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REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 19 June 2020
	REFERENCE: RfQ 20/02066

Dear Sir / Madam:

We kindly request you to submit your quotation for Procurement of IT equipment for the Support to Security Sector Reform Project, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **10 July 2020, 16:00 (Moldova local time)** via eTendering system to the address below:

<https://etendering.partneragencies.org>

Username: **event.guest**

Password: **why2change**

BU Code: **MDA10** and Event ID **0000006299**

Once uploaded, Bidders that have accepted the invitation in the system will be notified via e-mail that changes have occurred. It is responsibility of the Bidder to view the respective changes and clarifications in the system.

Please Consult eTendering Resources for Bidders for additional information on bidding:

<http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/>

It shall remain your responsibility to ensure that your quotation will be submitted on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010]	<input checked="" type="checkbox"/> DAP
Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> Supplier/Offeror UNDP shall Provide a Tax Exemption Letter for Customs procedures
Exact Address of Delivery Location (identify all, if multiple)	Republic of Moldova: <input checked="" type="checkbox"/> Chisinau (84, Hincesti Hgw.)
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	<input checked="" type="checkbox"/> 60 calendar days from the issuance of the Purchase Order (PO)
Delivery Schedule	<input checked="" type="checkbox"/> Required

Preferred Currency of Quotation ¹	<input checked="" type="checkbox"/> United States Dollars
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
After-sales services required	<input checked="" type="checkbox"/> Warranty (as per warranty period required by Annex 1/ Technical specifications) <input checked="" type="checkbox"/> Delivery and testing <input checked="" type="checkbox"/> Provision of Authorized Service Center when pulled out for repair
Deadline for the Submission of Quotation	<p>Date and Time: 10 July 2020, 16:00 (Moldova local time)</p> <p>IMPORTANT NOTE: the time zone indicated in the Tendering system is New York Time zone.</p> <p><u>PLEASE NOTE:</u></p> <p>1. Date and time visible on the main screen of event (on e-tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. The correct proposal closing time is as indicated in the e-tendering portal and system will not accept any proposal after that time. It is the responsibility of the proposers to make sure proposals are submitted within this deadline. UNDP will not accept any proposal that is not submitted directly in the system.</p> <p>2. Try to submit your proposal a day prior or well before the closing time. Do not wait until last minute. If you face any issue submitting your proposal at the last minute, UNDP may not be able to assist.</p>
All documentations, including catalogues, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Others: Russian or Romanian
Documents to be submitted	<input checked="" type="checkbox"/> Electronic submission of Proposal https://etendering.partneragencies.org Username: event.guest Password: why2change Please note: It is strongly recommended to create your username with two parts, your first name and last name separately by ".", similar to the one shown above. You can participate in the proposal event only if you have registered in the system. <input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Detailed technical description of the offered equipment (Annex 4); <input checked="" type="checkbox"/> Company profile (English or Romanian/ short info up to 1 page); <input checked="" type="checkbox"/> Copy of Company's Registration Certificate; <input checked="" type="checkbox"/> Export / Import Licenses, if applicable; <input checked="" type="checkbox"/> Certificate of Registration of the business, including Articles of Incorporation, or equivalent document if Bidder is not a corporation; <input checked="" type="checkbox"/> Official appointment as local representative, if Bidder is submitting

¹ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

	<p>a Bid on behalf of an entity located outside the country;</p> <p><input checked="" type="checkbox"/> Manufacturer's Authorization Form (if Supplier is not the manufacturer);</p> <p><input checked="" type="checkbox"/> Name and address of the authorized service center in Chisinau/ Moldova for warranty/ guarantee repair, maintenance services, including contract/ agreement;</p> <p><input checked="" type="checkbox"/> Statement (self-declaration) on provision of new (non-refurbished, non-repacked) IT equipment;</p> <p><input checked="" type="checkbox"/> Quality Certificate (e.g., ISO, etc.) from the Manufacturer; and / or other similar certificates, accreditations, awards and citations received by the Bidder, if any;</p> <p><input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.</p>
Period of Validity of Quotes starting the Submission Deadline Date	<p><input checked="" type="checkbox"/> 90 days</p> <p>In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.</p>
Partial Quotes	<input checked="" type="checkbox"/> Permitted by Lot
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	0.5% of contract for every day of delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated.
Evaluation Criteria	<p><input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price;</p> <p><input checked="" type="checkbox"/> Minimum 3 (three) year experience in supplying of IT equipment;</p> <p><input checked="" type="checkbox"/> Availability of Manufacturer's Authorization Form;</p> <p><input checked="" type="checkbox"/> Availability of authorized service in Moldova and comprehensiveness of after-sales services;</p> <p><input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions;</p> <p><input checked="" type="checkbox"/> Maximum delivery period not to exceed 60 working days upon signature of contract.</p>
UNDP will award to	<input checked="" type="checkbox"/> One or more Suppliers, depending on the following factors: Lowest Financial Offer among Technically Responsive and Qualified Proposals per each Lot
Type of Contract to be Signed	<input checked="" type="checkbox"/> Contract for Goods and Services
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days
Conditions for Release of Payment	<p><input checked="" type="checkbox"/> Inspection upon arrival at destination;</p> <p><input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements</p>
Annexes to this RFQ ²	<p><input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1)</p> <p><input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2)</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3)</p> <p>Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.</p>

