

**Amendment# 2 to RFP/040/IND-2020**

09 June 2020

In complete supersession of Amendment-I dated June 06, 2020 the following amendments are hereby made to the bid document for “**Develop enterprise based plastic collection system with focus on inclusion activities for informal waste sector in multiple cities across India for 4 years**”, with reference to the above mentioned RFP:

1. **Under Section 2, Bid Data Sheet, against BDS No. 24, the following amendment is made:-**

**Existing**

BDS No.	Ref. to Sec. 2	Data	Specific Instructions / Requirements
24		Other Information Related to the RFP	Proposals are invited from the institutions/organizations only. Proposal submitted by Individuals will not be accepted.

**Revised as**

BDS No.	Ref. to Sec. 2	Data	Specific Instructions / Requirements
24		Other Information Related to the RFP	<p>Proposals are invited from the institutions/organizations only. Proposal submitted by Individuals will not be accepted.</p> <p><b>UNDP will sign an LTA with the selected bidder. UNDP will enter into Long Term Agreement with a maximum of 4 years.</b></p> <p>The Long-Term Agreements shall be considered by UNDP as nonexclusive and will not have an upfront commitment by UNDP in terms of volumes contracted during its duration, as this will depend on annual needs. UNDP will issue a Call-off Contract/Purchase Order confirming the requirement and based on the Financial Proposals received in this RFP process. No further costs shall be reimbursed by UNDP, unless there is prior written authorization by UNDP.</p> <p><b>Key Personnel Proposed:</b> The firm shall provide services during the LTA duration with the Key Personnel identified in this process. Staff may only be replaced for others of same or superior qualifications and experience with prior written authorization by UNDP.</p> <p><b>Contract Management/Service Level Agreement:</b> UNDP would conduct bi-annual performance reviews of this LTA, which might include meeting with the LTA holder and feedback from other stakeholders.</p> <p>If the vendor fails to meet UNDP’s performance requirements detailed above, it will receive in the first instance a warning to improve their performance. Continued failure to meet performance requirements may result on termination of the LTA.</p>

2. **Form F & Form G, Financial Proposal Submission Form (Page nos. 37 to 39 of the RFP document) has been revised and is attached as Annexure-1.**

All other terms and conditions of the bid document, except as amended herein above, remain unaltered.

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**Form F: Financial Proposal Submission Form**

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
RFP reference:	RFP-040-IND-2020		

We, the undersigned, offer to provide the services for **“Develop enterprise based plastic collection system with focus on inclusion activities for informal waste sector in multiple cities across India for 4 years”** in accordance with your Request for Proposal No.RFP-040-IND-2020 and our Proposal.

We are hereby submitting our Proposal, which includes this Technical Proposal and our Financial Proposal password protected under separate files.

Our Proposal shall be valid and remain binding upon us for the period of time specified in the Bid Data Sheet.

We understand you are not bound to accept any Proposal you receive.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

[Stamp with official stamp of the Bidder]

## Form G: Financial Proposal Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
RFP reference:	RFP-040-IND-2020		

The Bidder is required to prepare the Financial Proposal following the below format and submit it in a separate password protected file from the Technical Proposal as indicated in the Instruction to Bidders. Any Financial information provided in the Technical Proposal shall lead to Bidder's disqualification.

The Financial Proposal should align with the requirements in the Terms of Reference and the Bidder's Technical Proposal. Currency (preferred) of the proposal: INR

**Table 1: Summary of Overall Prices**

	Amount(s)
Professional Fees (from Table 2)	
Other Costs (from Table 3)	
Total Amount of Financial Proposal	

**/Table 2: Breakdown of Professional Fees\* (please factor costs for 4 years)**

Name	Position with specialization	Fee Rate	No. of Days	Total Amount
		A	B	C=A*B
	Team Leader-			
	Team Member1 -			
	Team Member2 -			
	Team Member3 -			
	Team Member4 -			
	Any other personnel...			
Subtotal Professional Fees:				

*\*Structure of the team is to be proposed by the Proposer in accordance to their understanding of the ToR.*

**Table 3: Breakdown of Other Costs - (Year 1)**

Description	UOM	Quantity	Unit Price	Total Amount
<b>Training:</b> Training to people working with the Collection centers (At least 300 per year)				
<b>IEC Activities:</b> Awareness campaign for behavioural change in school, college, RWAs, Bulk Generator Mapping (At least 2 per month)				
<b>IEC Activities:</b> Medical camp (At least 1 per quarter covering at least 50 beneficiaries in each camp)				
<b>Mapping of Collection point:</b> Partner would map collection points of plastic waste. This includes Informal aggregators, kabadiwalas, scrap shops (On an average of 20 per month)				
<b>Establish linkage to Recyclers:</b> Partner to establish linkage to PCB approved recyclers provide necessary supporting documents (At least 1 per month)				
<b>Insurance and Safety:</b> Partner to provide Insurance and PPE to personnel associated in the program (At least 100 per quarter)				
<b>Plastic collection:</b> Partner to collect and recycle (through recyclers) plastic waste (At least 850 tons per month)				
Travel & accommodation				
Communications and Printing				
Other Costs: (please specify)				
<b>Subtotal Other Costs:</b>				

**Table 3: Breakdown of Other Costs - (Year 2)**

Description	UOM	Quantity	Unit Price	Total Amount
<b>Training:</b> Training to people working with the Collection centers (At least 300 per year)				
<b>IEC Activities:</b> Awareness campaign for behavioural change in school, college, RWAs, Bulk Generator Mapping (At least 2 per month)				
<b>IEC Activities:</b> Medical camp (At least 1 per quarter covering at least 50 beneficiaries in each camp)				
<b>Mapping of Collection point:</b> Partner would map collection points of plastic waste. This includes Informal aggregators, kabadiwalas, scrap shops (On an average of 20 per month)				
<b>Establish linkage to Recyclers:</b> Partner to establish linkage to PCB approved recyclers provide necessary supporting documents (At least 1 per month)				
<b>Insurance and Safety:</b> Partner to provide Insurance and PPE to personnel associated in the program (At least 100 per quarter)				
<b>Plastic collection:</b> Partner to collect and recycle (through recyclers) plastic waste (At least 1000 tons per month)				
Travel & accommodation				
Communications and Printing				
Other Costs: (please specify)				
<b>Subtotal Other Costs:</b>				

**Table 3: Breakdown of Other Costs - (Year 3)**

Description	UOM	Quantity	Unit Price	Total Amount
<b>Training:</b> Training to people working with the Collection centers (At least 300 per year)				
<b>IEC Activities:</b> Awareness campaign for behavioural change in school, college, RWAs, Bulk Generator Mapping (At least 2 per month)				
<b>IEC Activities:</b> Medical camp (At least 1 per quarter covering at least 50 beneficiaries in each camp)				
<b>Mapping of Collection point:</b> Partner would map collection points of plastic waste. This includes Informal aggregators, kabadiwalas, scrap shops (On an average of 20 per month)				
<b>Establish linkage to Recyclers:</b> Partner to establish linkage to PCB approved recyclers provide necessary supporting documents (At least 1 per month)				
<b>Insurance and Safety:</b> Partner to provide Insurance and PPE to personnel associated in the program (At least 100 per quarter)				
<b>Plastic collection:</b> Partner to collect and recycle (through recyclers) plastic waste (At least 1250 tons per month)				
Travel & accommodation				
Communications and Printing				
Other Costs: (please specify)				
<b>Subtotal Other Costs:</b>				

**Table 3: Breakdown of Other Costs - (Year 4)**

Description	UOM	Quantity	Unit Price	Total Amount
<b>Training:</b> Training to people working with the Collection centers (At least 300 per year)				
<b>IEC Activities:</b> Awareness campaign for behavioural change in school, college, RWAs, Bulk Generator Mapping (At least 2 per month)				
<b>IEC Activities:</b> Medical camp (At least 1 per quarter covering at least 50 beneficiaries in each camp)				
<b>Mapping of Collection point:</b> Partner would map collection points of plastic waste. This includes Informal aggregators, kabadiwalas, scrap shops (On an average of 20 per month)				
<b>Establish linkage to Recyclers:</b> Partner to establish linkage to PCB approved recyclers provide necessary supporting documents (At least 1 per month)				
<b>Insurance and Safety:</b> Partner to provide Insurance and PPE to personnel associated in the program (At least 100 per quarter)				
<b>Plastic collection:</b> Partner to collect and recycle (through recyclers) plastic waste (At least 1500 tons per month)				
Travel & accommodation				
Communications and Printing				
Other Costs: (please specify)				
<b>Subtotal Other Costs:</b>				

**Table 4: Breakdown of Price per Deliverable/Activity**

**(this table will remain the same for all the 4 years)**

<b>Output/Deliverable</b>	<b>Percentage of Total Price (Weight for payment)</b>	<b>Price (Lump Sum, All Inclusive)</b>
Submission of detailed work plan at the beginning of every year and on achieving at least 10% of the annual target under each mentioned activity as detailed in 'Reach-out and collection targets' section.	20	Within 6 weeks of contract award
On achieving at least 45% of the annual target under each mentioned activity as detailed in 'Reach-out and collection targets' section.	30	Within 5 months
On achieving at least 75% of the annual target under each mentioned activity as detailed in 'Reach-out and collection targets' section.	30	Within 9 months
On achieving at least 100% of the annual target under each mentioned activity as detailed in 'Reach-out and collection targets' section.	20	Within 12 months
Total	100%	INR

[Name and Signature of the  
Service Provider's Authorized  
Person]  
[Designation]  
[Date]