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BIDDER'S CONFERENCE – MINUTES OF MEETING, Q&A and Amendment
RFP/UNDP/ISMIA-GOLD/105759/009/2020

Assignment Name:

Obtainment of Small-scale Mining Permit (Izin Pertambangan Rakyat/IPR) in Logas and Logas Hilir Villages, Kuantan Singingi, Riau

Date and Time:

17th June 2020 starting 1400 hour (GMT+7)

Venue:

Online Zoom Meeting

Meeting ID: 918 3463 2735

Password: 576762

Closing Date:

24th June 2020 at 1900 hour (GMT+7)

TO ALL INTERESTED BIDDERS

	Introduction and Guidance
Information	<p>Bid Conference was opened with following agenda:</p> <ol style="list-style-type: none">1. Explanation on RFP document – administrative issue (closing date, submission & method, delivery method for submitting offer, contract award, etc.).2. Explanation on Annex I3. Explanation on the Term of Reference (TOR)4. Explanation on the Submission Forms5. Q & A (going through all sessions) <p><i>*Bidders were encouraged to carefully read the RFP document before preparing the offer and to check regularly UNDP E-tendering & UNDP website for any update/amendment to this tender document</i></p>

Q&A session is incorporated into the below minutes		
1	Q	Due to current pandemic, please confirm whether the required meetings as specified in the tender document will still be required to be held physically as if in the normal conditions or online
	A	The Bidder is recommended to budget all the meetings as offline activities . This is to anticipate that the travel restrictions and social distancing policy are lifted when the activities are carried out.
2	Q	Please confirm the final output will be until the issuance of IPR or not?
	A	The final output is IPR issued for the two miners' cooperatives, namely: <i>Koperasi Produsen Tombang Tujuh Loge and Koperasi Tambang Sejahtera Lohil.</i>
3	Q	Please confirm if the cost for permit issuance can be allocated in section IV. Other Cost (if any, please specify in detail) of Annex 2 specified in the tender document
	A	Yes and please make sure to provide detail breakdown for any cost that will be proposed and if the provided format can not accommodate the financial proposal, the detail can be provided as an attachment to the Annex 2 – Financial Proposal.
4	Q	Please confirm for nonprofit organization such as BLU (Badan Layanan Umum – Public Service Agency) that never been audited by Public Accountant, whether they could still submit an audit report done by internally to accommodate the requirement stated in Section A of Annex 2 point C. <i>Latest Audited Financial Statement – income statement and balance sheet to indicate its financial stability, liquidity, credit standing, and market reputation, etc. ;</i>
	A	If the internal audit could accommodate all those requirement as stated in the point C of Section A, Annex 2 or has a qualitative and quantitative report, that specify the capacity and capability of the organization, the document would be acceptable
5	Q	Please confirm who would be the initiator (Pemrakarsa) of the project and whether there are more than two (2) or not
	A	The <i>pemrakarsa</i> for AMDAL will be the DLHK Provinsi Riau or DLH Kabupaten Kuantan Singingi; this shall be identified by the Contractor during the conduct of Preliminary Study (Scope of work #1). While the <i>pemrakarsa</i> for IPR applications will be the two miners' cooperatives.
6	Q	Regarding the planning documents for reclamation, post-mining and post-operation are often required during the development of AMDAL Document. Please confirm whether these planning documents are the same as the technical documents mentioned as part of Deliverable #4.
	A	The similarity of both documents shall be identified by the Contractor at later stage when the Preliminary Study is conducted.

Jakarta, 17 June 2020