² Where the information is available in the web, a URL for the information may simply be provided.

Contact Person for Inquiries (Written inquiries only) ³	Natalia Volcovschi, Project Assistant, SSSR Project natalia.volcovschi@undp.org +373 698 54 980 Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
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Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>.

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf.

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Corina Oprea
Corina Oprea
Operations Manager
UNDP Moldova

³ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

Technical Specifications

Item no.	Generic Description
Lot 1	
1	Server with virtualization solution/ 1 pc.
-	Form factor: Rack mount 1U
-	Processor 1: Similar to Intel Xeon CLX-SP 4208
-	Processor 2: Similar to Intel Xeon CLX-SP 4208
-	RAM: 8x32GB RDIMM, DDR4-2933MT/s, Dual Rank, extendable to 768GB
-	Storage controller: RAID controller: 2GB flash-backed write cache, RAID: 0, 1, 5, 6, 10, 50, 60
-	Disks: 8 x 2TB 7.2K RPM SATA 6Gbps 512N, 128M 2.5 in Hot-plug Hard Drive
-	Extendable up to 10 x 2.5" Hard Drives
-	Power supply: Dual, Hot-plug, Redundant Power Supply
-	Network interfaces: 4x 1GbE BASE-T ports, 2 x 10 GbE SFP+ ports I/O Virtualization support for VMware NetQueue and Microsoft VMQ
-	Ports: Front ports: 1 x USB 2.0
-	Rear ports: 1x Serial, 2 x USB 3.0
-	Front or rear 1 x VGA port
-	Diagnostic LEDs: On front panel
-	Server management (SM): Local and remote control of system resources (manage, diagnose and monitor)
-	Remote power control, remote firmware updating, remote presence
-	Support management interfaces IPMI2.0, WEB, WSMAN, SNMP, SSH
-	LDAP user authentication, Active Directory
-	Support protocols IPv4, IPv6, DNS, DDNS, DHCP
-	Support of Single Sign-on and 2FA
-	Notifications for alerts SNMP, Email, IPMI
-	Browser based administration with, full control over the remote host server's display; keyboard, and mouse, including host OS graphical interface
-	Virtual media option that provides virtual CD drive and remote image mounting
-	SM & server diagnostics logging
-	Rack mounting rails: Sliding Rails with Cable Management Arm
-	Supported operating systems: Canonical Ubuntu LTS, Citrix XenServer, Microsoft Windows Server with Hyper-V, Red Hat, SUSE Linux Enterprise Server, VMware ESXi
-	Virtualization: Supported and certified by virtualization software vendor: Microsoft Hyper-V 2019, VMware ESXi 6.7
-	Warranty: 36 months
Lot 2	
1	Notebook/ 18 pcs.
-	CPU: 2-cores Processor similar to Intel core i3, 2.3 GHz
-	RAM: 8 Gb SO DIMM DDR4 (with upgrade possibility up to 16GB)
-	Number of RAM slots: minimum 2
-	Storage: SSD 128 GB or HDD 1000 GB 5400rpm + 8Gb NAND Cache
-	Display: LED, Mat, 15.6" IPS Full HD (1920x1080), Integrated Web Camera

-	Colors: Black or Gray
-	Ports: HDMI, RJ-45, Audio jack 3.5mm, 2xUSB 3.0, 1xUSB 2.0, Card Reader, DVD +/-RW
-	Wireless: 802.11b/g/n, Bluetooth
-	3-cell Li-Ion Battery
-	Connection: Schuko CEE 7/7P
-	Warranty: 24 months
2	Desktop computers/ 25 pcs.
-	CPU:
-	2-cores Processor similar to Intel Pentium
-	Main frequency: 3.70 GHz
-	Cache: 4MB
-	Mainboard:
-	Official component supplied and installed by the manufacturer of desktop computers
-	Chipset: similar to Intel H310
-	Memory:
-	Capacity: 8GB (with upgrade possibility up to 16GB)
-	Type: DDR4 or more performant
-	HDD:
-	Capacity: 500GB
-	RPM: 7200
-	SATA III interface
-	LAN:
-	10/100/1000 Mb/s
-	RJ 45 connector
-	Graphics card:
-	integrated, Shared Memory is acceptable
-	Audio card:
-	internal or external
-	Extension slots:
-	1 x PCI-e x 16
-	1 x mini PCI-e
-	Back panel ports:
-	2 x USB 2.0
-	2 x USB 3.0
-	2 x USB 3.1
-	1 x HDMI or DP
-	1 x VGA(D-Sub)
-	1 x RJ 45 LAN
-	1 x 8Channel Audio in
-	Power:
-	Minimum: 550W
-	Accessories:
-	USB optical mouse, same brand as desktop computer
-	USB Keyboard: same brand as desktop computer
-	Form Factor:
-	Full Tower, Middle Tower or Mini Tower

-	Connection:
-	Schuko CEE 7/7P
-	Warranty: 24 months
3	Monitors/ 25 pcs.
-	Type: 23.8 or 24 inch IPS
-	Resolution: 1920 x 180
-	Dynamic contrast: 10000000:1
-	Connection: Schuko CEE 7/7P
-	Warranty: 24 months
Lot 3	
1	LCD interactive system (Smart Board)/ 1 set
-	Display panel:
-	Dimension: min. 75"
-	Resolution: Full-HD (1,920 x 1,080-pixel)
-	Response Time: max. 8 ms (grey to grey)
-	Backlight: LED
-	Max. Brightness: 350 cd/m2
-	Contrast Ratio: 1200: 1
-	Viewing Angle (H/V): 178°/178°
-	Touchscreen technology: IR
-	Multi Touch: 10 points
-	Protection glass: available
-	Networking:
-	Ethernet LAN: 10/100/1000 Mbps
-	Wireless LAN: IEEE 802.11 a/b/g/n/ac
-	Connectivity (input):
-	Video: Analogue RGB, HDMI
-	Mini D-sub 15-pin x 1
-	HDMI x 3 (PC / AV signal compatible)
-	3.5 mm-diameter mini stereo jack x 1
-	RS-232C D-sub 9-pin x 1
-	USB 2.0 (type A) x 2, USB 3.0 (type A) x 2
-	Connectivity (output):
-	3.5 mm-diameter mini stereo jack x 1
-	1xPortUSB (Type B)
-	Expansion:
-	Expansion Slot: available
-	Sound:
-	Speaker Output: 10 W + 10 W
-	Mount:
-	VESA compatible
-	Power:
-	Power Supply: 100 V – 240 V AC, 50/60 Hz
-	Accessories:
-	AC power cord

-	Remote control unit with battery
-	Set-up manual
-	USB cable
-	Pen tray
-	Touch pen
-	Camera mount
-	System:
-	Memory: 1GB
-	Internal storage: 8GB
-	Additional functionality required:
-	interactive functionality between HOST and mobile devices connected via wireless LAN to enable sharing of onscreen content, the transferring of files, interactive onscreen writing, drawing and remote controllability of the HOST from mobile devices
-	Expandability:
-	MFP Connectivity
-	Webcam mount
-	Built-in speaker
-	File formats:
-	Microsoft Office (Excel®, Word, PowerPoint)
-	PDF, JPEG/PNG/BMP/TIFF
-	WMV/AVI/MP4/FLV
-	OS support:
-	Windows 7, Windows 8.1, Windows 10, Mac OS, Android, iOS
-	Flat Panel Floor stand:
-	Designed for displays, with 4 swivel wheels which provide easy maneuverability over various flooring surfaces and through doorways
-	Warranty: 24 months
2	Projector screen/ 5 pcs.
-	Projector screen with tripod: 200x200cm
-	Height Adjustable
-	180-degree wide viewing angle
-	Active 3D, 4K Ultra HD, and HDR ready
-	Warranty: minimum 24 months
Lot 4	
1	Un-interruptible Power Supply UPS/ 4 pcs.
-	Capacity: minimum 3000VA
-	Entrance power range:
-	Low voltage: 110 - 160VAC \pm 5% in function of charge level
-	High voltage: 300VAC \pm 5%
-	Frequency range: 40 Hz-70Hz
-	Outputs: Out nominal voltage: 220 \pm 10% VAC
-	Connections:
-	Socket IEC C13: 8
-	Socket IEC C19: 1
-	Connection: 6xSchuko CEE 7/7P
-	USB Port, RS-232 Port, EPO Port, Protection RJ45 and RJ11 - optional

-	Power cable length: ≥ 1.80 meters
-	Warranty: minimum 24 months
2	Un-interruptible Power Supply UPS/ 6 pcs.
-	Output power capacity: minimum 1500 VA
-	Nominal entrance/output voltage: 230V
-	Entrance frequency: 50Hz
-	Connection: 6xSchuko CEE 7/7P
-	Power cable length: minimum 1.80 meters
-	Warranty: minimum 24 months
3	Voltage stabilizer/ 4 pcs.
-	Stabilizer type: relay
-	Maximum output power: at least 10000VA
-	Maximum load, W: ≤ 7000
-	Input voltage: $\sim 140 - 275 \pm 3\%$
-	Output voltage: $\sim 230 (-14 / + 10\%)$
-	Operating frequency: 50 Hz
-	Protection: overvoltage / undervoltage, high voltage pulses, short circuit and overload, built-in thermal protection of the autotransformer
-	Indicators: at least two outputs of voltage, power, stabilization, input protection operation
-	Warranty: minimum 24 months
Lot 5	
1	Switch I / 10 pcs.
-	8-Port Gigabit Desktop PoE Switch, 8 Gigabit RJ45 ports including at least 4 PoE ports, 53W PoE, steel case
-	Warranty: minimum 24 months
2	Switch II / 8 pcs.
-	PoE Switch 180W: 24x10/100Mbps RJ45 ports, 4xGigabit RJ45 Ports and 2xCombo SFP Slots. 802.3at/af, Tag-based VLAN, STP/RSTP/MSTP, IGMP V1/V2/V3 Snooping, 802.1P QoS, Rate Limiting, Port Trunking, Port Mirroring, SNMP, RMON 1U 19-inch rack-mountable steel case
-	Warranty: minimum 24 months
3	Modem SHDSL/ 8 pcs.
-	SHDSL Interface:
-	2-wire twisted pair
-	Standards:
-	ITU-T G.991-2, ETSI 101 524
-	Data Rate:
-	2 wire: from 64 Kbps to 2.3 Mbps
-	Terminal Interface:
-	G.703, G.704 - E1, T1
-	RS-530, X21, V35, V24/V28
-	LAN Interface: 10/100 Mbps, RJ45x4, RJ11x1
-	Management and Security
-	Support Telnet, SNMP, DHCP, Diagnostic Tools

-	Administration through Telnet, SNMP or WEB GUI
-	Support for VPN tunnels
-	Security: NAT Firewall, MAC /IP /URL Filtering
-	Warranty: minimum 24 months
Lot 6	
1	HP/ CANON Multifunctional Laser Printer A4/ 30 sets (including 1 additional toner cartridge per set)
-	Media size: A4, A5, B5
-	Copying/printing speed: min. 20 ppm
-	Print resolution: min. 600 x 600 dpi
-	Memory: 128 MB
-	Connectivity: USB port, Ethernet 10/100/1000
-	Input tray: minim 250 pages
-	Paper output capacity standard: min. 100 sheets
-	ADF capacity – min. 50 sheets
-	Scanner resolution: min. 300 x 300 dpi
-	Zoom: 25 - 400%
-	Compatibility with operation systems: Drivers for Windows XP. XP x64, Vista, Vista x64, Windows 7, Windows 8, Windows 10, Server 2008/2012, Linux, Unix
-	Toner delivered with equipment: Additionally, 1 original toner cartridge as reserve besides the one delivered with the equipment
-	toner capacity: minim 500 pages
-	Maximum monthly cycle: min. 1 000 pages
-	Warranty: minimum 24 months
2	HP/ CANON Multifunctional Laser black and white Printer A3/ 8 sets (including 1 additional toner cartridge)
-	Printing speed, A4 format: min 20 ppm
-	Print resolution: 600 x 600 dpi
-	Memory: Minim 256 MB
-	Maximum monthly cycle: min 10000 pages
-	Paper supply: 500 sheets
-	Duplex automat: Integrated
-	Media size: A3, A4, A5, B5
-	Connectivity: Port Gigabit Ethernet 10/100/1000, USB 2.0
-	Compatibility of operation systems: Drivers for Windows, XP. XP x64, Vista, Vista x64, Windows 7, Windows 8, Windows 10, Server 2008/2012, Linux, Unix
-	Copier:
-	Copying speed: A3, A4 format: min 20 ppm
-	Zoom: 25 - 400%
-	Scanner:
-	Resolution: min. 300 x 300 dpi
-	Scanner type: scanner duplex, scan preview function
-	Scanning in formats: PDF, JPEG, TIFF, Secure PDF, XPS
-	Network facilities: USB port scanning,
-	Toner delivered with equipment: Additionally, 1 original toner cartridge as reserve besides the one delivered with the equipment
-	Warranty: minimum 24 months

