

REQUEST FOR QUOTATION (RFQ)

Companies	DATE: 11 June 2020
	REFERENCE: RFQ/047/20 – Supply and turnkey installation of drip irrigation
	systems operated on solar water pumps for 2 ha area

Dear Sir / Madam:

We kindly request you to submit your quotation for supply and installation of drip irrigation systems operated on solar water pumps for 12 ha area in Bozatow region of the Republic of Karakalpakstan, as detailed in **Annex 1** of this RFQ. For preparing your quotation, please be guided by the form attached hereto as **Annex 2** and its relevant tables.

Quotations may be submitted on or before **18.00 (GMT 5+), 25 June 2020** and via e-mail, or courier mail to the address below:

United Nations Development Programme

4, T. Shevchenko Street, Tashkent city, 100029, Republic of Uzbekistan Procurement Unit

Electronic version of your quotation must be sent to bids.uz@undp.org1.

Quotations submitted by email must be limited to a maximum of 5 MB, virus-free and no more than 2 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

The following must be on the subject of email with your quotation to be sent to bids.uz@undp.org:

RFQ/047/20 – Supply and turnkey installation of drip irrigation systems operated on solar water pumps for 2 ha area ²

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2020]	☑ DDP Karakalpakstan³
Customs clearance, if needed, shall be done by:	☑ Customs clearance ⁴ , if needed, shall be done by UNDP for Foreign Suppliers (Company registered outside Uzbekistan)

 $^{^{}m 1}$ Quotations submitted to other email accounts will not be accepted and will be declined.

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² Email submission that will not contain this subject or without reference to subject tender will not be opened and will be declined.

³ Required drip irrigation systems are to be delivered and installed in Bozataw region of the Republic of Karakalpakstan, Uzbekistan.

⁴ Must be linked to INCOTERMS 2020.

Exact Address of Delivery Location	The required drip irrigation systems must be delivered and installed in Bozataw region of the Republic of Karakalpakstan, Uzbekistan.
	Detailed information on scheme of the fruit gardens and installation areas in Bozataw region of the Republic of Karakalpakstan are presented in ANNEX 3
Distribution of shipping documents	Goods are supposed to be exported to the end-user with invoice (2 originals) and packing list (2 originals), with other quality confirmation documents if required. In addition, all documents under INCOTERMS 2020.

Latest Expected Delivery Date and Time	☑ 90 calendar days from the issuance of the Purchase Order (PO)			
Delivery Schedule	⊠ Required			
Mode of Transport	⊠ AIR ⊠ LAND			
Preferred Currency of Quotation	☑ United States Dollars to foreign suppliers			
Value Added Tax on Price Quotation	 ☑ Local Currency: Uzbekistan Som (UZS) to Uzbekistan based Suppliers ☑ VAT should be applied into the commercial offers of only local companies of Uzbekistan registered as a VAT payer in Uzbekistan; ☑ VAT should be excluded in the commercial offers of overall companies registered outside of Uzbekistan; 			
After-sales services required	 ☑ Warranty on Equipment, Parts and Labor for minimum period of 12 months; ☑ Provision of Service Unit when pulled out for maintenance/ repair within 12 months; 			
Deadline for the Submission of Quotation	25 June 2020, Tashkent time 18:00 (GMT +5)			
All documentations, including catalogs, instructions and operating manuals, shall be in this language	Russian			

