

QUESTIONS AND ANSWERS

FOR PROPONENTS

Call for Proposals (CFP)

UN WOMEN NORTH MACEDONIA

CFP No. 2020/02

Implementation of outreach and empowerment initiatives for increased participation of women in local decision-making processes

1. "The proposed projects should take into consideration involvement of CSOs working at local level in planning and implementation of the activities. The proponents are strongly encouraged to enter into sub-contracting arrangements with local CSOs. Interested proponents should not plan funds to award small grants." Should the sub-contract agreements with local CSOs be part of the proposal. What do you mean with the last sentence?

- According to UN Women procedures, sub-contracting means that the potential partner may use services of sub-contractors to partially perform the proposed project activities. A sub-contractor, such as CSOs, should be selected through a procurement process in accordance to the Partner's own financial regulations, rules and procedures. Kindly note, the Partner shall at all times be responsible and liable for the performance of its sub-contractors.
- The sub-contract is not required as part of the proposal. The proponent can plan sub-contracting activities within the project proposal and elaborate the process of selection of its sub-contractors.
- The proponent can also submit a project proposal in partnership with other CSOs and in this case the agreements between the lead applicant and its partners should be presented. The lead applicant shall ensure that each sub-partner agrees in writing to be bound by the terms and conditions of the agreement with UN Women relevant to the portion of the project activities to be performed by such sub-partners.
- Proponents should not plan grant awarding schemes to local CSOs as part of their project proposals.

2. As the budget range for the proposals under this Call is 100.000 - 110.000 USD and the financial proposal is requested in local currency-MKD (paragraph 10.1, pg. 7) which exchange rate should be used?

The exchange rate that should be used is the current exchange rate as indicated by the UN Operational Rates which can be accessed on: <https://treasury.un.org/operationalrates/OperationalRates.php>

3. Required audited statements (p.16) refer to organizational or project audits from the past 3 years?

The proponent can either submit organizational or project audit statements or both, if possible.

4. Regarding the geographical reach of the project activities, are there any preconditions for selection of municipalities, hence is there a minimum/maximum number of municipalities from the list of LSGUs that collaborate with UN Women to be included in the project?

As per the Terms of Reference of the Call for Proposal, proponents must ensure a geographical reach (in the stated 4 administrative regions with focus on the 13 LSGUs that collaborate with UN Women). There is no minimum/maximum number of municipalities to be included in the proposal and proponents are not expected to include all listed LSGUs that collaborate with UN Women.

5. What do the sub-contracting arrangements with local CSOs acquire? Does that mean that the proponents would directly finance activities that the local CSOs would undertake as part of the project?

- According to UN Women procedures, sub-contracting means that the potential partner may use services of sub-contractors to partially perform the proposed project activities. A sub-contractor, such as CSOs, should be selected through a procurement process in accordance to the Partner's own financial regulations, rules and procedures. Kindly note, the Partner shall at all times be responsible and liable for the performance of its sub-contractors. This means that the costs for activities performed by the sub-contractor shall be financed according the arrangements set in the sub-contract between the partner and the sub-contracted CSO.

- The sub-contract is not required as part of the proposal. The proponent can plan sub-contracting activities within the project proposal and elaborate the process of selection of its sub-contractors.
- The proponent can also submit a project proposal in partnership with other CSOs and in this case the agreements between the lead applicant and its partners should be presented. The lead applicant shall ensure that each sub-partner agrees in writing to be bound by the terms and conditions of the agreement with UN Women relevant to the portion of the project activities to be performed by such sub-partners.