Lot 7	
1	EPSON color Inkjet A4 Printer MF (incorporated by manufacturer ink tank system)/ 6 pcs.
-	Printer features, scanner, copier
-	Print type: Inkjet (color)
-	Number of cartridges: 4
-	Maximum print sizes: A4 and photo
-	Scanner resolution: minimum, dpi 1200x1200
-	Print resolution:
-	Color and black&white print resolution 4800 x 1200 dpi
-	Black and white print speed: minimum color, 20
	Paper input minimum sheets: 250
-	USB 2.0, RJ 45 (network)
	Warranty: minimum 24 months
2	EPSON Inkjet A3 Printer MF (incorporated ink tank system by the manufacturer)/5 pcs.
-	Printer features, scanner, copier
-	Print type: Inkjet (color)
-	Number of cartridges: 4
-	Maximum print size: A3 and photo (9 * 13, 10 * 15, 13 * 18, 13 * 20,)
-	Scanner resolution: minimum dpi 1200x4800
-	Color and black&white print resolution 4800 x 1200 dpi
	Black and white print speed: minimum color, 20
-	Paper input, minimum sheets: 250
-	Paper output, minimum sheets: 50
-	USB 2.0, RJ 45 (network)
-	Warranty: minimum 24 months
Lot 8	
1	„Colour plotter 60” thermal inkjet printing technology”/ 1 pc.
-	Sheet format:
-	Minimum ISO standards A4, A3, A2, A1, A0, width – minimum 1500mm (optional for other standards)
-	Roll printing minimum ISO A0, A1, A2, ANSI 24", 36", 42", 60" (optional for other standards)
-	Size of printing media:
-	Width: minimum 1500mm (60")
-	Grammage: up to 460g/m²
-	Thickness: up to 0.6mm
-	Printing technology:
-	Thermal inkjet or similar
-	Print resolution:
-	Minimum 3 print resolutions (ex: best, normal, draft)
-	Best (color, black & white): minimum 2400 x 1200 dpi
-	Minimum line width: 0,007mm
-	Line precision: +/-0.1%
-	Handling:
-	Roll feed

-	Take-up reel
-	Automatic horizontal cutter
-	Printing margins: up x down x left x right: maximum 5 x 5 x 5 x 5 mm
-	Supported languages/programs for printing:
-	CALS G4, Adobe PostScript 3, Adobe PDF minimum version 1.7, TIFF, JPEG without any additional buying
-	Drivers included: CALS G4, Adobe PostScript 3, Adobe PDF – minimum Windows 7, Windows 8.1, Windows 10, Windows Server 2008 R2 or upper versions which will be configured downgrade for this OS
-	Possibility of using the solutions RIP (Raster Image Processors) ex: Caldera, ColorGATE, EFI, Onyx, Sai
-	Possibility to send print directly from specified Windows applications or RIP programs
-	Printing speed: Maximum 140m ² /h (printed in quick mode on plain inkjet white bright media)
-	Ink:
-	Minimum 8 installed ink cartridges
-	Volume of ink cartridges: minimum 700ml
-	Additional original ink tank (reservoir) to ensure printing continuity upon completion of the main cartridge i.e. <i>on-the-fly ink cartridge</i>
-	Print media supported:
-	Plain and treated paper
-	Technical paper
-	Film, photo paper
-	Translucent support
-	Auto-adhesive
-	Banner and ads
-	Textile
-	Print color control technology:
-	Emulation technology with sensors for the control of the printed colors according to the minimum print media for the paper and the color of the cartridges
-	Miscellaneous (other) performances:
-	Accuracy and control of paper rolling by automated technology and sensors for adjusting them
-	Optical detection of misalignment of print heads and possible printing errors
-	Memory:
-	Minimum RAM: 8 GB
-	Minimum HDD: 500 GB
-	Connectivity:
-	Gigabit Ethernet (1000 Base-T/TX)
-	USB 2.0
-	In case of ports for wireless connection there must be an option to allow them to be disconnected/ inhibited
-	Supplier should deliver the following means for network connection:
-	USB cable: minimum length of 3 m
-	UTP cat5e patch-cord: minimum length of 5 m
-	Compatibility:
-	The product must be compatible with at least the following operating systems: Windows 7, Windows 8/8.1, Windows 10, MAC (OS9, OS10) ¹ , optional Linux, Windows Server 2008 R2 or other upper versions which will be downgrade configurable with this OS. Drivers must be supplied for these systems
-	Power:

