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NATIONAL CONSULTATION FOR MAPPING OF GOVERNMENT OF LESOTHO POLICIES FOR ACHIEVEMENT OF THE NSDP II OBJECTIVES AND SDGs TARGETS

TERMS OF REFERENCE

SUSTAINABLE AND INCLUSIVE ECONOMIC GROWTH (SIEG) AND COVID-19 RESPONSE PROJECTS

Type of Contract:	Individual Contract
Languages Required :	English
Time commitment :	40 days

A. Project Description

UNDP is the UN global development network, advocating for change and connecting countries to knowledge, experience and resources to help people build a better life. It works with individual countries on their own solutions to global and national development challenges. The UNDP Lesotho Country Programme (2019-2023) is anchored on the NSDP II, the UNDAF (2019–2023) and guided by the UNDP Strategic Plan (2018–2021) through 3- programme pillars: (i) Governance, Accountability, Social Cohesion and Stability; (ii) Sustainable and Inclusive Economic Growth and (iii) Environmental Sustainability, Climate Change and Resilience. The programme is aimed at supporting accelerating strategies towards achieving the SDGs. In this regard, UNDP is working with the Government of Lesotho, development partners and other stakeholders in supporting the national preparation, response and recovery of COVID-19 .

In line with the objectives of the NSDP II, UNDP is implementing the Sustainable and Inclusive Economic Growth (SIEG) project, aimed at strengthening capacities of private and public sector stakeholders to create decent and sustainable jobs, promote economic diversity, and facilitate increased economic participation. These will be achieved through promoting innovative and technological interventions, collaborative and informative stakeholder engagement, policy advocacy and ensuring accountability for results. The project is aligned to the Pillar I of the NSDP II for creating inclusive and sustainable economic growth and job opportunities. Through this project, UNDP will also support the government of Lesotho to navigate the emerging socio-economic challenges brought about by COVID-19 and facilitate development of risk-informed response strategies that enable recovery from the pandemic.

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In this context, UNDP will work with the Ministry of Development Planning to map out existing socio-economic policies, to establish policy connections to both the NSDP and SDGs as well as enhance policy and institutional coherence in context of the national response and recovery plans to COVID-19. The process is expected to create a system-wide understanding of extent to which the current policy framework will contribute to achievement of the SDGs and NSDP II objectives and identify gaps for accelerating delivery and economic recovery in light of COVID-19. This will further establish responsiveness and integration of policy to other key development programmes including Paris Declaration, Sendai Framework and Agenda 2063 among others.

B. Objectives

On behalf of the Ministry of Development Planning, UNDP is looking for an economic analysis expert. The overall objective of the assignment is to undertake the policy and sector mapping to inform SDGs and NSDP II implementation and national COVID-19 response and recovery plans. The specific objectives include the following:

- Assess the extent to which the current national policies are aligned to the objectives of the NSDP II, to advance economic growth and jobs creation
- Establish the extent of integration and correlation between the national development plan and SDGs and other international development programmes, including Paris Declaration, and Agenda 2063,
- Assess the extent to which national policies are risk informed to facilitate attainment of development objectives during crisis time, including COVID-19 and/or any other development shocks.
- Establish interconnections (horizontal coherence) and disaggregation of the policies by sector, themes and population groups to create policy harmonisation and coherence.
- Create a compendium of Lesotho development policies to enable monitoring and evaluation of policy effectiveness

C. Scope of Work

In line with the international best practices and models for similar assignments, the consultant will be expected to undertake the following:

- (i) Assess the extent to which the current policy framework is aligned to the objectives of the NSDP II, for economic growth and jobs creation
 - With reference to the NSDP II and in consultation with the Ministry of Development Planning, review the theory of change for the NSDP II, sector alignment and linkages for achieving the economic growth and jobs creation objectives to be responsive to the COVID-19 pandemic
 - Map out the existing socio-economic development policy framework in Lesotho consistent to the NSDP II objectives and sectors
 - Identify prevailing policy synergies and gaps that may be necessary for achieving accelerated delivery of the NSDP and enabling economic revival to post pandemic

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- (ii) Establish the extent of integration and correlation between the national development plan and SDGs and other international development programmes, including Paris Declaration, and Agenda 2063,
- Using some of the international best practices, such as the [UNDP Rapid Integrated Assessment](#), assess the extent to which the NSDP II has integrated the SDGs targets and other related international agenda at national and local level, where possible, and provide the summary inductive report for alignment
 - Review the coordination mechanisms in place for established/defined for both the SDGs and NSDP II and recommend a single coordination mechanism/structure that will ensure alignment in the implementation, monitoring and evaluation of the SDGs and NSDP II.
 - Review the SDGs Indicator Baseline Report to establish sufficiency of selected indicators and data sources for progress monitoring.
 - Based on the results from the above, establish sector gap analysis based on the goals that/targets that have not been addressed and/or partially addressed
- (iii) Assess the extent which the current policy framework is risk-responsive to promote economic resilience and sustainability
- Sample some policies (from key sectors) to determine integration and policy responsiveness to general development risks.
 - Assess the extent to which the current policy framework is consistent to the COVID-19 response and economic recovery plans.
- (iv) Create a compendium of Lesotho development policies to enable monitoring and evaluation of policy effectiveness, disaggregating by sector and target population groups

