



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 28th May 2020

Country: Zambia

Description of the assignment: International consultant to conduct an Environmental and Social Impact Assessment (ESIA) and prepare an Environmental and Social Management Plan (ESMP)

Project name: Promoting Climate Resilient Community Based Regeneration of Indigenous Forests in Zambia's Central Province

Period of assignment/services (if applicable): 30 days

Proposal should be submitted at the following address by email to procurement.zm@undp.org no later than **17:00 hrs Friday 5th June 2020**.

Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail indicated above by **2nd June 2020**. The Procurement Team will respond in writing or by standard electronic mail and will upload written copies of the response, by **3rd June 2020** including an explanation of the query without identifying the source of inquiry, to the link below:

https://procurement-notice.undp.org/view_notice.cfm?notice_id=66355

1. BACKGROUND

Zambia has a total land area of 752,618 sq km of which 60% comprises forests. The forests are critical to Zambia's development in that they provide both ecosystem services and goods. Ecosystem services include carbon sequestration and storage, regulation of hydrological flows through infiltration and flood attenuation, amelioration of water quality, erosion control and sediment trapping, and serving as habitat for wildlife and birds which are so important to Zambia's tourism industry. They provide goods such as fuelwood, timber and poles, food and medicinal plants, non-woody raw materials such as thatch grass. The contribution of forestry to Zambia's GDP is currently estimated at 6.3% but taking into account the majority of the

goods that are not traded in the formal market, forestry sector contribution to national GDP is probably much higher.

Zambia's forest estate contained in both protected forest areas and open areas on customary lands is under serious threat of deforestation and forest degradation. Land-use change and forest loss is the main contributor to the country's GHG emissions. Deforestation and forest degradation in Zambia is estimated to contribute 3% to the total GHG emissions from deforestation worldwide. The deforestation rates in Zambia currently stand at approximately 250,000 to 300,000 hectares per year. Most of this deforestation occurs on customary lands where there is no management regime in place thus facilitating open access conditions. The key drivers of deforestation and forest degradation in Zambia include fuelwood (charcoal and firewood), agricultural expansion, timber extraction, bush fires, mining and infrastructure development. Charcoal and firewood make up over 70% of the national energy consumption in Zambia as only 20% of the population has access to electricity.

Central Province of Zambia has over the years experienced accelerated deforestation rates mainly due to fuelwood production and agricultural expansion with little effort put into regeneration of the indigenous forests. Owing to its proximity to the Capital City Lusaka where fuelwood demand is highest, Central Province continues to suffer from high deforestation rates.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Under the direct supervision of the Project Management Unit and Project Manager, Forest Regeneration Project, and guidance of the Regional Technical Advisor, the expert will conduct an ESIA and prepare an ESMP for the Forest Regeneration Project as per the UNDP SES, considering the full scope of the project's activities. The consultant will closely follow UNDP's Social and Environmental Standards (SES) and must ensure that Free, Prior and Informed Consent (FPIC) processes are pursued and secured in line with the SES (including the UNDP SES Guidance Note on Standard 6).

Under this contract, the consultant would be responsible for the delivery of the following products and services:

- a. **Environmental and Social Impact Assessment (ESIA):** In accordance with UNDP's SES, an ESIA will be developed and carried out by an independent expert in a participatory manner with stakeholders, following the principles of FPIC. The ESIA will further identify and assess social and environmental impacts of the project and its area of influence; evaluate alternatives; and consider appropriate avoidance, mitigation, management, and monitoring measures. It will address all relevant issues related to the SES Principles and

Standards, with particular focus on Standard 6 on Indigenous Peoples. A key output of the ESIA is an ESMP, as described next.

- b. **ESIA report and Environmental and Social Management Plan (ESMP):** An ESIA report and ESMP will provide a set of avoidance, mitigation, monitoring and institutional measures – as well as actions needed to implement these measures – to achieve the desired social and environmental sustainability outcomes. The measures will be adopted and integrated into the project activities, monitoring and reporting framework and budget. At a minimum, the ESMP will include an Indigenous Peoples Plan and a comprehensive Stakeholder Engagement Plan. Other management plans should be included as determined necessary in the course of the ESIA.
- c. **Revised Social and Environmental Screening Procedure (SESP):** The management measures of the ESMP will be captured in a revised SESP.
- d. **Training on FPIC and other safeguards topics:** The consultant will train relevant stakeholders and members of the project team on FPIC and other safeguards topics as determined necessary in the course of the ESIA, and as described in the “Capacity Development and Training” section of the ESMP.

For detailed information, please refer to Annex 1

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Below is a reference list of requirements:

I. Academic Qualifications:

Master’s degree or above in environment, economics, development, or a closely related field;

II. Years of experience:

At least 10 years of international experience related to social and environmental standards and impact assessment in an international development context;

III. Competencies:

- Specific technical expertise in SES Standard 6 (indigenous peoples and FPIC);
- Experience in developing and conducting training related to SES and FPIC;
- Excellent analytical, writing, advocacy, presentation, and communications skills.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:

- (i) Explaining why they are the most suitable for the work
- (ii) Provide a brief methodology on how they will approach and conduct the work (if applicable)

2. Financial proposal using UNDP's template for Confirmation of Interest and Availability

3. Personal CV including past experience in similar projects and at least 3 references

5. FINANCIAL PROPOSAL

Lump sum contracts

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

Travel:

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

6. EVALUATION

Individual consultants will be evaluated based on the following methodology:

Cumulative analysis

The award of the contract will be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and*
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.*

** Technical Criteria weight; 70*

** Financial Criteria weight; 30*

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Below is technical evaluation criteria:

Criteria	Weight	Max. Point
Master's degree or above in environment, economics, development, or a closely related field;	15%	15
At least 10 years of international experience related to social and environmental standards and impact assessment in an international development context;	30%	30
Specific technical expertise in SES Standard 6 (indigenous peoples and FPIC);	25%	25
Experience in developing and conducting training related to SES and FPIC;	20%	20
Excellent analytical, writing, advocacy, presentation, communications skills and fluency in english.	10%	10
<u>Total</u>	100%	100

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2- INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS

ANNEX 3- OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY