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BIDDER'S CONFERENCE – MINUTES OF MEETING and Q&A

ITB-UNDP-PETRA-92265-003-2020

Assignment Name:

Procurement of Works: Construction of Inpatient Buildings, Pharmacy and Maternity Building in Two Hospitals in Central Sulawesi

Date and Time:

9th of June 2020 VIA Online Zoom Meeting

Closing Date:

Please refer to the e-tendering system with event ID: 6088

TO ALL INTERESTED BIDDERS

No.		Introduction and Guidance
Information		<p>Pre-Bid Conference was opened with following agenda:</p> <ol style="list-style-type: none">1. Explanation on ITB document (Technical Aspect Explanation)2. Q&A for Technical Aspect3. Explanation on the Bid Submission4. Q&A for Bid Submission5. Explanation on the ATLAS E-Tendering System <p><i>*Bidders were encouraged to carefully read the ITB document before preparing the offer and to check regularly UNDP E-tendering & UNDP website for any update/amendment to this tender document</i></p>
Q&A session is incorporated into the below minutes		
TECHNICAL ASPECT		
1.	Q	Can you give us overview of the transportation modality for conveying construction materials?
	A	For both locations (Anutapura hospital, Palu and Tora Belo hospital, Sigi), road accesses are easy, wide, hard paved and accessible for heavy construction equipment. Most of the roads are main roads.

2.	Q	Are there any hierarchical order of the tender documents?
	A	Yes, the order would be General Specification → Technical Specification → DED and BoQ. (in order of thoroughness).
3.	Q	Will the demolition work of both hospitals start at the same time or in a consecutive sequence?
	A	The demolition for both hospitals will be done in parallel to one another. A potential interlude amongst both works would possibly happen only for a few days or weeks at most.
4.	Q	Will there be a provided space for quarry disposals in the demolition work?
	A	Yes, there will be a provided space for quarry or waste disposals in both locations. A further coordination with both hospitals will take place related to this.
5.	Q	Will there be the PT dan PDA tests (load test) for bore pile? If yes, how many points is required?
	A	Yes, there will be load tests for bore piles. Please refer to the Technical Specification for details
6.	Q	Are the hospitals going to be functioning normally during the construction work?
	A	Yes, both hospitals will be functioning normally, especially for Anutapura Hospital in Palu which is currently acting as a reference hospital for COVID-19 in Palu area.
7.	Q	Can we include an additional fee related to COVID-19 measurement?
	A	Yes, bidder can include a reasonable additional fee related to COVID-19 measurement in the financial proposal. However, there will be no specific items regarding this. The cost must be included in each unit rate of the work items.
8.	Q	1. What filling material will be used to raise the elevation and what is the required CBR percentage? 2. Where is the retaining wall in the drawing? 3. What is the required brand of cement to be used?
	A	1. Only material from excavation and local material will be used for filling. No specific material required. The required CBR is 10% 2. No retaining wall 3. No specific brand is required. The specification is described in the Technical specification
9.	Q	Does Anutapura Hospital have a space for an elevator (lift)?
	A	Yes, there is currently a space for one elevator installed in the Inpatient Murai Building in Anutapura Hospital.
10.	Q	Will there be any life insurance covered by UNDP for construction workers?
	A	Life or medical insurance should be the responsibility of the contractor. Please refer to the General Condition
11.	Q	Is there any electricity access from PLN (State Electricity Company) for the construction work?
	A	Electricity access for construction shall be contractor's responsibility (e.g. using generator or coordinating with PLN for a separate bill). However, it would be harder to have PLN-generated electricity in Tora Belo hospital.

12.	Q	Are workers allowed to stay in hospitals area?
	A	Yes, workers are allowed to stay within a pre-determined area in hospitals and to obey COVID-19 precaution measures.
13.	Q	Is there any batching plant near the construction venue?
	A	Batching plants are available in Palu, but none that are close to either Anutapura or Tora Belo (Arkonin)
14.	Q	Is overtime allowed?
	A	It has to be discussed with hospitals. Even if it is allowed, it might be for a very limited time (for the sake of patients' convenience).
15.	Q	How do we visit the sites for survey matter?
	A	There is a period of time for site visit (15 -19 June 2020). Please contact UNDP Site Visit focal points (Tender document p. 3) beforehand for coordination matters to the hospitals.
16.	Q	What is the function of the building next to Murai at Anutapura?
	A	It is the medicine warehouse
17.	Q	Will material on site (MOS) considered as progress?
	A	It will be considered as case by case basis. It may be applied for specific materials like aluminium frame, doors, windows, but not for common material like cement, sand, etc.
BID SUBMISSION ASPECT		
18.	Q	Can we submit Bid Security in Bahasa as supplemental information to English?
	A	Please refer to Form H and request the bank to release as per template (mandatory). However, submitting Bahasa version only as supplemental document is allowed. Bidders must ensure the correct validity period of Bid Security, which shall be up to 150 days (120 + 30 days) from the date of submission. The Bid Security should follow the template from UNDP.
19.	Q	Is life insurance for workers mandatory?
	A	Yes, please attach the insurance proof as part of submission.
20.	Q	Can we submit Bid Security in Indonesian Rupiah?
	A	Bid Security can be submitted in Indonesian Rupiah or US Dollars. For Indonesian Rupiah, conversion rate must refer to https://treasury.un.org/operationalrates/OperationalRates.php
21.	Q	If there is an additional work required, can we submit in separate sheet?
	A	It is not allowed to submit separate sheet which is not requested in ITB as it would not be comparable to other bidders. Should there be any amendment to scope of work, UNDP will inform through official websites. Therefore, please make sure to regularly check on UNDP websites for future information.
22.	Q	Please inform us related to invoice process.
	A	After a complete work is reviewed and issued a satisfactory certificate by reviewer, invoice can be sent to UNDP and will be processed for +/- 14 working days once received.
23.	Q	If bidder is not in a joint venture or consortium, should we skip Form C?
	A	Please write "Not Applicable" as a remark in Form C.
24.	Q	Should we attach subcontract agreement (if any) in our submission?
	A	Please attach the subcontract agreement as supplemental document (as written in Data Sheet in tender document p. 30)

25.	Q	Can we have money retention as a replacement for bank guarantee?
	A	This is subject to negotiation between UNDP and selected bidder
26.	Q	Please inform us related to payment terms.
	A	Please refer to tender document p. 36.
27.	Q	As you mentioned earlier, there are two locations. How do we submit the proposal, shall we separate it into two packages or in whole total?
	A	The construction works as mentioned in ITB are for two hospitals in Palu and Sigi. The bidders have to submit the bid for two hospitals. The bidders are not allowed to submit the bid for one hospital only (partial bid).
28.	Q	Is the contract based on lump sum or unit price?
	A	The contract will be a Civil Works contract and it is based on lump sum price.

June 9th, 2020.