D. Expected Outputs and Deliverables

Deliverables/ Outputs	Estimated Duration to Complete	Target Due Dates	Review and Approvals Required
1. Inception report	5 days	June 2020	Ministry of Development Planning UNDP
2. An outline of Lesotho's socio-economic policy framework based on the NSDP, COVID-19 and gap analysis	15 days	July 2020	Ministry of Development Planning UNDP
3. Report on extent of NSDP integration to SDGs and gap analysis	15 days	August 2020	Ministry of Development Planning UNDP
4. Policy brief on the SDGs integration on the NSDP, and extent of implementation	5 days	August 2020	Ministry of Development Planning UNDP

E. Institutional Arrangement

- a) The Consultant will be engaged by the UNDP and becomes directly responsible to the UNDP – Deputy Resident Representative. However, s/he will liaise with the relevant Programme Officer and the designated officer in the Ministry of Development Planning for implementation of this assignment.
- b) UNDP Programme Officer will provide day to day supervision on the assignment, working in collaboration with the Ministry of Development Planning to ensure delivery of quality results and objectives as set out in these terms of reference.
- c) The consultant is expected to make in person consultations with the relevant government ministries, and any relevant stakeholders. The Ministry of Development Planning will provide a stakeholder list, including government ministries, institutions and agencies that should be engaged in this assignment.
- d) The Consultant will prepare reports and facilitate stakeholder sessions for validation at each stage of the assignment.
- e) The Ministry of Development Planning and UNDP will establish an internal stakeholder technical team of relevant departments on this assignment to inform the programme strategy and feedback mechanisms. All reports will be validated through an open multi-stakeholder validation process, comprising different ministries and partners.
- f) The consultant should have own computer and facilitate own access to internet, transport and organize own logistical arrangements as necessary.

F. Duration of the Work and Duty station

- The assignment is expected to be carried out in 40 days, beginning June – August 2020.
- The assignment will be carried both at home and in location. The consultant will be expected to make in person consultations and validation sessions.
- In agreement with the UNDP and Ministry of Development Planning, the Consultant will determine requirements for reporting to office and for home delivery.
- The technical team will have 5-days to review and provide feedback on each the completed deliverables

G. Qualifications of the Successful Individual Contractor

Education: A Master's Degree in Economics, Development Studies or any other relevant field

Required Skills and experience:

- A minimum of 10 years' experience in research and economic development issues
- Proven experience in undertaking policy research and analysis and stakeholder engagement
- Knowledge of the Lesotho development landscape and the NSDP II
- Sound knowledge of the Sustainable Development Goals, Agenda 2063 and related principles for socio-economic inclusion and poverty eradication, livelihood development
- Good analytical skills, with ability to come up with solutions to complex and interconnected development challenges

Attributes:

- Fluency in English
- Excellent communication, reporting, and presentation skills
- Demonstrate a high competency for integration of gender attributes into the assignment

Competencies: Corporate Competencies

- Demonstrated commitment to UN's mission, vision and values including working in a culturally diverse environment.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability. The candidate selected will be required to take UN's mandatory training on Gender, and on the Prevention of Harassment, Sexual Harassment and Abuse of Authority, within two months of their assuming their functions in this position.
- Demonstrates ability to function in a team environment and shares knowledge and experience.

H. Scope of Price Proposal and Schedule of Payments

- The financial proposal should be presented as a **Lump Sum Amount** –representative of payments closely linked to deliverables.
 - The lump sum amount must be “all-inclusive”; and provide a breakdown consistent to the project deliverables
 - The contract price is fixed regardless of changes in the cost components;
 - UN's Daily Subsistence Allowance (DSA) rates prevailing at the time of sourcing, will be used for all travel related components.
- Payments will be scheduled as:

Deliverables/ Outputs	% of payment	Dates of Payment	Review and Approvals Required (
1. Inception report	10%	10 July 2020	Ministry of Development Planning UNDP
2. An outline of Lesotho's socio-economic policy framework based on the NSDP and gap analysis	30%	31 July 2020	Ministry of Development Planning UNDP
3. Report on level of NSDP integration to SDGs and gap analysis	40%	14 August July 2020	Ministry of Development Planning UNDP
4. Policy brief on the SDGs integration on the NSDP, and extent of implementation(5-7 pages	20%	28 August 2020	Ministry of Development Planning UNDP
5. compendium of Lesotho development policies			

I. Recommended Presentation of Offer

Interested consultants are requested to submit the following:

- a) Duly accomplished **Letter of Confirmation of Interest and Availability** using the template provided by UNDP;
- b) **Personal CV or P11**, indicating all experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- c) **Brief description** of why the individual considers him/herself as the most suitable for the assignment, and a methodology, on how they will approach and complete the assignment.
- d) **Financial Proposal** that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

J. Criteria for Selection of the Best Offer

A successful Consultants will be selected based on the Combined Scoring method – where the qualifications and methodology will be weighted a max. of 70% and combined with the price offer which will be weighted a max of 30%. The criteria for scoring will be guided by the following:

Criteria for technical evaluation	Ranking
1) Academic Qualification	5%
2) Professional Experience as outlined in Section F above	20%
3) Experience with inclusive business models, private sector development, policy analysis and research	35%
4) Research and knowledge of inclusive finance and technology for development	
5) English writing and oral skills	5%
6) Methodology and technical proposal	35%
7) TOTAL	100%

K. Submissions

Interested offerors may submit their applications to:

RFP: Policy Mapping for NSDP and SDGs

Resident Representative
United Nations Development Program
United Nations Road
3rd Floor, United Nations House
Maseru 100

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e-mail: ls.procurement@undp.org

Communication and further information on the call may be sent to ls.procurement@undp.org. **Only short-listed Offerors will be responded to.**

L. Approval

This TOR is approved by :

Name: Ms Christy Ahenkora
Deputy Resident Representative

Signature



Date of Signing

04-Jun-2020

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