



UNITED NATIONS DEVELOPMENT PROGRAMME
TERMS OF REFERENCE / INDIVIDUAL CONTRACT

I. Position Information

Position Title:	International Expert on Resource Mobilization Strategy Development
Type:	Individual contract
Project Title/Department:	UNDP-GEF project "Complete HCFC Phase-out in Uzbekistan through Promotion of zero ODS low GWP Energy Efficient Technologies"/ Environment and Climate Action Cluster
Duration of the service:	14 working days during July – September 2020
Work Status:	Part-time
Duty station:	Home-based desk review
Reports to:	Project Manager

II. Background

Medium-sized UNDP-GEF Project "Complete HCFC Phase-out in Uzbekistan through Promotion of Zero ODS Low GWP Energy Efficient Technologies" is aimed to support the Government of the Republic of Uzbekistan in the implementation of its obligations under the Montreal Protocol on Substances that Deplete the Ozone Layer.

Project objective is to accelerate HCFC phase-out to achieve the 2020 compliance objectives and sustainably reduce the servicing tail. This will be achieved through understanding the implications of the Kigali Amendment, including conducting a comprehensive ODS Alternatives survey; facilitation of implementation of upgraded national legislation on control of import/export and use of HCFCs, other ODS and ODS alternatives; improvement of Customs capacity on import/export control and temporary storage of seized refrigerants; demonstration of zero-ODS and low-GWP energy efficient cooling technologies in various sectors of the economy both private and public; and completing the upgrading and strengthening of the servicing sector capacity including recovery/recycling/reclamation of refrigerants. The project will also do resource mobilization from International Financial Institutions and Bilateral Agencies and local stakeholders to increase the investment to the Refrigeration and Air-conditioning (RAC) sector); conduct comprehensive outreach activities to increase understanding of ozone-related issues with a wide cross-section of stakeholders and end users. Gender mainstreaming will also be addressed across various components to involve women in the business of Refrigeration and Air-Conditioning.

In the frame of the Component 3 and Outcome 3.2. "Resource mobilization to increase the application of advanced technologies in the RAC sector ensured" development of a comprehensive resource mobilization strategy and engagement of donors to increase the application of ozone-friendly technological solutions with low-GWP in the RAC sector are envisaged.

Therefore, the project will recruit an International Expert on Resource Mobilization Strategy Development to develop a comprehensive resource mobilization strategy to attract/stream financial resources to RAC sector.

Under direct supervision of the Project Manager the International Expert will perform the following tasks.

III. Functions / Key Outputs Expected

A. Revision of international and national best practices in resource mobilization to RAC sector

- Review international best practices in resource mobilization to RAC sector for implementation of zero-ODS, low-GWP and energy efficient technologies;
- Develop questionnaire/table to collect information on best practices in mobilization of resources within previous implemented national and regional projects;
- Review provided reports/documents/case studies on practice in mobilization of resources in Belarus, Tajikistan, Ukraine and Uzbekistan in implementation of demonstration projects on application of zero-ODS, low-GWP and energy efficient technologies;
- Review the project document section on resource mobilization and relevant outputs/indicators;
- Review existing international organizations/donors investing to RAC sector in different countries including Uzbekistan;

- **Search** for potential international organizations/donors willing to invest to RAC sector in Uzbekistan;
- B. Development of a comprehensive resource mobilization strategy for RAC sector of Uzbekistan**
- Develop structure of the comprehensive resource mobilization strategy content for RAC sector of Uzbekistan including introduction, overview of international and national best practices;
- Collect feedback on the content and structure of the comprehensive resource mobilization strategy for RAC sector of Uzbekistan and update it accordingly;
- Finalize the comprehensive resource mobilization strategy for RAC sector of Uzbekistan

IV. Timeframe and fees

The following deliverables and indicative schedule are expected from the consultant. The exact dates of beginning and completion stages as well as scope of works for each phase can be corrected by the Project Manager based on reasonable justification by the International Expert. The project reserves the right, if necessary, to amend the terms of reference of the International Expert on a written agreement. The final schedule will be agreed in the beginning of consultancy assignment. E-version of deliverables should be submitted to the project by the International Expert in English language and then approved by the Project Manager and UNDP ECA Cluster.

#	Deliverables	Timeframe	Payment
1	Overview report of international and national best practices of resource mobilization to RAC sector for implementation of zero-ODS, low-GWP and energy efficient technologies developed, submitted, approved by the PM and Environment and Climate Action Cluster of UNDP Uzbekistan (4 w/days and 30% of the total assignment scope of work).	20 July 2020	40%
	Developed structure of the content of the comprehensive resource mobilization strategy for RAC sector of Uzbekistan (2 w/day and 10% of the total assignment scope of work)	14 August 2020	
2	A comprehensive resource mobilization strategy for RAC sector of Uzbekistan is developed, submitted, approved by the PM and Environment and Climate Action Cluster of UNDP Uzbekistan (8 w/days).	17 September 2020	60%

This is a lump sum contract that should include costs of consultancy and other costs required to produce the above deliverables. Payment will be released in 2 (two) instalments (40% and 60%) upon the timely submissions of the above-mentioned deliverables (#1 and #2) respectively, and their acceptance by the Project Manager and UNDP ECA Cluster.

V. Financial arrangements

Applicants are required to submit an aggregated financial offer ("aggregated financial offer" is the total sum of all financial claims of the candidate for accomplishment of the task), which includes proposed consultancy fee, international travel costs, visa costs (if required), daily subsistence allowance (for accommodation, meals and local transport/communication).

Payments will be disbursed in two instalments (40% and 60%) upon timely submission of respective deliverables (#1 and #2) by the International Expert on Resource Mobilization Strategy Development, and approval and certification by the Project Manager and UNDP ECA Cluster that the services have been satisfactory performed.

VI. Recruitment Qualifications

Education:	Postgraduate or other advanced university degree in the field of chemistry, thermal dynamics, refrigeration, engineering and/or other relevant technical sciences and/or of environment
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Experience:	<ul style="list-style-type: none"> – 5 years of relevant experience in development of business/state strategies including resource mobilization strategy; – Experience in green and zero-ODS, low-GWP and energy efficient technologies; – Experience in refrigeration and air conditioning sector will be an advantage; – Knowledge of Montreal Protocol on Substances that Deplete the Ozone Layer;
Language Requirements:	Proficient English is required, knowledge of Russian is an advantage
Others:	<ul style="list-style-type: none"> – Ability to work in close collaboration with the project team to meet strict deadlines and plan the work according to priorities; – Excellent written and oral communication skills, focus on results, ability to interact productively in a teamwork environment; – Initiative, good analytical skills, ability to work under tight schedule while respecting deadlines achievement, ethics and honesty; – Good ability to use information and communication technologies as tools and resources.
Mode of Assessment:	<ul style="list-style-type: none"> – For shortlisted candidates: desk review of proposal (letter of interest, CV and brief methodology) and financial offer.
UNDP is an equal opportunity employer. Qualified female candidates, people with disabilities, and minorities are highly encouraged to apply. UNDP Balance in Manage Policy promotes achievement of gender balance among its staff at all levels.	

VII. Signatures - Post Description Certification		
Incumbent (<i>if applicable</i>)		
Name	Signature	Date
Mr. Isroiljon Khasanov Project Manager	Signature	Date