



REQUEST FOR QUOTATION (RFQ) (Goods)

NAME & ADDRESS OF FIRM	DATE: June 18, 2020
	REFERENCE: RFQ-BD-2020-008

Dear Sir / Madam:

We kindly request you to submit your quotation for **Supply and installation of Billboards at 3 DC offices of CHT**, as detailed in Annex 2 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 1.

Price Offer shall be submitted on or before 4.30 p.m. (local time) on Sunday, June 28, 2020

Documents uploaded in the system as part of your quotation must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation is submitted on or before the deadline indicated by UNDP in the eTendering system. Bids must be submitted in the online eTendering system in the following link: <https://etendering.partneragencies.org> using your username and password. If you have not registered in the system before, you can register now by logging in using
username: event.guest
password: why2change
and follow the registration steps as specified in the system user guide.

Please note this is an RFQ Process, where bidders Quote Prices and Disclose all inclusive prices in the RFQ Template.

If you have already registered before, sign in using the username and password. Use the “forgotten password” button if you do not remember your password. Make sure that your password has at least 8 characters, at least one in capital letters, and contains at least 1 number.

You can find detailed user guides and videos on how to use the system following this link:
<http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/>

ANNEX 1

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s: Reference No: **RFQ-BD- 2020-008- Supply and installation of Billboards at 3 DC offices of CHT**

Delivery Terms [INCOTERMS 2010] <i>(Pls. link this to price schedule)</i>	<input checked="" type="checkbox"/> DAP	
Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> Supplier/Offeror	
Exact Address/es of Delivery Location/s (identify all, if multiple)	DC offices of 3 Hill District	
UNDP Preferred Freight Forwarder, if any	N/A	
Distribution of shipping documents <i>(if using freight forwarder)</i>	N/A	
Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	<input checked="" type="checkbox"/> 30 days from the issuance of the Purchase Order (PO)	
Delivery Schedule	<input checked="" type="checkbox"/> Required	
Packing Requirements	<input type="checkbox"/> Required	
Mode of Transport	<input type="checkbox"/> AIR	<input checked="" type="checkbox"/> LAND
	<input type="checkbox"/> SEA	<input type="checkbox"/> OTHER <i>[pls. specify]</i>
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be inclusive of VAT and other applicable indirect taxes. Please mention VAT in separate line with %	
After-sales services/Warranty required	<input checked="" type="checkbox"/> 2 years - Setup specification; Outdoor Digital Citizen Charter <input checked="" type="checkbox"/> 1 year - Technical specification	
Deadline for the Submission of Quotation	COB, Sunday, June 28, 2020 and Dhaka, Bangladesh	
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English	
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Latest Business Registration Certificate <input checked="" type="checkbox"/> Latest Internal Revenue Certificate / Tax Clearance; VAT and BIN certificate. <input checked="" type="checkbox"/> At least 05 years' experience as a firm or organization to operate the business in Bangladesh. Relevant purchase order must be submitted. <input checked="" type="checkbox"/> At least 03 years relevant experience for last three years to deal similar nature of jobs. Relevant PO must be attached <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;	
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 90 days	

	In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	<input type="checkbox"/> 100% upon complete delivery of goods (and not exceeding 30 days after delivery) <input checked="" type="checkbox"/> Payment can be made upon completion and installation of the 3 Billboards or partial payment also be made upon completion and installation of respective district.
Liquidated Damages	<input checked="" type="checkbox"/> Will be imposed under the following conditions: - Percentage of contract price per day of delay: 1 % Max. no. of days of delay: 20 Days After which UNDP may terminate the contract.
Evaluation Criteria [check as many as applicable]	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price <input checked="" type="checkbox"/> Comprehensiveness of warranty/after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions <i>[this is a mandatory criterion and cannot be deleted regardless of the nature of services required]</i> <input type="checkbox"/> Earliest Delivery / Shortest Lead Time
UNDP will award to:	<input checked="" type="checkbox"/> One and only one supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 20 days
Conditions for Release of Payment	<input type="checkbox"/> Passing all Testing spot check as per RFQ <input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements
Contact Person for Inquiries (Written inquiries only)	Ehsanul K. Chowdhury Procurement Cluster bd.procurement@undp.org; Please mention RFQ reference for timely response. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected. The system automatically calculates the final bid prices by multiplying the unit price by the quantity. In the event when the Bidder put a quantity that is different from the quantity required, provided that the Bid is substantially responsive, UNDP will re-calculate the Bidders total price based on the correct quantity and using the unit prices offered by the Bidder. Unit prices cannot be changed.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider. At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Yours sincerely,

