



REQUEST FOR QUOTATION (RFQ) (Goods)

DATE: June 3, 2020

REFERENCE: RFQ-SWZ-010-2020

Dear Sir / Madam:

We kindly request you to submit your quotation for the supply of rehabilitate Mlawula Nature Reserve Sara Camp Site, construction of Croc-pool (Ndzindza) picket, and rehabilitation of Mlawula Road Network for Mlawula Nature Reserve ., as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **June 17, 2020** and via ☒e-mail to the e-mail address below:

bidsubmission.sz@undp.org

Quotations submitted by email must be limited to a maximum of 5 MB, virus-free and no more than 4 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> Supplier/Offeror
Exact Address/es of Delivery Location/s	Mlawula Nature Reserve

Site Visit	<p>Will be Conducted</p> <p>Time: 11:00 AM Local time Date : 9 June 2020 Venue : Mlawula Nature Reserve</p> <p>The UNDP focal point for the arrangement is: Lindani Mavimbela, email: vimbi28@gmail.com Phone: +268 7622 3532 (please copy bidsubmission.sz@undp.org and sandile.mkhwanazi@undp.org in your email communications)</p> <p>Bidders interested to attend the site visit, must send the following information to the above-mentioned email addresses not later than 7 June 2020: Participant's Name, Nationality, ID/Passport No., Company Name.</p> <p>The email subject must be "RFQ-SWZ-010-2020 Site Visit"</p> <p>Please have your original National ID or Passport for the site visit.</p> <p>N.B: the site visit is aimed to provide the Bidders the opportunity to have better understanding of the requirement /Scope of work before sending the formal bid to UNDP. Bidders can raise any technical question during the site visit. However, any commercial queries shall be submitted to email bidsubmission.sz@undp.org</p>
Expected Delivery Date and Time	<p>110 days from the issuance of the contract and receiving the site.</p> <p>N.B: refer to the Annex 1 for each component</p>
Delivery Schedule	Required
Currency of Quotation	<input checked="" type="checkbox"/> Local Currency: Emalangeni
Value Added Tax on Price Quotation	<p><input checked="" type="checkbox"/> Must be inclusive of VAT and other applicable indirect taxes</p> <p>Please quote the VAT in a separate line in your price schedule.</p>
Deficit Liability Period	Two (2) months
Deadline for the Submission of Quotation	COB, <i>Wednesday, June 17, 2020</i> and at 04:00 pm Eswatini local time
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English
Documents to be submitted	<p><input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1;</p> <p><input checked="" type="checkbox"/> Latest Business Registration Certificate;</p> <p><input checked="" type="checkbox"/> Profile of Company</p>

	<input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	<input type="checkbox"/> 90% upon substantial completion to be paid in three instalments as detailed in Annex 1 <input type="checkbox"/> 10% upon the final completion and end of the deficit liability period (this may be paid upon submission a bank guarantee of the same amount valid one month after the defect liability period)
Liquidated Damages	<input checked="" type="checkbox"/> Will be imposed under the following conditions: Percentage of contract price per day of delay: 0.5% Max. no. of days of delay: 10 After which UNDP may terminate the contract.
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price ¹ <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions <input checked="" type="checkbox"/> compliance to required delivery time. <input checked="" type="checkbox"/> Compliance with service provider qualifications (for details please see the Terms of Reference for all lots in annex 1)
UNDP will award to:	<input checked="" type="checkbox"/> One supplier only.
Type of Contract to be Signed	Civil Works Contract
Contract General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions for contracts (Civil Works)) Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 10 days.

¹ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

Conditions for Release of Payment	Upon receiving the invoice and submission the certificate of substantial / final completion by supervision committee.
Annexes to this RFQP	<input checked="" type="checkbox"/> Statement of work including drawings and BoQ (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions: http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ²	bidsubmission.sz@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail, and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the

² This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated; you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,