List of mandatory documents to be submitted by Offeror's	☑ Duly Accomplished Form as provided in Part 1 of Annex 2 and relevant tables, and in accordance with the list of requirements in Annex 1 ;			
together with their Quotations by the deadline	☑ Declaration of owners' interest in other companies using form provided in Part 2 of Annex 2;			
set above	☑ Company's profile with detailed information (name of the company, address, contact details etc.) using form provided in Part 3 of Annex 2 ;			
	☑ Contact details (email, telephone, website) of clients whom the bidder supplied machinery in the last 3 years using form provided in Part 4 of Annex 2;			
	☑ Copies of at least 2 successfully executed contracts signed for supply and installation of drip irrigation systems operated on solar water pumps in the past 3 years;			
	☑ A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users ⁵			
	☑ Manufacturer's Authorization Letter issued in favour of the bidder allowing selling their product to UNDP (if Supplier is not the manufacturer). The same document must demonstrate that the manufacturer takes an obligation to reserve required quantity of goods offered by the bidder for the tender should the bidder selected			
	\boxtimes Verified copy of the latest valid business registration certificate of the Offeror's company ⁶			
	☑ Quality Certificates (ISO, etc.), Catalogue with details description of offered product with pictures			
	☑ Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division list or other UN Ineligibility List			
List of documents to be requested by UNDP additionally from the three	☒ (a) Verified by third party (tax agency or other authorized body) copy of Financial Reports for the last two years;OR			
lowest priced bid Offerors ⁷	(b) a bank statement from Offeror's bank, issued not less than 30 days prior the bid submission or quotation date, that Offeror has available or has access to liquid assets (asset that can be readily converted to cash), to meet the obligations/supply cash flow for the contract of not less than Offeror's bid value.			
	bid value.			

Period of Validity of Quotes starting the Submission Date \boxtimes 90 calendar days after deadline for submission of quotation

In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.

⁵ Mandatory for the supply of imported goods

⁶ Verified by the signature of the authorized Offeror's representative and Offeror's company stamp/seal

⁷ Non-provision of any of additionally requested documents provided in this section will serve as a ground for disqualification of the Offer

Dantial Occasion	
Partial Quotes	☑ Not allowed, incomplete/partial quotes will not be accepted.
Payment Terms	To Local Supplier (Company registered in Uzbekistan): ☑ To be paid in Uzbek Soums (UZS): 100% payment will be processed via bank transfer by after delivery and installation of all sets of drip irrigation systems operated on solar water pump for UNDP;
	To Foreign Suppliers (Company registered outside Uzbekistan):
	☑ To be paid in US Dollars (USD): 100% payment will be processed via bank transfer by after delivery and installation of all sets of drip irrigation systems operated on solar water pump for UNDP;
Liquidated	Will be imposed under the following conditions:
Damages	☑ Penalty will be applied as percentage of contract price per day of delay: 0.5%, but up to maximum 20% of total contract value
	☑ Next course of action: penalty and termination of contract and return of advance payment if applicable
Evaluation	☑ Technical responsiveness/Full compliance to requirements and lowest price
Criteria	 ✓ Strong financial position: (a) <u>Liquidity ratio for the last two years not less than 1 if financial statements are presented</u> OR
	(b) Confirmation from bank on financial strength of the Offeror as per requirement outlined above
	☑ Full acceptance of the PO/Contract General Terms and Conditions
	☑ Comprehensiveness of after-sales services:
	 i. Warranty on Parts and Labor for minimum period of 12 months ii. Provision of Service Unit when any of the supplied and installed unit pulled out for maintenance/ repair for 12 months;
	✓ At least 2 contracts for supply of supply of drip irrigation systems operated on solar powered water pumps performed in the last 3 years;
	☑ Demonstrated availability of a permanent office reachable via landline telephone and permanent staff of at least 5 persons;
UNDP will award to:	☑ One supplier. UNDP will not consider offers, which include subcontracting.
Type of Contract to be Signed	☑ UNDP Contract for supply and installation of equipment
Special conditions of Contract	☑ Cancellation of PO/Contract if amount of penalty for delay if delivery exceeds 20% from total contract value
Annexes to this RFQ	✓ Specifications of the Goods Required (Annex 1)✓ Form for Submission of Quotation (Annex 2)
	☑ General terms of the agreement for construction works that are available in the following website: https://www.undp.org/content/undp/en/home/procurement/business/howwebuy.html

	Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only)	UNDP CO Uzbekistan, Procurement Unit 4, T. Shevchenko Street, Tashkent city 100029, Uzbekistan Fax: (+998 71) 1203485 Email: pu.uz@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and
	communicates a new deadline to the Proposers.
Post- qualification Actions	 ☑ Verification of accuracy, correctness and authenticity of the information provided by the bidder on the legal, technical and financial documents submitted; ☑ Inquiry and reference checking with Government entities with jurisdiction on the bidder, or any other entity that may have done business with the bidder; ☑ Inquiry and reference checking with other previous clients on the quality of performance on ongoing or previous contracts completed; ☑ Physical inspection of the bidder's plant, factory, branches or other places where business transpires, with or without notice to the bidder; ☑ UNDP keeps the right to conduct a visit to bidder's premises/office for making sure bidder's competence for successful execution of the Contract;
Other	Offers submitted by two (2) or more Offerors shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or c) they have the same legal representative for purposes of this RFQ; d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or e) they are subcontractors to each other's Offer, or a subcontractor to one Offer also submits another Proposal under its name as lead Offeror; or f) an expert proposed to be in the team of one Offeror participates in more than one Offer received for this RFQ process. This condition does not apply to subcontractors being included in more than one Offer.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Procurement Unit UNDP in Uzbekistan

ANNEX 1

Technical Specifications of RFQ/047/20 – Supply and installation of drip irrigation systems operated on solar water pumps for 2 ha area on turn-key basis

	Items to be	Description / Specifications of Goods		Delivery lead-time
Nº	Supplied	Parameters	Quantity	
1	Drip irrigation	Polyethylene pipe PE 100		Not more than 90 working days
	system	(SDR 21) / or equivalent		from day of signing contract by
	operated on	diameter 63 mm (wall		both Parties
	solar water	thickness 3.0-3.5 mm),	600	
	pumps for 2	meter		
	ha area on	Hose pipe (SDR 9) / or		
	turn-key basis	equivalent diameter 16-18	5500	
		mm (wall thickness 1.0-2.5		
	Quantity	mm), meter		
	required: 6	Pipe plug diameter 63 mm	4	
	sets for total	(male), piece	8	
	of 12 ha area	Male adaptor diameter 63 mm, piece	٥	
		Pipe plug diameter 16 mm		
		' '	100	
		(male), piece		
		Start connector		
		(connector) with nipple	100	
		diameter 16-18 mm, piece		
		Pipe connector diameter	100	
		16 mm, piece	100	
		Pressure Compensated		
		Dripper 2-4 I/h (operating	1850	
		pressure more than 1 bar)	1050	
		located on each 3 m, piece		
		Water filter disc (capacity:	2	
		16 m3/h or more), piece	2	
		Solar water pump (with		
		solar panel) PD 3-1.8-80 / or		
		equivalent		
		Capacity – 90 I/min		
		Solar panel capacity – not	1	
		less than 0.55 kW, piece		
		Water tank (tank with a		
		capacity of 100-120 liters	4	
		with a Venturi injector),	1	
		piece Tee connector diameter		
			4	
		63x63x63mm, piece		
		Pipe connector diameter	6	
		63 mm, piece	υ	

Elbow diameter 63x63 mm,	10
piece	
Ball valve tap diameter 63	3
mm, piece	
Water meter (type	
Voltman or equivalent,	1
diameter 63 mm), piece	

FORM FOR SUBMITTING SUPPLIER'S QUOTATION (This Form must be submitted only using the Supplier's Official Letterhead/Stationery)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RFQ/047/20.

TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Items to be supplied	Amount	Description/Specifica	tions of Goods ⁸	Unit Price (indicate type of currency)	Total Price (indicate type of currency)
			Parameters	Quantity		
1	Drip irrigation system operated on solar water pumps for 2 ha area on turn-key	6 sets	Polyethylene pipe PE 100 (SDR 21) / or equivalent diameter 63 mm (wall thickness 3.0-3.5 mm), meter	600		
	basis		Hose pipe (SDR 9) / or equivalent diameter 16-18 mm (wall thickness 1.0-2.5 mm), meter	5500		
			Pipe plug diameter 63 mm (male), piece	4		
			Male adaptor diameter 63 mm, piece	8		
			Pipe plug diameter 16 mm (male), piece	100		
			Start connector (connector) with nipple diameter 16-18 mm, piece	100		
			Pipe connector diameter 16 mm, piece	100		
			Pressure Compensated Dripper 2-4 I/h (operating	1850		

