



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Title of consultancy: Individual consultancy (IC) -To develop the draft Environmental Management Policy

COUNTRY: Botswana

DESCRIPTION OF ASSIGNMENT: The Ministry of Environment, Natural Resources Conservation and Tourism through the Department of Environmental Affairs in collaboration with United Nations Development Programme seeks to engage an expert to develop the draft Environmental Management Policy with the objective of achieving improved coordination, integration of implementation of environment related policies, legislation, sectoral strategies and plans so as to promote conservation, protection and sustainable management of the country's environmental agenda.

PROJECT NAME: Environment and Climate Change Response

PERIOD OF ASSIGNMENT/SERVICES: Consultant to propose but should not exceed 40 days from date of contract signing, spread over a period of three (3) calendar months

1. BACKGROUND

The purpose of this consultancy is to develop a consolidated Environmental Management Policy document that is strategically relevant to the current global environmental issues, and capable of prescribing strategies and programs which will be subscribed to by all relevant stakeholders including development partners in pursuit of the country's sustainable development agenda, within the tenets of the vision 2036.

DETAILED TERMS OF REFERENCE and instructions to bidders should be obtained from:
<https://www.bw.undp.org/content/botswana/en/home/procurement.html>

2. SUBMISSION REQUIREMENTS

Proposals should be submitted clearly labelled:

“INDIVIDUAL CONSULTANCY -TO DEVELOP A DRAFT ENVIRONMENTAL MANAGEMENT POLICY

and be submitted by email to procurement.bw@undp.org

3. SUBMISSION DATE: Proposals should be submitted to the address above no later than **12.00 Noon Botswana Time** on the **30th July 2020**

4. REQUEST FOR CLARIFICATION: Any request for clarification must be sent in writing, or by standard electronic communication to enquiries.bw@undp.org UNDP Botswana will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of the inquiry to all prospective candidates.

NOTE: *Consultancy firms/companies interested in applying for this assignment are free to do so provided they submit a CV of only one qualified consultant and present its bid in a manner that would allow for evaluation of the bid in accordance with the evaluation criteria specified in these solicitation documents. That is, the experience required is that of the individual whose CV would have been submitted by the company rather than that of the company. In this regard, the company by submitting a CV is bidding as an individual bidder rather than a company/firm. Further, if the submitted bid wins, the ensuing contract will be between the UNDP and the company/firm, not the individual.*