Yonah Samo

International Operations Manager
UNDP Bangladesh

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Annex 1

Setup Specifications

Setup Specification: Outdoor Digital Citizen Charter for DC Offices of 3 Hill Districts Display Size: 108 SFT (12 ft x 9 ft)			
SL	Items	Standard Specification	QTY
1	LED Module	P6 SMD outdoor LED Video Display (Detailed specification attached as Annex-1) (25 LED Module x 3 Display = 75 PCS)	75 Pcs
2	LED Cabinet	Outdoor P6 Iron cabinet (Specification separately attached as Annex-1)	3 nos
3	Video Display Live Processing Unit	Dual-Mode LED Display controller (Specification separately attached as Annex-2)	3 nos
4	Sound System	Power Amplifier (3 nos) with a pair of Outdoor Speakers [Specifications separately attached as Annex-3 (A, B)]	3 set
5	Installation-setup and Billboard Housing structure	ACP Bending; Pipe fitting; CAT-6 cabling; Power cabling as per range required; Application Programming required for Video Processing; soil/cement/concrete for grounding and other accessories required during setup	3 Package
6	Servicing and Maintenance Warranty	Minimum 2 years on site servicing and maintenance warranty.	As per requirement

Note: Setup location – compound of DC offices of 3 Hill Districts (Rangamati, Khagrachari and Bandarban).

Specification: Weatherproof P6 Outdoor LED Video Display

Features	Technical Specification
Brand	Internationally renowned brand
Model	Internationally renowned model
Product Name	P6 Outdoor LED Video Display
Screen type	P6 Outdoor with pipe structure
Module Information	
Pixel Pitch (mm)	6mm
LED Standard	3535/2727 SMD
Scan Mode	1/8 Scan
Module size	192mmX192mm
Module Resolution (LxW)	32x32 dots
Refresh Rate (Hz)	Upto 2000Hz /s
Brightness	about 5500cd/sqm.
Pixel Density (dot/m2)	27,777 dots /sqm
Working Voltage	AC 220V/110V
Cabinet Information	
Cabinet Material	Iron Cabinet
Cabinet Type	Rental/Fixed
Cabinet size	960X960mm
Cabinet Resolution	160x160 dots
Cabinet Material	Iron Cabinet
Power Consumption (W)	01 Cabinet Power supply Qty 04pcs Max watt (04x200=800W)
Maintenance mode	Back maintenance
Protection grade	IP65/1P66
View Angle (HN)	120/140 degree
Working temperature	-30°C to +60°C
Lifetime	more than 100,000hours
LED Display Power Supply Information	
Power	5V40A
Input voltage	200-240Vac, 47-63Hz
Output power	200W Max
Power factor	0.50@230Vac
Insulation voltage	I/P-O/P:3.0KVac; I/P-FG:1.5KVac; O/P-FG:0.5KVac
Leakage current	0.30mA@230Vac
Protection	Under voltage, Overload, Short circuit
Working temperature	-30 to +60°C
Storage temperature	-40 to +100°C
Safety standards	GB4943, EN60950
Dissipate heat	Cold
HUB Receiving Card Information	
Type	Indoor and outdoor full color/single/dual color module
Scan mode	Static, 1/2 scan, 1/4 scan, 1/8 scan ,1/16 scan,1/32 Scan
1pcs of Ethernet cable Support areas	1024*768
1pcs of receiving card support areas	256*128, largest 384×256 full color; 1024×512 single /dual color