Shajma Hussein

Deputy Resident Representative

June 3, 2020

Statement of work including drawings and BoQ

**STRENGTHENING THE NATIONAL PROTECTED AREAS SYSTEMS OF ESWATINI
(SNPAS) PROJECT**

Title:	<ul style="list-style-type: none"> - Rehabilitate Mlawula Nature Reserve Sara Camp Site - Constructions of Croc-pool (Ndzindza) picket. - Rehabilitation of Mlawula Road Network
Country of Assignment:	Eswatini
Expected Starting Date:	22 June 2020
Duration of Assignment:	110 days
Background	
<p>Eswatini National Trust Commission's (ENTC) Mlawula Nature Reserve plans to refurbish and rehabilitate the reserves campsite (Sarah), Rangers picket/post and road network. Sarah tented campsite is currently in a dilapidated state having the previous material been easily targeted and vandalized easily by wild animals, therefore the proposed structure of the campsite includes block work in replacement of the current tented canvas structure. The camp comprises of 6 tents including 2 ensuites, and 4 single units with a shared kitchen and ablution block. SARA camp has proven to be very popular for outdoor groups, both local and international. The camp therefore has a huge potential to generate revenue for the protected area, it just requires to be restored to its full potential.</p> <p>The ENTC is planning to construct a ranger's picket inside the Mlawula Nature Reserve having the old rangers picket vandalized and destroyed to the ground by trespassers; The newly proposed picket site known as Croc-pool area is rich in biodiversity and is highly populated with a variety of fauna and flora species. The Croc-pool area is located in the south-west of the park, about 17km from the main gate. There is no existing structure at Croc-pool, which means that the construction has to start from scratch and camping equipment is required. The picket structure comprises of 3 single rooms under one roof accompanied by a separate pit latrine toilet. The camp will hold a capacity of 3 field rangers at a given time. This picket will be utilized in combating poaching activities by providing the law enforcement unit services for clandestine patrols, a position for more mobile, intelligence and secretive operations. Building materials are already available for this particular project. A list of available materials will be made available.</p> <p>All these facilities are connected by a road network of almost 37km, which stretches from the main gate to Magadzavane lodge. Currently the reserve's game-viewing roads and access road are in bad state following damages caused by rainfall in previous years. The road network has potholes and gullies, which makes it inaccessible to low ground clearance vehicles. The current condition of the roads has a negative impact to park visitors; hence the park has also prioritized the rehabilitation of the tourists' road network.</p>	
Job Description	
<p>ENTC invites local/International companies with the capacity to bid for the renovation and supply of building materials, heavy plant machinery, furniture and fittings to rehabilitate Mlawula Nature Reserve road network, Sara campsite and construct the croc-pool picket. The whole activity is aimed at achieving the objective of strengthening eco-tourism products and enhancing biodiversity conservation at the Mlawula nature reserve.</p>	
Objectives	
<ol style="list-style-type: none"> 1. Improve bed occupancy rates in the in the Sara campsite. 2. Improve the poor state of game-viewing roads. 3. Improve and strengthen law enforcement operations 	
Scope Of Work	

ENTC is looking for a suitable supplier who has the capacity to renovate and supply building materials for the Sara campsite at Mlawula Nature Reserve. The required building materials and quantities are provided below; such goods must be of high quality.

Component 1: Renovation Sara Campsite

Background

SARA Camp is situated about two kilometres into the reserve from the main gatehouse. The camp was originally established by the Eswatini Archaeological Research Association (EARA). The SARA camp has six tents that sleep two people each. Two of these tents are self-contained (Ensuite) while the other four use a communal ablution block. The other four tents are just a single room sized and do not have bathrooms inside. Three of the tents have open shower overlooking the Mbuluzi Game Reserve. The camp includes a communal kitchen space called the Lapa and resting open Rondavel. The communal kitchen is shared by all guests visiting the camp. The camp has electricity supply and water supplied by tanker truck. These tents are currently in a poor condition and not functioning following that they were vandalized by Baboons.

Project Brief

The camp will be upgraded by constructing concrete walls on the existing tented camp platforms, (substituting the weaker tent material susceptible to wildlife vandalism with concrete). The existing platform that the upgrade will take place on includes concrete slabs and tiled roofing. Following the continuous destruction of the camp by Baboons, the park seeks to modify the tents structures by turning them into chalets. This will be achieved through building up walls using concrete blocks on the existing structure. This will prevent further damages to the facility.

A foundation has to be excavated in line with the poles that are currently supporting the roofing. The concrete walls will be built under the same roofing. Windows and doors will be installed on the walls for ventilation and lighting purposes. The walls will be plastered internally and be painted as well. Stone cladding will be applied on the exterior walls up to 1 meter high from the ground, thereafter the walls will be backwashed. Ceiling will be installed on the roofing and be painted white.

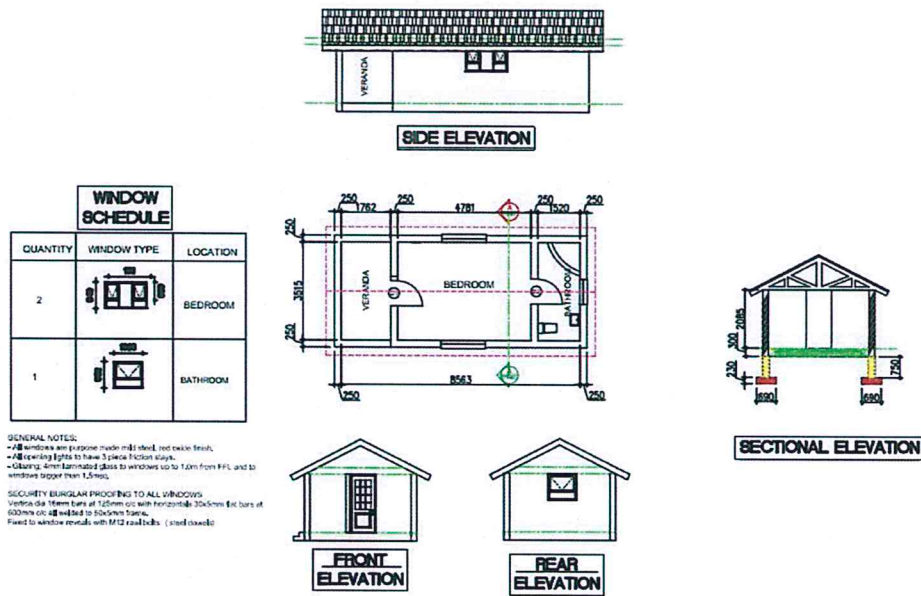
The structures are already wired and have electricity, but there is some work that needs to be done, which include the installation of 2 electric sockets wall plugs per chalet and the installation of lights on the ceiling. There is very little that needs to be done on the plumbing. This include the replacement of toilet led in one of the chalet and changing bib taps and replacing them with the press and release taps, which are Baboon proof. Door locks to be used on these structures should be security locks with baboon proof handles. This will be done to discourage the Baboons from causing further damages to the camp structures. The communal kitchen open space will be closed up by welding Mentex mesh all around to prevent Baboons from entering the kitchen, destroying tourists' food and kitchen equipment.