-	Input voltage (auto ranging): 220 - 240 V ($\pm 10\%$), 3 A;
-	Weight: maximum 250 kg with accessories
-	Included accessories:
-	Spindle
-	Printheads - 8 (cyan, magenta, yellow, matte black, photo black, chromatic red, light gray, light magenta)
-	Two complete sets of ink cartridges (each cartridge set will include 8 colors: <i>magenta, yellow, matte black, photo black, chromatic red, cyan or light cyan, light gray, light magenta</i>)
-	User maintenance kit
-	Take-up reel
-	Kit for 3-inch spindle (optional)
-	Power cord
-	Reference guide
-	Security features:
-	SNMPv3, Control Panel lock levels, Certificates management, IPsec, SSL, Secure file erase, Secure disk erase
-	Warranty: minimum 24 months (on-site warranty)
-	Certificates and other documents:
-	Certificate of quality (at delivery stage)
-	Certificate of conformity from the manufacturer
-	Drivers availability
-	Other requirements:
-	Granting of the products' warranties must not be conditioned by the application of additional sealing elements of the supplying company
-	All the costs related to the ensuring of the warranty of the supplied products are covered by the contractor during the warranty period applying the conditions of these specifications
-	In case of the equipment hardware failure during the warranty period, the supplier (without additional costs for the beneficiary) must repair or replace them within 48 hours from the reported time. In the event that an equipment is replaced, it will benefit from a warranty period similar to the offered product. The replacement will be done only with new components according to the configuration in the documentation
-	NB: The equipment will be tested upon delivery

Annex 2

FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁴***(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁵)***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RfQ 20/02066:

TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date (no. of days)	Unit Price, USD (VAT 0%)	Total Price per Item, USD (VAT 0%)
Lot 1					
1	Server with virtualization solution	1 pc			
Lot 2					
1	Notebook	18 pcs.			
2	Desktop computers	25 pcs.			
3	Monitors	25 pcs.			
Lot 3					
1	LCD interactive system (Smart Board)	1 set			
2	Project screen	5 pcs.			
Lot 4					
1	Uninterruptible power supply, UPS	4 pcs.			
2	Uninterruptible power supply, UPS	6 pcs.			
3	Voltage stabilizer	4 pcs.			
Lot 5					
1	Switch I	10 pcs.			
2	Switch II	8 pcs.			
3	Modem SHDSL	8 pcs.			
Lot 6					
1	Multifunctional Laser black and white Printer A4 (including 1 additional toner cartridge per set)	30 sets			
2	Multifunctional Laser black and white Printer A3 (including 1 additional toner cartridge)	8 sets			
Lot 7					
1	Color Inkjet A4 Printer MF (incorporated by manufacturer ink tank system)	6 pcs.			
2	Inkjet A3 Printer MF (incorporated ink tank system by the manufacturer)	5 pcs.			
Lot 8					
1	„Color plotter 60” thermal inkjet printing technology	1 pc.			
	Total Prices of Goods⁸				
	Add : Cost of Transportation				

⁴ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁵ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

	Add : Cost of Insurance	
	Add : Other Charges (pls. specify)	
	Total Final and All-Inclusive Price Quotation	

TABLE 2: Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time up to 60 calendar days			
Warranty period (as per Annex 1/ technical specifications)			
Authorized Service Center to be provided			
Validity of Quotation 60 days			
All Provisions of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

Annex 3**General Terms and Conditions****1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.

- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

- 16.1 **Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.
- 16.2 **Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award

rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.
- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.

Annex 4

Attached to the RfQ (excel file) for further fulfilment with the detailed (exact) technical specifications for each unit, per each Lot.