1pcs of Ethernet cable Grouped receiving card quantity	256PCS
Receiving cards connected ways	Receiving card set sequence randomly, it could recognize by automatically or by hand
Grey scale	0-65536
Smart set	Smart set by few simple steps, through display routine setting, it could suit almost different PCB routine
Play contents	Play video animation picture text, excel, ppt, ime counter etc
Test functions	self-test button, could test modes of red, green blue, white grey, oblique line, grid, spots etc
Time on/time off	Time on /off display by defined and time on/off display by computer
Port	2pin 5V Power x1, GB Ethernet portX2, CE25pin HUB port x2
Voltage	3V-6V
Working temperature	-30 – 85 deg
Quantity of required components	
P6 outdoor 960x960mm cabinet	12pcs
HUB Receiving card	12pcs
LED Display Power Supply (5V40A)	48pcs
Cabinet Module	25pcs

Annex-3**Specification: Dual-Mode LED Display Processor**

Features	Technical Specification
Brand	Internationally renowned brand
Model	Internationally renowned model
Processor	HD LED Dual Mode (Synchronous and Asynchronous)
Type	Indoor and outdoor full color and single/dual color module and Virtual module Support MBI5041/5042, MBI5050, MY9221, MY9268 etc and PWM
Control range	Full color/Single dual color 1920W*1080H
Scan mode	Static to 1/32 scan mode
Gray Scale	0-65536
Video format	AVI, WMV, MP4, 3GP, ASF, MPG, FLV, F4V, MKV, MOV, DAT, VOB, TRP, TS, WEBM, etc.
Image format	BMP, GIF, JPG, JPEG, PNG, GIF, PBM, PGM, PPM, XPM, XBM etc.
Text	Text and Image being edited directly. Document like Word, Excel, PPT, PPTX; txt, rtf, html etc. can be edited as well after importing directly.
Time	Classic Analog clock, digital clock and various clocks with image background
Audio output	Double track stereo audio output
Memory	4GB Flash; also offer 4GB/8GB/16GB of SD card; Indefinite expanding of U-disk memory.
Communication	10/100M/1000M RJ45 Ethernet; 3G; Internet; LAN
Working Voltage	9/12V Adapter
Working Temperature	-20°C-80°C
Port	IN:9V Power Adapter x1, 10/100M/1000M RJ45 x1, USB 2.0 x1, Micro USB X1, HDMI X1, CVBS X1, 3G lines x1, SD card x1,c; SIM card x1, power x1, Reset button x1, Testing button x1 OUT:1000M RJ45 X2, Audio x1, HDMI X1
Software	HD Player
Warranty	Minimum 1 year

Specification: Outdoor Universal Speaker (Weatherproof)

Features	Technical Specification
Brand	Internationally renowned brand
Model	Internationally renowned model
Country of Origin	Japan
Enclosure	2-way bass-reflex type
Rated Input	30 W x 2
Rated Impedance	8 Ω 100 V line: 330 Ω (30 W), 500 Ω (20 W), 670 Ω (15 W), 1 k Ω (10 W), 2 k Ω (5 W) 70 V line: 170 Ω (30 W), 250 Ω (20 W), 330 Ω (15 W), 500 Ω (10 W), 1 k Ω (5 W)
Sound Pressure Level	90 dB (1 W, 1 m)
Frequency Response	80 Hz - 20 kHz
Speaker Component	12 cm cone-type + dome-type
Speaker Cord	2-core cabtyre cord with diameter of 6 mm
Operating Temperature	-10 °C to + 50 °C
Water Protection	IPX4 (can be installed vertically or horizontally)
Finish	Enclosure: ABS resin, paint Net: Surface treated steel plate, powder coating Bracket: Surface treated steel plate, powder coating
Accessory	Bracket, Bracket mounting screw, Bracket mounting washer etc.
Warranty	Minimum 1 year