Some additional amenities, such as TVs & DSTV, air conditioners and bar fridges will have to be procuring and installed in all the chalets to add value for money and also to encourage prolong stay of our guests in the park. New furniture and fitting has to be procured and fitted into the chalets. A fridge, 4 plates electric stove, a microwave and kitchen utensil will be procure and fitted in the communal kitchen.

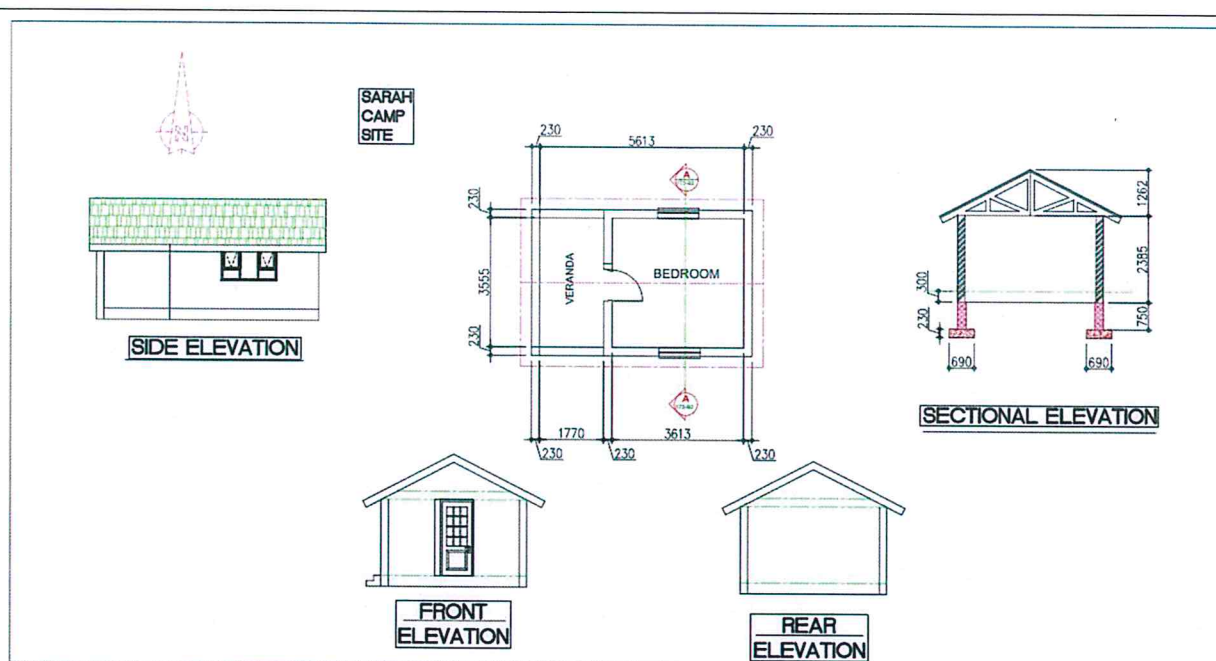
Single and Ensuite Tented Camps



Ensuite Rooms/ self-contained (Two Units)



Single Rooms (Four Units)



Electrical Materials

Item	Quantity
1. Distribution boards flash 8 way	6
2. 20mm Conduits	30
3. 20mm Couplings	50
4. 20mm Male Adaptors	100
5. 20mm Saddles	70
6. Universal Boxes	25
7. Clout Nails	1kg
8. House wires: 1.5mm red (100m)	1
9. House wires: 1.5mm black (100m)	1
10. House wires: 1.5mm green (100m)	1
11. House wires: 1.5mm white (100m)	1
12. House wires: 2.5mm red (100m)	1
13. House wires: 2.5mm black (100m)	1
14. House wires: 2.5mm green (100m)	1
15. Steel Armoured cable (6mm x 2 core)	30m
16. Gem Boxes 4 x 2	8
17. Gem boxes 4 x 4	14
18. Socket outlet (single)	14
19. Light switches 1 lever 1 way	4
20. Light switches 2 lever 1 way	8
21. Light fitting; gallery lamp holders	8
22. Bowls	8
23. Bulk heads 2PL9	12
24. 2PL9w globes	24
25. Circuit breaker; earth leakage	6
26. Circuit breaker; 20A	6
27. Circuit breaker; 10A	6

Building Materials

Item	Quantity
1. Brick force 4 ½ rolls	100
2. DPC 9" rolls	5
3. DPC sheeting	4
4. Concrete ventilators	50
5. 2 Lever Mortice locks (Union)	10
6. 3" Nails	5kg
7. 50kg bags Afrisam cement	100
8. Ceiling boards	28
9. Standard cornice	24
10. clout nails	5kg
11. concrete nails	2kg
12. Hoop irons	50kg
13. Meranti 8 panel doors	6
14. Steel door frames for 9" brick wall	6
15. Aluminium Window frames 1512 bronze with clear glasses	12
16. Aluminium Window frames PT66 bronze clear with bathroom glasses	2
17. Curtain rails (2.5m)	12

Sand and Crash Stones Materials

Item	Quantity
1. River sand 12m ³	2
2. Plaster sand 12m ³	1
3. Crush stones 12m ³	1
4. 9" concrete blocks (Blocks are either to be solid or hollow modular dense concrete masonry units having a compressive strength of 3.5MPa)	3500
5. 4.5" concrete blocks	600

