

Questions and Answers upon results on the Pre-Bidding Conference,

July 24, 2020, 11:30, Skype meeting

Ref. 569-2020-UNDP-UKR-RFP-EUP

Provision of services to the development of six online training courses for VRU Secretariat

№	Question	Answer
1.	Are there restrictions regarding business registration country? Are only local bidders allowed?	No registration restrictions are imposed, the competition is open international and the bidders from all over the world with relevant experience and understanding of the TOR specific are welcomed.
2.	Should experience of both companies in consortium correspond to minimum requirements set in TOR?	Yes, all participants of consortium must correspond to minimum requirements.
3.	Is it acceptable to submit proposal in Ukrainian?	In accordance with solicitation document requirements UNDP accepts submissions in English, Ukrainian or Russian, any of the languages listed.
4.	Is it acceptable to provide a training regarding the course in English? What should be the language of the courses?	Language of the in-line modules (end-product) should be Ukrainian, trainings may be provided in English with simultaneous translation to Ukrainian. TOR does not foresee any requirements for the speaker and his/her language.
5.	Is there open information about budget limits of daily fees of the experts' limits?	No information about budget limitation may be provided in order not to disturb the competition and fair market price.
6.	May links to developed courses and screenshots be provided as a proof of the experience?	Yes, supplemented with the table including information about similar projects as per the form of technical proposal which is a part of solicitation documents package.
7.	Is it possible to be an awarded bidder in case the company has a current on-going contract with UNDP?	Yes, though special attention should be paid to description of available capacity, allowing to execute several contracts with no delays and deterioration of quality.
8.	Do we need to do all modules in SCORM format, or we can use common video?	According to the TOR we are expecting 6 online modules in SCORM format, but we do not mind if you will mix and add some videos. For example, promo video or opening remarks.
9.	Do we need to locate these online courses at our online platform or somewhere else?	Online courses should be located at your online platform and when educational platform of the VRU Secretariat will be ready you will need to transfer them there.