

Terms of Reference

National or International consultant: National Consultant

Description of the assignment (Title of consultancy): Anti-Corruption Senior Advisor

Project Title: Anti-Corruption for Trust in Lebanon, ID 00122350

Period of assignment/services: Until end of December 2020

1. Background / Project Description

UNDP launched the Anti-Corruption for Trust in Lebanon Project in June 2020 to enable the adoption and measurable progress in the implementation of an integrated and targeted approach to preventing and combating corruption that is in line with the National Anti-Corruption Strategy (NACS) and Lebanon's commitments under the UN Convention against Corruption (UNCAC), to which Lebanon is a State Party since 2009.

The Project focuses on the achievement of four outputs:

Output 1: Capacity to oversee and monitor national anti-corruption strategy institutionalized and supported

Output 2: Specialized anti-corruption legislations enacted and supported for effective implementation

Output 3: National Anti-Corruption Institution operationalized and strengthened

Output 4: Corruption risk management mechanisms integrated in key vulnerable sectors

Furthermore, the project promotes four cross-cutting themes, as part and parcel of the activities envisioned under the four outputs described above, which are public participation (open and sustained engagement of the public and key stakeholders from civil society, the business community, universities, and professional syndicates in key project activities); gender equality (equal participation of women in project activities, and integration of a gender lens in the analyses conducted and the proposed policies, plans, and legal reforms at the national and local levels as cross-sectoral and sectoral levels); youth empowerment (proactive engagement of Lebanese youths to strengthen their capacities as advocates and watchdogs for anti-corruption); and human rights (promotion of synergies between NACI and the National Human Rights Institution, and emphasis on right to information, due process, and the nexus between sectoral interventions and the rights to health, education, and other development rights).

2. Scope of work, responsibilities, and description of the proposed analytical work

The consultant is expected to complete the following tasks:

- 1) Conduct policy and legal analysis, and provide technical assistance to the drafting of anti-corruption laws and regulations as well as related action plans for implementation;

- 2) Develop capacities of anti-corruption stakeholders through the preparation of related modules and material, and the provision of related guidance, mentoring, and training;
- 3) Provide strategic advice to support planning, implementation, and monitoring in relation to the National Anti-Corruption Strategy and related national frameworks including the ministerial and technical anti-corruption committees and ensuing task teams; and
- 4) Support the creation of synergies between anti-corruption and other national governance priorities including on rule of law, human rights, and procurement and public administration reform.

3. Expected Outputs and deliverables

As mentioned in Section 2 “Scope of Work”, the consultant will be responsible of completing the above-mentioned tasks when requested from the project. Upon need and request, the consultant will complete the deliverable and will provide the project with an invoice that reflects the number of working days and the daily rate to pay accordingly.

4. Institutional arrangements

The Consultant will work with the technical guidance of the Anti-Corruption and Integrity Chief Advisor at the Regional Hub for Arab State and will be directly supervised by the Project Manager.

5. Duration of work

The duration of the assignment will be for 5 months. The total number of working days is 100 and should not exceed 100. Start date is upon contract signature. Contract end date cannot exceed end of December 2020 but can be renewed beyond December 2020 based on the project’s need and availability of funds.

6. Duty station

The consultant can adopt work from home modality. However, and if requested by the Project Manager, Duty station will be Beirut / Downtown Lebanon at the project premises if needed.

7. Requirements for experience and qualifications

I. Academic Qualifications:

A minimum of a Bachelor’s Degree in Law.

II. Years of experience:

- At least 10 years of experience related to law and the public sector
- A significant track record in anti-corruption and good governance work at the national level.
- Previous experience in consultancies with international agencies in relevant tasks is preferable.

III. Competencies:

- Cultural, Gender, religion, race, nationality and age sensitivity and adaptability.

- Familiarity with recent development in the topic of good governance and anti-corruption at the international, regions and national levels.
- Strong analytical, communication skills, including ability to produce high quality knowledge products.
- Ability to consult widely and efficiently while understanding the stakeholders evolving needs.
- Excellent writing skills in Arabic.

8. Scope of Price Proposal and Schedule of Payments

The consultant should submit a financial proposal that reflects the proposed daily rate.

The payment schedule will be based on completion of deliverables. Once the deliverable is submitted and approved by the Project Manager, the consultant should submit an invoice reflecting the deliverable completed and the number of working days.