Ironmongery Material

Item	Quantity
1. Welding rods (2.5) packets	5
2. Flat Bars (6m)	4
3. 12m ² Chicken mesh rolls	2
4. Mentex sheets (6m)	4
5. Angle iron (6m)	4
6. Cabin hook and eye	12
7. Door stop	6
8. Dividing strips between different floor coverings - angle iron	6
9. Press & release taps 15 mm	12

Paint Materials

Item	Quantity
1. White coat paint 20L	3
2. Gloss enamel paint 20L	2
3. Wall paint summer harvest 20L	6
4. White oil paint 20L	2

5. Green oil paint 20L	2
6. Roller paint brush and tray set	6
7. 75mm paint brush	6
8. 50mm paint brush	6
9. 25mm paint brush	6
10. 5 litre paint thinners	2
11. Polly filler 20kg	1
12. Putty knives	2
<ul style="list-style-type: none"> - All painting shall be done in accordance with "Dulux" specifications unless otherwise described. - Unless otherwise described all paintwork shall be deemed to have a colour value in excess of 7 on the Munsell system in accordance with SANS 1091. 	

Furniture, Linen and Fittings

Item	Quantity
1. 32" LED Samsung TV	6
2. Dstv HD decoder (single view)	6
3. Satellite Dish	6
4. Tele coaxial cable RG6 (100m)	1
5. TV wall mounting brackets	6
6. S/sat F-connector	24
7. S/sat balt coach 8mm plug	12
8. c/clip 7mm RND	1
9. Russell Hobs 28L Microwave Oven (Grey) 900W	1
10. Bar fridge, 92L, with auto defrost functions (White)	6
11. Air conditioners (9000 Btu/hr fixed speed, mid-wall split unit, heat pump, R410A Outdoor)	6
12. Cutlery stoneware set: (4cups & source, 4 teaspoons, 4 dinner plates, 4 side plates, 4 table spoons, 4 drinking glass) white in colour	6
13. 4 plates electric stove (86L Defy with solid plates) black in colour	1
14. Double bed base set (durable) Ikea MALM Bed frame, high - oak veneer, Luröy Standard Double (black in colour)	6
15. Curtains 4m (Curtain: 100% cotton in Ivory, Blackout liner: 100% polyester in White, 4m(w) x 1.2m (h))	12
16. Belgian Flax Linen & Cotton Velvet Blocked Duvet cover and Shams (double bed size) 100% cotton	8
17. Duvet inner (double bed size)	8
18. Cream White Fitted sheet (double bed size) 100% cotton	8
19. Cream White Flat sheet (double bed) 100% cotton	8
20. Cream White Standard pillows 100% cotton	16
21. Cream White Hotel bath towels, 100% cotton (68cm x 137cm)	8
22. Blankets (double bed size) Premium Luxury Ultra-Soft Microplush Bed Blanket (Grey) 228cm x 228cm (Material type: Faux Fur, Fleece)	8

Contractor's qualifications

Component 1:

1. The contractor must be a registered distributor and have a traceable record of supplying high quality building, furniture and electronical materials with the Construction Institute Council (if local).

2. The contractor must be experienced in well experienced in eco-tourism infrastructure development.
3. The contractor must be able to deliver all required materials to Mlawula Nature Reserve.
4. The contractor must guarantee timely delivery of the required building materials.
5. The company must not have running contract (less than 50% completed) with UNDP at the time of awarding

Component 2: The Construction of Croc-pool Picket and Solar Power Installation

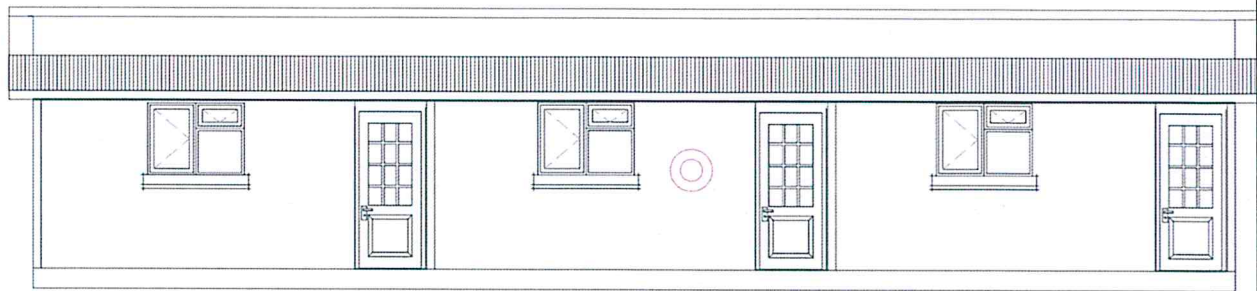
ENTC requires the provision of construction services and supply as well as installation of the under listed solar power materials only, building material is available for the construction of the picket at the Mlawula Nature Reserve:

