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RFP – MUS – 2020-003 – Technical Support for UNDP Climate Promise in Mauritius

Table 1. Queries on eTendering

Query No.	Query	Response
1	How should an institution such as the University of Mauritius, with several projects/team leaders, be registered in eTendering?	Only one bidder profile for university or academic institutions should be created (for such institutions). However, there is no restriction on the number of proposals that can be submitted for different teams. You can submit separate proposals for the 3 lots with different project/Team leader and team.
2	Would information on financial offers submitted by other bidders be made available?	This is an RFP process. Bidders will get an automatic notification for public bid opening of named bidders (technical only). No financial offers will be opened publicly. The technically responsive bidders' financial proposal will be opened after the technical evaluation.
3	Should separate files be uploaded for the different lots?	Yes, separate files should be submitted according to lots. The financial proposals should be password-protected. Only suppliers whose bids have been assessed as technically responsive will be requested to provide their password.
4	Will the bid security amount remain the same if a company bids for the 3 lots?	The bid security amount stated (USD 3,000) pertains to one lot. For a supplier bidding for the 3 lots, three bid securities have to be provided.
5	Should technical and financial proposals be submitted in separate files? How should this be indicated on eTendering?	Yes, for RFP process, the Technical and Financial proposals should be submitted as separate files. The file name should pertain to the lot and nature of proposal. E,g Tech proposal Lot 1. There will be a link via which files can be uploaded on eTendering. The files can be zipped and bundled for each lot. The file names should make the distinction between bids submitted for different lots. The financial information for each lot would have to be entered in

Query No.	Query	Response
		separate rows. The financial proposal should be password protected. Only if the bids are technically responsive, the bidder will be contacted for the password
6	What is the name of the drawee to whom the bid security needs to be addressed?	Resident Representative UNDP Mauritius and Seychelles
7	In which city is the bid security payable?	Mauritius
8	If a [Professor xxx]from the [University of xxx] is bidding for the RFP and submitting the login in etendering website. We, as [potential bidders] takes another professor from the same University of Mauritius as our sub-contractor in the team and submit the proposal from xxxxx login in etendering website. Will it cause a conflict or is it allowed?	No Sub-contracting is allowed. The awardee should have their own team without sub-contracting. You may enlist team members from your partners but each team member should present a signed document of interest and availability.

Table 2. Queries on technical aspects of RFP

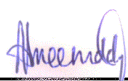
Query No.	Query	Response
1	Will the webpage to be developed static or expected to be modified later?	The webpage should be modifiable, with interactive features such as a Q and A section or otherwise to act as one of the communication platforms between the public and institutions.
2	Will UNDP share the NDC that needs to be translated to Creole?	The updated NDC is not yet ready but will be shared to the awarded contractor when it is ready.
3	How does the scope of the activities being carried by the consultant recruited by the AFD relate to this assignment? Can information on the activities being carried	There will be no overlap between the activities to be implemented by the consultants recruited by AFD and the current assignment. An extract of the workplan of the consultants can be shared but not the timeline and budgets.

Query No.	Query	Response
	out by the consultant be provided?	
4	Given the current travel restrictions owing to the Covid-19 pandemic, what are the expectations with respect to consultations?	<p>There is no strict expectation that all workshops would be held in a live setting.</p> <p>Therefore, it is recommended that travel-based expenses be made distinct in the financial proposal so that adjustments could be made in case the consultants would not be able to travel.</p> <p>The above would not apply to proposals submitted by local companies unless international consultants were expected to join the team.</p>
5	Is the Climate Change Adaptation Expert required for both lots 1 and 2?	Yes
6	Will the bidder obtaining the maximum points for one lot only be awarded a separate contract?	<p>Yes. The best evaluated offer for each lot will be awarded separate contracts.</p> <p>However, the coordination of the whole assignment would also be factored in to some degree if a single firm is awarded the contract for three lots.</p>
7	Is the terrain model of the Land Drainage Authority (LDA) ready and does the assignment cover Rodrigues?	<p>The terrain model is completed for Rodrigues and 80% for Mauritius. The assignment concerns Rodrigues as well.</p> <p>The assignment would cover any task required from the GIS expert who would be based at the LDA and report thereto during 90 days. The assignment would cover any part of the Republic of Mauritius that the LDA would require.</p>

IMPORTANT ADDITIONAL INFORMATION

THE DEADLINE FOR THE SUBMISSION OF BIDS HAS BEEN EXTENDED TO SUNDAY 26 JULY 2020.

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Date: 8 July 2020