⁸ Please, provide complete description of the proposed goods that must meet the minimum technical requirements stated in Annex 1

		more than 1 bar) n each 3 m, piece			
		ter disc (capacity: or more), piece	2		
	solar pane equivalen Capacity –	- 90 I/min			
	-	el capacity – not 0.55 kW, piece	1		
	Water ta	nk (tank with a of 100-120 liters Venturi injector),	1		
	Tee con 63x63x63i		4		
	Pipe conn mm, piece	ector diameter 63	6		
	Elbow dia piece	meter 63x63 mm,	10		
	Ball valve mm, piece	tap diameter 63	3		
	Water meter (type Volt or equivalent, diameter mm), piece		1		
		Sub-total costs for	r 1 set without VAT		
		Sub-total costs for	r 6 sets without VAT		
		Transportation co	sts for 6 sets without VAT	•	
		Insurance costs for 6 sets without VAT			
			Installation and commissioning costs for 6 sets without VAT		
			6 sets: visa, travelling osts for 6 sets without VA	_	
		Training costs for	6 sets without VAT	-	
		Total all-inclusive	costs for 6 sets without	VAT	
		VAT for 6 sets (applicable only to the local Company, registered as a VAT payer in Uzbekistan)			
		Grand Total all-ind	clusive cost for 6 sets <u>inc</u>	luding VAT	

Table 2 – Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation		nses	
are as follows:	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
The term of delivery of equipment, within 90 calendar days from the date of signing the Contract by both Parties			
Full compliance of each proposed equipment specification			
Country / country of origin ⁹			
Warranty and After-Sales Requirements			
a) Minimum 12 months warranty for all goods supplied			
b) Warranty for spare parts and maintenance for a period of 12 months			
c) Service Unit to be Provided when the Purchased Unit is Under Repair for a period of 12 months			
Terms of supply of equipment at final destination within 90 days			
Acceptance of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

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⁹ In case the country of origin of the goods requires provision of the export licenses for the goods or any other documents that might be demanded by the receiving country, the vendor must provide copies of such documents to UNDP upon being awarded for the Contract

Table 3 – <u>Table of technical compliance of the offered goods</u>

Description / Spec	ifications of Goods	Description / S	necifications of				
Description / Specifications of Goods (required by UNDP)		Description / Specifications of Goods (offered by Supplier) ¹⁰					
(required by ONDF)		Please indicate parameters of the offered goods					
		Please indicate for the offered goods:					
		Model:	_				
		Manufacturer:					
		Country of origin:					
Supply and installation of dr	in irrigation systems operated (na area on turn-key hasis				
Supply and installation of all	Supply and installation of drip irrigation systems operated on solar water pumps for 2 ha area on turn-key basis (Required quantity: 6 sets)						
Polyethylene pipe PE 100	diameter 63 mm (wall	Polyethylene pipe PE 100					
(SDR 21) / or equivalent	thickness 3.0-3.5 mm), 600	(SDR 21) / or equivalent					
	meters						
Hose pipe (SDR 9) / or	diameter 16-18 mm (wall	Hose pipe (SDR 9) / or					
equivalent	thickness 1.0-2.5 mm),	equivalent					
-	5500 meters	-					
Pipe plug	diameter 63 mm (male), 4	Pipe plug					
	pieces						
Male adaptor	diameter 63 mm, 8 pieces	Male adaptor					
Pipe plug	diameter 16 mm (male),	Pipe plug					
	100 pieces						
Start connector	Connector with nipple	Start connector					
	diameter 16-18 mm, 100						
	pieces						
Pipe connector	diameter 16 mm, 100	Pipe connector					
	pieces						
Pressure Compensated	2-4 I/h (operating pressure	Pressure Compensated					
Dripper	more than 1 bar) located on	Dripper					
	each 3 m, 1850 pieces						
Water filter disc	capacity: 16 m3/h or more, 2	Water filter disc					
	pieces						
Solar water pump (with solar	1	Solar water pump (with					
panel) PD 3-1.8-80 / or	Solar panel capacity – not	solar panel) PD 3-1.8-80 /					
equivalent	less than 0.55 kW, 1 piece	or equivalent					
Water tank	Tank with a capacity of 100-	Water tank					
	120 liters with a Venturi						
	injector, 1 piece						
Tee connector	diameter 63x63x63mm, 4	Tee connector					
	pieces						
Pipe connector	diameter 63 mm, 6 pieces	Pipe connector					
Elbow	diameter 63x63 mm, 10	Elbow					
	pieces						