Background

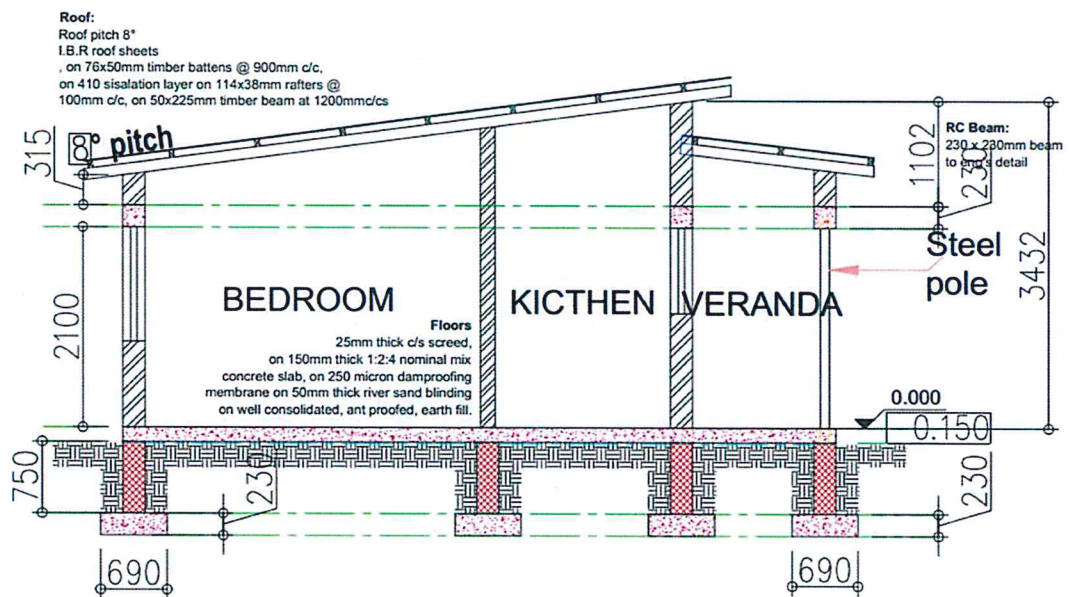
The picket comprises of 3 single rooms under one roof and a pit latrine build separate. The camp can hold a capacity of 3 field rangers at a given time. The picket will be built inside the park, at Croc-pool area. The project include clearing the ground, excavating foundation, erecting a concrete slab, erecting the walls, fitting windows and door frames, plastering, beam filling, roofing, painting, plumbing and wiring a solar system. A double doors pit latrine will also be built on site, which shall be completed with the same project of picket construction.

Croc-pool Picket Solar Power

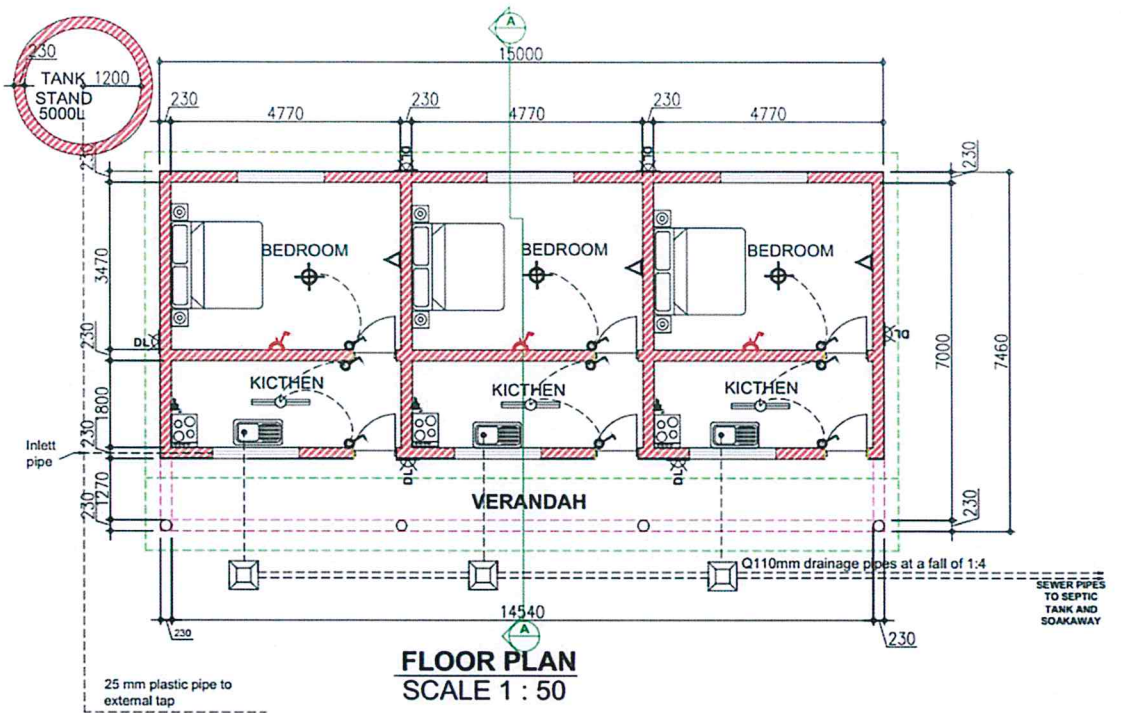
Item	Quantity
1. 12V/24V 280W Solar panel	2
2. 125Ah 12V AGM Deep cycle battery for solar panel 24V charging system	2
3. Inventor 1500W	1
4. 12V/24V 40A PWM Solar charger controller and accessories	1
5. DC disconnect switch	1
6. Midi fuse holder & 40A fuse	1
7. Pair of heavy-duty battery joining leads	1
8. Power inverter – 150A mega fuse kit	1



