

## **UNITED NATIONS DEVELOPMENT PROGRAMME**

### **Open Call for Site Selection**

**for**

### **Small-scale Roof Mounted, Off Grid, Solar PV Installations**

### **Global Climate Change Alliance Plus (GCCA+)**

### **“Support to the Implementation of Trinidad and Tobago’s Nationally Determined Contribution”**

## **I. BACKGROUND**

The United Nations Development Programme (UNDP), the Government of the Republic of Trinidad and Tobago (GoRTT) and the European Union (EU) Delegation to Trinidad and Tobago are partnering under the Global Climate Change Alliance Plus (GCCA+) Initiative, which aims to address national renewable energy awareness and implementation through the installation of small rooftop solar photovoltaic (PV) facilities, at remote communities and public institutions across Trinidad and Tobago.

The UNDP hereby invites suitable organizations to submit an application under this Call for Site Selection for this component of the GCCA+ Project. This initiative is grant funded and comprises the following steps: (1) the solicitation and selection of suitable sites from different sectors of the country (2) the technical analysis and evaluation of suitability of a shortlisted number of sites following a screening process (3) the implementation of the photovoltaic system, followed by (4) training of successful respondents in the operation and maintenance of the system.

This Call for Site Selection is specifically related to the UNDP Project: **Global Climate Change Alliance Plus – Small Scale Roof Mounted, Off Grid, Solar PV Installations**

## **II. OBJECTIVE**

The objective of this Call for Site Selection (CFSS) is to solicit and select suitable sites from remote communities and public institutions across Trinidad and Tobago. This CFSS will address national renewable energy awareness and implementation through the installation of small rooftop solar photovoltaic (PV).

### **III. INSTRUCTIONS TO APPLICANTS**

Applicants are required to complete the Site Assessment Form online in Google Forms with information about the entity, its business or type of services rendered, non-technical criteria related to the proposed site and technical data on the site.

**Completion of the site assessment form is an online process on the Google Form Platform link <https://forms.gle/LFTE9T9pm1uftRHCA>.**

**Applications will only be considered complete if the Site Assessment Form is done online on the Google Form Platform.**

### **IV. ELIGIBILITY & QUALIFICATION CRITERIA**

Applications will be drawn from a number of sectors within Trinidad and Tobago. These sectors are: Health, Agriculture and Food Production, Public Utilities and Infrastructure, Social Services and Education. This call is open to entities such as NGOs, microenterprises, cooperatives, government entities and public institutions including divisions of the Tobago House of Assembly. Responses will be grouped and assessed by Sectors so that the installation of solar photovoltaic systems spans different areas, demonstrating maximum variability and flexibility in application.

Submissions will be evaluated based on the response to questions on the Site Assessment Form, using a predetermined site selection criterion and scoring rubric. The information that is captured in the form for each entity will then be ranked and scored to determine a shortlist of sites. After shortlisting, site visits will be conducted to verify and further assess certain key technical issues related to the possible solar PV installation before a final decision is made. The following criteria will be used to assess the non-technical and technical information submitted in the Site Assessment Forms:

Criteria	Points
Social impact and vulnerability of the organization	35
Electrical impact and vulnerability	35
Condition of infrastructure	15
Suitability for solar PV	15
<b>Total</b>	<b>100</b>

Only applicants who achieved a minimum score of 50% will be selected for site visit

## V. SUBMISSION DEADLINE

**A completed site assessment form with requested attachments must be submitted via the Google form platform:**

<https://forms.gle/LFTE9T9pm1uftRHCA>

The site assessment form is titled: **GCCA+ Call for solar PV site selection**

## VI. REQUEST FOR CLARIFICATIONS

Requests for clarifications should be submitted to:

Procurement Associate  
procurement.tt@undp.org

**Subject: GCCA+ Call for solar PV site selection**

**Deadline for queries: 4pm on August 19<sup>th</sup>, 2020**

## VII. SUBMISSION DEADLINE

The call for site selection will remain open until **4pm on August 28<sup>th</sup>, 2020**. The completed Google form must be completed and submitted by this time and date

### **Timeframe for completion of assessment:**

The evaluation, ranking and shortlisting is expected to be completed one (1) month from the deadline for submission

## **IMPORTANT ADDITIONAL INFORMATION**

UNDP implements a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical practices, and obstruction. UNDP is committed to preventing, identifying and addressing all acts of fraud and corrupt practices against UNDP as well as third parties involved in UNDP activities. (See [http://www.undp.org/content/dam/undp/library/corporate/Transparency/UNDP\\_Anti\\_Fraud\\_Policy\\_English\\_FINAL\\_june\\_2011.pdf](http://www.undp.org/content/dam/undp/library/corporate/Transparency/UNDP_Anti_Fraud_Policy_English_FINAL_june_2011.pdf) and <http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/> for full description of the policies)

Applicants shall bear all costs related to preparation and submission.

### **Disclaimer:**

The UNDP does not bind itself to consider and select any of the submitted sites and this **Call for Site Selection** does not represent a firm offer of project implementation at any or all of the submitted sites