



Minutes of Site visit

19 June 2020, starting from 14:00 AM until 16:00 PM

Tender on: Lot #1 - Construction of workshop for the production of canned fruits and berries at Lykhny village

Lot #2 - Construction of workshop for the production of eco products at Hipsta village, Gudauta district

Organizers: Irina Khvartskia, UNDP Project Assistant

Murtazi Gulua, UNDP Civil Engineer

A handwritten signature in blue ink, likely belonging to Murtazi Gulua, is positioned to the right of the organizers' names.

Participants: Ltd "GudautaStroy" - Mr. Aiba

ZAO "Stolitsa"- Mr. Tuzhba

Ltd "Sabua" – Mr. Sabua

Ltd "Era-Lux" – Mr Gavrishuk

Ltd "Stroymontazh 2" – Mr. Tsveiba

Following the instructions prescribed due to the restrictions of COVID-19, site visit and meetings with the interested companies were organized the same day on 19 June 2020, with the starting time from 14:00 until 16:00 PM, separately for each company.

The representatives of five interested companies registered in advanced and attended the meeting to get the individual consultation on the proposals they are going to submit.

The site visit meeting was opened with the brief formal introduction of the project. The participants were informed that the RFQ consists of two lots and UNDP will award the contract either to only one supplier if the supplier was found technically clarified and offers the lowest price for two lots, or will award the contract to more than one supplier depending on the lowest price proposed. Also the proposal submission regulations were explained, including list of documents required, attachments etc.. to the tender document. Civil Engineer Murtazi Gulua, accompanied each representative of the companies to the site and explain the scope of work and technical state of the workshops which should be constructed. The Engineer has stressed one more time that the quality of the works must correspond to the established



technical requirements indicated in the Technical Specification. Construction materials should have the valid quality certificates and warranties for the PVC windows and metallic bars indicated in the RFQ.

Participants were interested if UNDP puts any penalties on the Contractors in case there are any delays of works completion as a result of the COVID-19 breakout.

UNDP representatives explained to participants that If quarantine measures are prolonged in Abkhazia, and as a result of this the contractor is not able to complete assigned deliverables timely, then UNDP will take measures to revise timeline for works completion and duration of contract. No penalties will be put on the Contractors in this case.

Overall, during the site visits there were technical questions in relation to the project:

Question: What type of PVC windows shall be used?

Answer: The windows to be offered shall be of a minimum acceptable quality certified by relevant quality certificate. The PVC windows shall be glazed with double glass/ thermal-insulating glass 4 +12 +4 mm, with all fittings and hardware (frames, hinges, handles, and windowsill. It should be also noted that in case of insufficient quality, the UNDP retains the right to reject the doors and request the company, which shall bear all additional costs to provide with new doors approved by the engineer

Question: Based on BOQ there are no plumbing works in construction of workshop Lykhny, is it correct?

Answer: That is correct. Plumbing works were excluded from the initial designs due to budget limitations.

Question: What height do ceramic tiles need to be laid in Hipsta?

Answer: The wall tiles has to be laid up to 1,8 m from the floor.

Question: Who will take over of the buildings once it is finished?

Answer: Constructed workshop will be handed over to UNDP project sub-grantees



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Murtazi Gulua, UNDP Civil Engineer

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