FRONT ELEVATION
SCALE 1 : 100






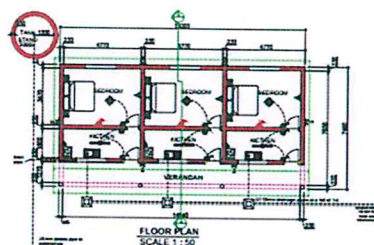
SECTION A-A
SCALE 1:100



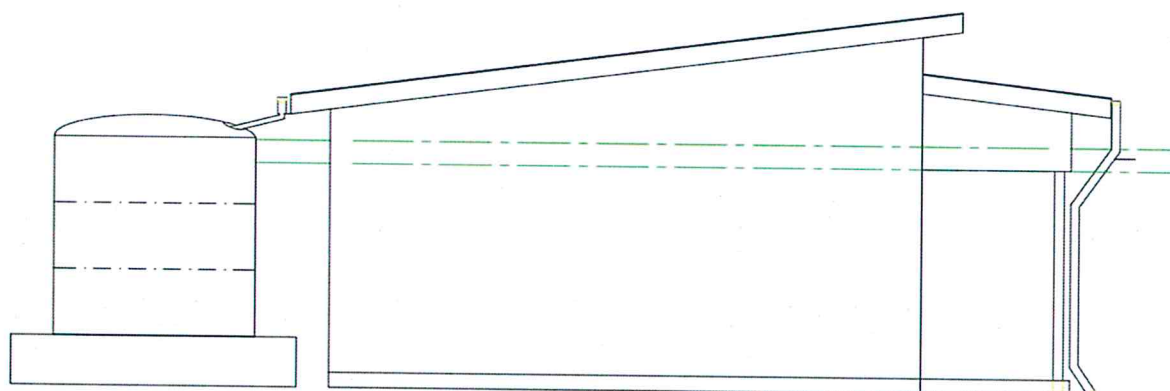
[illegible]

SCHEDULE

TYPE	DESCRIPTION	LOCATION	QTY
	Glass & Frame 3 Panels 8' x 8'	ENTRANCE	3
	Glass & Frame 2 Panels 8' x 8'	ENTRANCE	3
	Solid Finish BULKHEAD WOOD DOOR	ENTRANCE	1



SECTION A-A
SCALE 1/100

[illegible]

SIDE ELEVATION
SCALE 1 : 100

Component 2: Supplier/Contractor's qualification

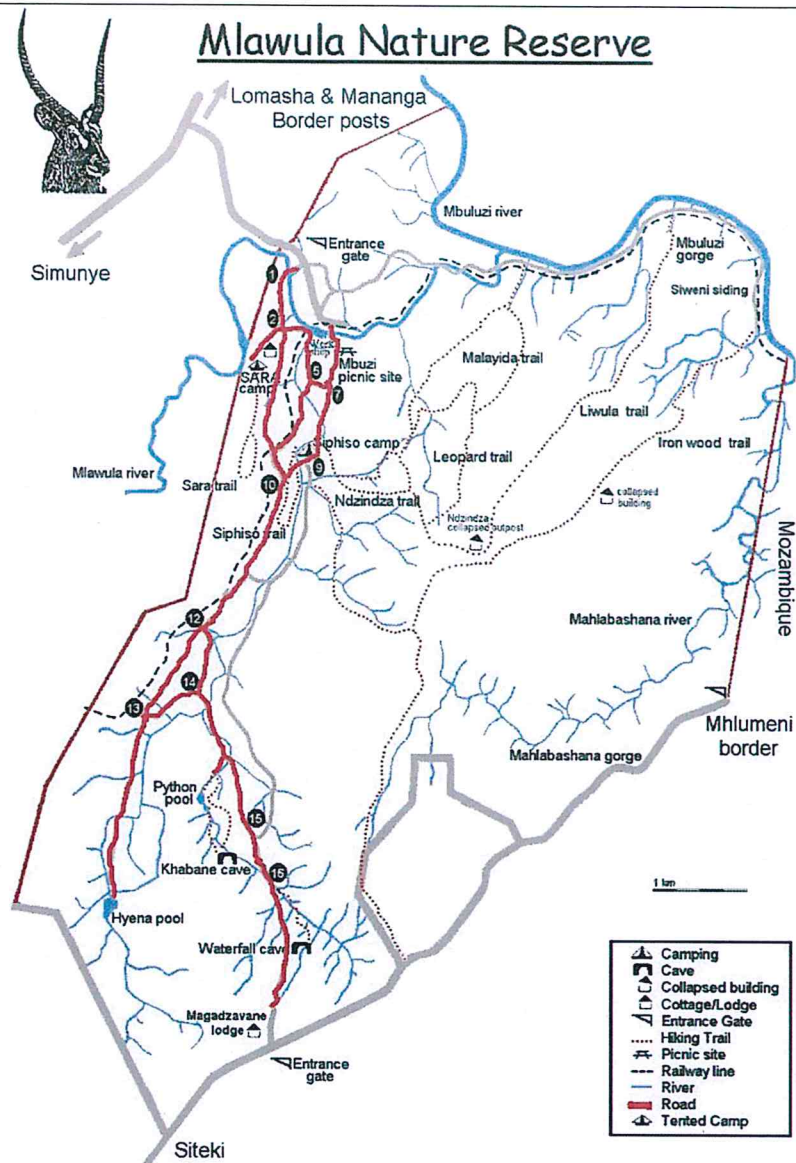
1. A written guarantee with regards to the solar system, issued to the ENTC of an article by the manufacturer/supplier, promising to repair or replace it if necessary within a specified period of time from installation would be an added advantage.
2. The contractor/supplier must be a registered distributor of high quality building materials.
3. Previous experience in eco-tourism infrastructure development will be an added advantage.
4. The contractor/supplier must be able to deliver all required materials to Mlawula Nature Reserve.
5. The contractor/supplier must guarantee timely delivery of the required building materials.
6. The contractor must supply high quality solar energy fittings.
7. Company must be experienced in commercial production or distribution in the same line of products.

