



## REQUEST FOR INFORMATION (RFI)

Title	RFI – Sourcing Construction Companies to work with UNDP Cyprus
Issue Date	28 July 2020
Ref	<b>RFI_UNDP_CYP_001_2020</b>
Closing date	14 August 2020 (16.00 pm, Cyprus Local Time GMT+2)
Submission email	<a href="mailto:Solicitations.lif.cy@undp.org">Solicitations.lif.cy@undp.org</a>
Requesting Office	UNDP Cyprus

### Background

The United Nations Development Programme (UNDP) under its Local Infrastructure Facility (LIF) in Cyprus is soliciting Request for Information (RFI) to source qualified and experienced construction companies or consortia of companies to undertake its future Construction projects in the northern part of Cyprus.

The LIF project is a European Union funded project based on a long-standing partnership between the EU and UNDP, and UNDP previous experience in implementing large and medium-size EU funded urban upgrading and infrastructure projects in the northern part of Cyprus. The LIF will invest in infrastructure related to water, wastewater, domestic and industrial wastes, and the rehabilitation of natural environment and water bodies as well as social infrastructure such as community centers, etc.

### Purpose of the RFI

UNDP Cyprus is searching the local market to source availability of potential construction companies delivering high quality, cost effective and efficient projects.

The purpose of this RFI is to gather the appropriate information to develop an Invitations to Bids (ITB) and ultimately to award contracts to potential qualified Construction Companies.

This process is **not** to **solicit** for bids/proposals or **short list** vendors. The information will enhance UNDP's knowledge of the local market, leverage commercial and local best practices, availability of potential construction companies in order to determine the optimal solutions for future construction bids in the northern part of Cyprus.

### Information and Documents required:

UNDP Cyprus invites interested companies to respond with comments on the following areas of interest to UNDP Cyprus, including answers to the specific questions asked.

Please be advised that information presented to UNDP should be limited to the capabilities and areas of works.

Kindly complete RFI form (please see attached Annex 1) and attach documentation you might find relevant to present your company.

It should be noted that any information provided in this RFI will be treated as confidential information that will be used for UNDP's internal purposes of the related market only. Please also note that the provided information does not in any way qualify or disqualify a company to participate in the subsequent tender process.

**Submission of RFI:**

Please note that responses to this RFI are due **no later than 16:00 pm (Cyprus local time GMT+2) on 14 August 2020** to [solicitations.lif.cy@undp.org](mailto:solicitations.lif.cy@undp.org)

The documents must be submitted in portable document format (PDF) only, via email. The subject of the email must be **RFI\_UNDP\_CYP\_001\_2020** and each email message should not be more than 10 MB. If multiple emails are required, the subject should include "part 1", "part 2", etc.

Any inquiries/clarifications about this RFI should be sent to [solicitations.lif.cy@undp.org](mailto:solicitations.lif.cy@undp.org) at least 3 days prior to the above deadline.

Thank you and we look forward to receiving the requested information in RFI Form - Annex 1.

Sincerely yours,  
UNDP Solicitations

**Annex 1: RFI FORM****RFI\_UNDP\_CYP\_001\_2020**

Date: \_\_\_\_\_

**Part 1. Company's details (required)**

No	Questionnaire	Please write your response below
1	Name of Legal Entity/Company:	
2	Legal Address:	
3	Telephone Number:	
4	E-mail Address:	
5	Fax Number:	
6	Year of Registration as company:	
7	Registration Certificate with Contractor's Association in Cyprus):	
8	Category and class	
9	Contact Person under the subsequent process:	
10	Company's Area of Works and Details of Construction activities	<p>Required: Specify the area of specialization of your company (Civil works, Buildings, Cultural Heritage,...)</p> <p>Optionally: Please send a list of your most representative construction projects showing project name, value of contract, Client name, completion %, etc., during the past five years.</p>
11	Total Number of Staff:	
12	Number of technical staff (engineers, architects, etc.)	

**Part 2. Experience in servicing Clients (optional)**

2.1 Please list your major Clients in handling construction activities for the last 3 years:

**Part 3. Financial strength of the company (optional)**

Please fill in the tables below: Company's annual turnover for years 2017, 2018, 2019.

**Annual Turnover for the last 3 years**

	<b>2017 Year -3</b>	<b>2018 Year -2</b>	<b>2019 Year-1</b>
<b>Overall Turnover,Euro</b>			

(Company name)

(Name, position)

Authorized representative on behalf of the Company

Signed

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Stamped