¹⁰ Please provide description of offered product, model and brand name, that must meet minimum technical specifications provided in

Ball valve tap	diameter 63 mm, 3 pieces	Ball valve tap	
Water meter	(type Voltman or equivalent,	Water meter	
	diameter 63 mm), 1 piece		

PART 2: DECLARATION OF INTEREST

Dear Si	r/Madam,
We/I, _	(Name and Title), as shareholder(s)/owner(s) of Company, declare that:
a)	Have no financial and other interests in, association or relationship with, are not employed and do not have relatives (i.e. spouse, parents, children or siblings) employed by the United Nations Development Programme (UNDP) or the Government of Uzbekistan that announced the RFQ; and do not have access to information about, or influence on the selection process for this RFQ
b)	Have no common controlling partner, director, shareholder, legal representative for the purposes of this RFQ with any other entity submitting its Quotation under this RFQ; are not subcontracting or are subcontractors to other entities for the purposes of this RFQ; and that the experts proposed in the team do not participate in more than one Quotation for this RFQ
c)	Are not involved in activities that could have an impact on the objectivity and independence of the Contractor's team in carrying out its duties under the contract or can affect the image of the United Nations and the Government of Uzbekistan.
We are	tify that the information stated is true, correct and complete to the best of our knowledge and belief. obliged to comply with all requests for additional information, documentation, clarification and/or tion concerning the Declaration of Interest statement.
	er information that we have not provided automatically implies our full compliance with the ments, terms and conditions of the RFQ.
	[Name and Signature of the Supplier's Authorized Person] [Designation] [Date]

PART 3: COMPANY PROFILE

1. Offeror's Legal Name [insert Bidder's legal name]					
2. In case of Joint Venture (JV), legal name of each party: [insert legal name of each party in JV]					
3. Actual or intended Country/ies of Registration/Operation: [insert actual or intended Country of Registration]					
4. Year of Registration in its Locat	tion: [insert Bidder's year of reg	istration]			
5. Countries of Operation	6. No. of permanent staff in each Country	7.Years of Operation in each Country			
8. Legal Address/es in Country/ies of Registration/Operation ¹¹ : [insert Bidder's legal address in country of registration]					
9. Value and Description of Top two (2) Biggest Contracts for the past three (3) years					
10. Latest Credit Rating (Score and Source, if any)					
11. Brief description of litigation history (disputes, arbitration, claims, etc.), indicating current status and outcomes, if already resolved.					
12. Offeror's Authorized Representative Information					
Name: [insert Authorized Representative's name] Address: [insert Authorized Representative's Address] Telephone/Fax numbers: [insert Authorized Representative's telephone/fax numbers] Email Address: [insert Authorized Representative's email address]					
13. Are you in the UNPD List 1267.1989 or UN Ineligibility List? ☐ YES or ☐ NO					

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

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 $^{^{11}}$ You must specify address of permanent office, landline telephone numbers

PART 4: EXPERIENCE IN SIMILAR NATURE*

Name of the good supplied	Delivery period (month, year)	Amount of the contract	Client (Name, contact person, telephone, email)

^{* -} At least 2 contracts signed for supply and installation of drip irrigation systems operated on solar water pumps

Scheme of the fruit gardens located in Bozataw region of the Republic of Karakalpakstan