Component 3: Rehabilitation of Mlawula Nature Reserve Road Network (31 km)

Background

The Mlawula road network has potholes and gullies, which makes it inaccessible to low ground clearance vehicles. The current condition of the roads has a negative impact to park visitors, hence the park has prioritized the rehabilitation of the tourists' road network. The damages to the road are caused by poor drainage system, which includes closed culverts and side drains.

This project will involve the digging of gravel soil that will be used in filling the potholes and gullies. A truck will be required to transport the gravel from the burrow pit to the areas where the gravel is needed. Once the gullies and potholes had been closed, a grader will be needed to level, smoothen the road surface and open up water ways on the side of the road. Manual labor will be required in opening up culverts.



The ENTC further requires heavy plant machinery to undertake the undermentioned activities

Item	Quantity
1. TLB (to excavate gravel to be used on rehabilitating the road) 40 hours	1
2. 10m ³ Truck (to ferry gravel from the barrow pit to the road) 20 hours	2
3. Grader (to work on the grading and levelling the surface road) 40 hours	1

Contractor's qualification

Component 3:

- Heavy plant machinery must be in good condition or working order, operating in full potential/efficiency.
- The contractor must make sure the machinery is delivered on time at the project site.

Information Required in the Response

The provision of the pre-qualification information should include all relevant documents that are essentially required for meeting pre-qualification criteria as well as enable the project management to undertake the evaluation.

Documents Required:

1. Outline approach to be adopted when carrying out the task
2. Activities that will be undertaken and corresponding schedule to demonstrate how the allocated time will be utilized. (Gant chart or Work plan)
3. Profile of Company
4. Quotations and bids

Payment Terms

Payment upon delivery of all requested material at ENTC offices and delivery of invoice and vendor payment details will be according to the FIVE deliverable phases of the works	Component 1	Substantial completion of component 1	90 % of the total of component 1
	Component 2	Substantial completion of component 2	90 % of the total of component 2
	Component 3	Substantial completion of component 3	90 % of the total of component 3
After Defect Liability period	Final completion		10% of total contract

Institutional Agreement

- All interested potential bidders to attend the COMPULSORY physical site visit for complete understanding of Scope of Work prior to sending the formal bid.
- The winning bidder will be invited to meet with the supervision committee on expected outcome.
- All interested Bidders are encouraged to recruit at casual laborers from the neighboring communities, this can be facilitated by Mlawula Nature Reserve community outreach programme.

Quality Assurance Methodology

- An infrastructural supervision committee to do quality checks bi-weekly with a minimum of two site visitation in a month.
- Monitoring and evaluation of activities will be done routinely on weekly basis by the CLOs to generate weekly progress reports.
- The contractor is expected to produce weekly progress reports.
- The contractor is expected to produce weekly progress reports.
- Retention of 10% will be made for each payment certificate as surety against defects and shall be remitted after two months of job completion.
- Retention fees remitted after clearance by supervision committee.

Submission of Documents

Submission of required documents should be no later than **17 June, 2020**

FORM FOR SUBMITTING SUPPLIER'S QUOTATION³*(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁴)*

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. _____:

TABLE 1 : Offer to Supply Goods and Services Compliant with Technical Specifications and Requirements

Component	Item description	Amount		Remarks
		Figure	Word	
1.	Total – Electrical material			
	Total – Building material			
	Total – Sand and crush stone material			
	Total – Ironmongery material			
	Total – Paint material			
	Total – Furniture, linen and fittings			
2.	Total – Croc pool picket solar power			
3.	Total - Heavy plant machinery			
Total Prices ⁵				
Add: Cost of Transportation				
Add: Cost of Insurance				
Add: Other Charges (pls. specify)				
Total Final and All-Inclusive Price Quotation				

Component 1**Electrical Materials**

Item	Quantity	Unit Price	Total Price
1. Distribution boards flash 8 way	6		
2. 20mm Conduits	30		
3. 20mm Couplings	50		
4. 20mm Male Adaptors	100		
5. 20mm Saddles	70		
6. Universal Boxes	25		
7. Clout Nails	1kg		

³ This serves as a guide to the Supplier in preparing the quotation and price schedule.⁴ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes⁵ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

8. House wires: 1.5mm red (100m)	1		
9. House wires: 1.5mm black (100m)	1		
10. House wires: 1.5mm green (100m)	1		
11. House wires: 1.5mm white (100m)	1		
12. House wires: 2.5mm red (100m)	1		
13. House wires: 2.5mm black (100m)	1		
14. House wires: 2.5mm green (100m)	1		
15. Steel Armoured cable (6mm x 2 core)	30m		
16. Gem Boxes 4 x 2	8		
17. Gem boxes 4 x 4	14		
18. Socket outlet (single)	14		
19. Light switches 1 lever 1 way	4		
20. Light switches 2 lever 1 way	8		
21. Light fitting; gallery lamp holders	8		
22. Bowls	8		
23. Bulk heads 2PL9	12		
24. 2PL9w globes	24		
25. Circuit breaker; earth leakage	6		
26. Circuit breaker; 20A	6		
27. Circuit breaker; 10A	6		
Total - <u>Electrical Materials</u>			