Specification: Power Amplifier

Features	Technical Specification
Brand	Internationally renowned brand
Model	Internationally renowned model
Country of Origin	Japan
Type	Power amplifier
Power Requirement	AC mains, 120 V, 60 Hz
Power Consumption	100 W
Output Power	60 W RMS
Power Band Width	(D) 20 - 20,000 Hz, 0.5% THD (T) 50 - 20,000 Hz, 0.5% THD
Frequency Response	(D) 20 - 20,000 Hz, ± 1 dB (T) 20 - 15,000 Hz, ± 1 dB, (T) 20 - 20,000 Hz, +1 dB, -3 dB
T.H.D	0.01% at 1 kHz, rated output
Inputs	One Input Port: Port accepts any input module expect T-01. One Direct Input Note: Use of direct input prohibits use of modular input port.
Input Sensitivity /Impedance	Input Port: 100 mV or 1000 mV (switchable)/10 k Ω Direct Input: 100 mV or 1000 mV (switchable)/10 k Ω
Outputs (T)=Transformer (D)=Direct	Main (T): 8 Ω , 25 and 70 volts, balanced Main (D): 4 Ω , unbalanced
Output Regulation(1kHz)	(D) Less than 0.5 dB, no load to full load (T) Less than 1.0 dB, no load to full load
Signal to Noise Ratio (Band pass: 20 Hz – 20 kHz)	Input level switch in 0 dBV (1000 mV) position: 108 dB Input level switch in -20 dBV (100 mV) position: 90 dB
Controls	1 Input gain control 1 Input level switch 1 Power ON/OFF switch 1 Low-Cut switch
Indicators	1 Power LED, 1 Protect LED, 1 Signal LED, 1 Normal LED, 1 Peak LED
Protection	Self-protection, with AC fuse (inside)
Connectors	Input: Card-edge connector and screw-terminal strip Output: Screw-terminal strip AC outlet: 3-pin grounding type AC power cord/plug: SJT, 3-prong type
Temperature Range	-10 to +60 °C (12 to 140 °F)
Accessory	Volume control cover, Rack mounting bracket
Warranty	Minimum 1 year

TABLE 2 : Price Schedule

Price Schedule					
SI #	Description	UOM	Qty	Unit Price (DAP)	Total Price (DAP)
1	Setup Specification: Outdoor Digital Citizen Charter for DC Offices of 3 Hill Districts Display Size: 108 SFT (12 ft x 9 ft) – as per specification mentioned in the Annex-1	EA	3		-
	1.A) Weatherproof P6 Outdoor LED Video Display as per specification mentioned in the Annex-2	EA	3		
	1.B) Dual-Mode LED Display Processor as per specification mentioned in the Annex-3	EA	3		
	1.C) Outdoor Universal Speaker (Weatherproof) as per specification mentioned in the Annex-3A	EA	3		
	1.D) Power Amplifier as per specification mentioned in the Annex-3B	EA	3		
2	VAT (please mention the percentage)				-
Total Price in BDT inclusive all direct and Indirect Cost-DAP Incoterms apply					-

**Pls. attach delivery schedule, if relevant, and cluster by lot, if partial bids will be allowed. Specify delivery locations if goods multiple destinations.*

Yonah Samo

International Operations Manager
UNDP Bangladesh

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TABLE 3 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time: 30 days after Issuing the PO			
Delivery Address – DC Offices of 3 Hill District			
Delivery terms: DAP			
Validity of Quotation: 90 Days			
All Provisions of the UNDP General Terms and Conditions			
2 years Warranty Period of Outdoor Setup Specification			
1 year Warranty Period of Technical Specification			
Other requirements <i>[pls. specify]</i>			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

Annex 4

General Terms and Conditions for de minimis contracts

[https://www.undp.org/content/dam/undp/library/corporate/Procurement/english/4.%20UNDP%20GTCs%20for%20de%20minimis%20Contracts%20\(Services%20only\)%200-%20Sept%202017.pdf](https://www.undp.org/content/dam/undp/library/corporate/Procurement/english/4.%20UNDP%20GTCs%20for%20de%20minimis%20Contracts%20(Services%20only)%200-%20Sept%202017.pdf)

Declaration

Date:

United Nations Development Programme

UNDP Registry, IDB Bhaban, Agargaon

Sher-E-Bangla Nagar, Dhaka, Bangladesh

Assignment Name : _____

Reference: [RFQ-BD-2020-008](#)

Dear Sir,

I declare that is not in the UN Security Council 1267/1989 List,
UN Procurement Division List or Other UN Ineligibility List.

Yours Sincerely,