For the training of interviewers, is it to be conducted in Yangon or Naypyitaw?

Answer: It is expected to conduct in Naypyitaw since the call center will be set up there.

Question: How many interviewers will be needed? (If the no: of interviewers is something that cannot be decided, then details like Length of survey, sample size, no. of FW days will help in calculating the team strength)

Answer: CSO will provide 10 enumerators and the firm is expected to provide technical support to CSO on conducting the survey and development of the reports in consultation with expert team.

Question: Can we confirm if it's the 2 quantitative surveys of 2 waves (i.e., a total of 4 surveys)? May we know how many numbers of call interviews will be there for each of these 4 surveys? And, who will be providing the contact details of the respondents, is it CSO who is providing the contact details?

Answer: CSO will provide the contact of the respondents. The 2 quanti surveys will run at the same time. CSO will provide 10 interviewers but the firm can suggest if 10 is not enough for the two surveys.

**Question: Overall Project Period:** “The consultancy will be for approximately 40 days between 15 June to 15 November 2020 in at least 2 waves” (Page: 27 of RFP)

So it means the total estimated project related working days would be 40 days from end to end, from contract signing to, data collection to data delivery? Or those 40 days only intended for the Data Collection of 4 surveys?

Answer: The firm is not expected to conduct the data collection but to provide technical assistance to CSO. But the firm is required to work with the interviewers team at least at the beginning of the data collection period.

Our question - Please clarify the scope of work for this component, we understand that this would involve field level data collection, please confirm how many sample enumeration areas to be covered, how many contact details to be updated.

Please ignore this. CSO will provide the contacts of respondents and this is telephone survey, so we don't need to use EA maps.

**Question: Greater involvement in the survey and questionnaire design process.** From the current ToR, we understand that the majority of the survey and questionnaire design will be undertaken by UNDP survey experts and CSO, with minor support from the consultant. From our extensive experience in designing last-mile surveys in data-scarce spaces, we have found that quality and efficiency can be significantly improved by having a single entity drive the design and implementation process (with inputs from multiple stakeholders). **Therefore, we wanted to clarify whether the scope can be expanded for the consultant to play a greater role in co-leading survey and questionnaire design along with UNDP Survey Experts?**

Answer: Yes, the firm is also expected to engage in the data analysis and report writing, which are beyond data collection phase.

**Question: Expanded post-data collection engagement with an advisory component.** Currently, we understand that the role of the consultant in the post data collection phase will largely be around reporting and presenting the data (in tables with limited commentary). Given our significant advisory capabilities and experience, including in Myanmar, we believe that we would be able to add significant value beyond data reporting, by conducting high-quality analyses, identifying actionable insights, and developing recommendations for UNDP and partners to take forward. **Thus, we wanted to clarify if UNDP would be open to increasing the consultant's scope of engagement in the post data collection phase to include an advisory component?** *Please note that this is likely to add to the time and resource investment required for the engagement.*

Answer: Data collection will be done by CSO and the service provider is expected to do technical support to CSO for data collection including spot check for quality assurance.

**Question: Call the center at the CSO premises.** Point 1 of Scope of Work, Outputs, Deliverables on page 26 of the RfP mentions that the consultant will be expected to '*set up the Call Center at the CSO premises including assembling of survey teams*'. We wanted to clarify if the requirement is to physically have a **set up within the premises if the CSO or if the call center can also be virtual** (given the current COVID-19 scenario)?

Answer: Call center will be set up at CSO office in Naypyitaw. It is required to be at Call center especially for the training and providing technical support for the set up and functioning.

**Question: Deadline for submission.** On the BDS section of the RfP on page 18 part 14/23 – Deadline of Submission it is mentioned that deadline of submission is 02 May 2020. We wanted to clarify whether this has now been updated to the date as stated on the website – 02 June 2020, 1:20 AM (New York time)?

Answer: Submission deadline is 2 June 2020