Building Materials

Item	Quantity	Unit Price	Total Price
1. Brick force 4 ½ rolls	100		
2. DPC 9" rolls	5		
3. DPC sheeting	4		
4. Concrete ventilators	50		
5. 2 Lever Mortice locks (Union)	10		
6. 3" Nails	5kg		
7. 50kg bags Afrisam cement	100		
8. Ceiling boards	28		
9. Standard cornice	24		
10. clout nails	5kg		
11. concrete nails	2kg		
12. Hoop irons	50kg		
13. Meranti 8 panel doors	6		
14. Steel door frames for 9" brick wall	6		
15. Aluminium Window frames 1512 bronze with clear glasses	12		
16. Aluminium Window frames PT66 bronze clear with bathroom glasses	2		
17. Curtain rails (2.5m)	12		
Total - <u>Building Materials</u>			

Sand and Crash Stones Materials

Item	Quantity	Unit Price	Total Price
1. River sand 12m ³	2		
2. Plaster sand 12m ³	1		
3. Crush stones 12m ³	1		
4. 9" concrete blocks (Blocks are either to be solid or hollow modular dense concrete masonry units having a compressive strength of 3.5MPa)	3500		
5. 4.5" concrete blocks	600		
Total - Sand and Crash Stones Materials			

Ironmongery Material

Item	Quantity	Unit Price	Total Price
1. Welding rods (2.5) packets	5		
2. Flat Bars (6m)	4		
3. 12m ² Chicken mesh rolls	2		
4. Mentex sheets (6m)	4		
5. Angle iron (6m)	4		
6. Cabin hook and eye	12		
7. Door stop	6		
8. Dividing strips between different floor coverings - angle iron	6		
9. Press & release taps 15 mm	12		
Total - Ironmongery Material			

Paint Materials

Item	Quantity	Unit Price	Total Price
1. White coat paint 20L	3		
2. Gloss enamel paint 20L	2		
3. Wall paint summer harvest 20L	6		
4. White oil paint 20L	2		
5. Green oil paint 20L	2		
6. Roller paint brush and tray set	6		
7. 75mm paint brush	6		
8. 50mm paint brush	6		
9. 25mm paint brush	6		
10. 5 litre paint thinners	2		
11. Polly filler 20kg	1		
12. Putty knives	2		
<ul style="list-style-type: none"> - All painting shall be done in accordance with "Dulux" specifications unless otherwise described. - Unless otherwise described all paintwork shall be deemed to have a colour value in excess of 7 on the Munsell system in accordance with SANS 1091. - 			
Total - Paint Materials			-

Furniture, Linen and Fittings

Item	Quantity	Unit Price	Total Price
1. 32" LED Samsung TV	6		
2. Dstv HD decoder (single view)	6		
3. Satellite Dish	6		
4. Tele coaxial cable RG6 (100m)	1		
5. TV wall mounting brackets	6		
6. S/sat F-connector	24		
7. S/sat balt coach 8mm plug	12		
8. c/clip 7mm RND	1		
9. Russell Hobs 28L Microwave Oven (Grey) 900W	1		
10. Bar fridge, 92L, with auto defrost functions (White)	6		
11. Air conditioners (9000 Btu/hr fixed speed, mid-wall split unit, heat pump, R410A Outdoor)	6		
12. Cutlery stoneware set: (4cups & source, 4 teaspoons, 4 dinner plates, 4 side plates, 4 table spoons, 4 drinking glass) white in colour	6		
13. 4 plates electric stove (86L Defy with solid plates) black in colour	1		
14. Double bed base set (durable) Ikea MALM Bed frame, high - oak veneer, Luröy Standard Double (black in colour)	6		
15. Curtains 4m (Curtain: 100% cotton in Ivory, Blackout liner: 100% polyester in White, 4m(w) x 1.2m (h))	12		
16. Belgian Flax Linen & Cotton Velvet Blocked Duvet cover and Shams (double bed size) 100% cotton	8		
17. Duvet inner (double bed size)	8		
18. Cream White Fitted sheet (double bed size) 100% cotton	8		
19. Cream White Flat sheet (double bed) 100% cotton	8		
20. Cream White Standard pillows 100% cotton	16		
21. Cream White Hotel bath towels, 100% cotton (68cm x 137cm)	8		
22. Blankets (double bed size) Premium Luxury Ultra-Soft Microplush Bed Blanket (Grey) 228cm x 228cm (Material type: Faux Fur, Fleece)	8		
Total - Furniture, Linen and Fittings			

Component 2

Item	Quantity	Unit Price	Total Price
1. 12V/24V 280W Solar panel	2		
2. 125Ah 12V AGM Deep cycle battery for solar panel 24V charging system	2		
3. Inventor 1500W	1		
4. 12V/24V 40A PWM Solar charger controller and accessories	1		
5. DC disconnect switch	1		
6. Midi fuse holder & 40A fuse	1		
7. Pair of heavy-duty battery joining leads	1		
8. Power inverter – 150A mega fuse kit	1		
Total - Component 2			

Component 3

Item	Quantity	Unit Price	Total Price
1. TLB (to excavate gravel to be used on rehabilitating the road) 40 hours	1		
2. 10m ³ Truck (to carry gravel from the borrow pit to the road) 20 hours	2		
3. Grader (to work on the grading and levelling the surface road) 40 hours	1		
Total - Component 3			

TABLE 2: Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time			
Validity of Quotation			
All Provisions of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
 [Designation]
 [Date]