



## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: **29<sup>th</sup> July 2020**

**Country:** Republic of Botswana

**Description of the assignment:** Consultant to undertake an Environmental and Social Impact Assessment (ESIA) and develop an Environmental and Social Management Plan (ESMP), incorporating any subsidiary plans, for the project: Managing the human-wildlife interface to sustain the flow of agro-ecosystem services and prevent illegal wildlife trafficking in the Kgalagadi and Ghanzi Drylands (PIMS 5590)

**Period of assignment/services:** 50 days, to be distributed across a 90-day period from date of appointment.

**PROJECT NAME:** Managing the human-wildlife interface to sustain the flow of agro-ecosystem services and prevent illegal wildlife trafficking in the Kgalagadi and Ghanzi Drylands

**PROJECT NUMBER:** PIMS 5590

**Proposals clearly labelled “KGDEP ENVIRONMENTAL AND SOCIAL IMPACT ASSESSMENT (ESIA).”** should be submitted no later than **7<sup>th</sup> August 2020 at 12:00pm (Botswana Time)**, to:

*by email to:* [procurement.bw@undp.org](mailto:procurement.bw@undp.org)

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mailed to [enquiries.bw@undp.org](mailto:enquiries.bw@undp.org) UNDP Botswana will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of the inquiry to all prospective facilitators.

**NOTE:** *Consultancy firms/companies interested in applying for this assignment are free to do so provided they submit a CV of only one qualified consultant and present its bid in a manner that would allow for evaluation of the bid in accordance with the evaluation criteria specified in these solicitation documents. That is, the experience required is that of the individual whose CV would have been submitted by the company rather than that of the company. Further, if the submitted bid wins, the ensuing contract will be between the UNDP and the company/firm, not the individual.*

## 1.BACKGROUND

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The Government of Botswana, through the Ministry of Environment, Natural Resources, Conservation and Tourism (MENT), in partnership with UNDP, is implementing a 6-year GEF-funded project entitled: : *Managing the human-wildlife interface to sustain the flow of agro-ecosystem services and prevent illegal wildlife trafficking in the Kgalagadi and Ghanzi Drylands* (PIMS 5590). This is a child project under the World Bank-led Global Wildlife Programme which seeks globally to prevent the extinction of known threatened species through activities that: reduce illegal wildlife trade (IWT) and wildlife crime; protect the habitats of targeted species through improved governance and natural resource management; and, reduce demand for illegally-traded wildlife and wildlife products by changing consumer behaviour, supporting activities that promote alternative, nature-based livelihoods and decrease the costs to communities of living with wildlife (by mitigating human-wildlife conflict).

The Kgalagadi and Ghanzi Drylands Ecosystem Project (KGDEP, as it is known locally), operates across a vast landscape that extends from the Kgalagadi Transfrontier Park in the south-west, to the Central Kalahari Game Reserve in the north-east, and includes the intervening Game Management Areas and communal lands that link the two protected areas. Natural resources management in this Kalahari landscape is impacted by land-use conflicts arising from competing goals of conservation and economic development, commercial cattle ranching and subsistence livestock-keeping, and the desire of communities to pursue traditional livelihoods. The consequent rangeland degradation and ecosystem fragmentation that has taken place threatens the future of wildlife and economic development and impacts on the quality of life of rural communities. Wildlife Management Areas (WMAs) have been established to secure migratory corridors for wildlife to move safely between the Kgalagadi Transfrontier Park and the Central Kalahari Game Reserve, and to support nature-based economic activities for local communities.

Due to the complex interplay of multiple factors, the effectiveness of the GMAs is being compromised, wildlife is under threat from poaching, wildlife poisoning and illegal wildlife trade (IWT), and communities have yet to realize the benefits of living with wildlife. Competition between commercial and subsistence livestock farmers and increasing land-use pressures from these and other sectors is reducing the productivity of rangelands, and the lack of viable alternative livelihood opportunities fuels community frustrations. Stakeholders currently lack the planning tools, institutional coordination and operational capacities to balance competing needs and optimize environmental, social and economic outcomes.

The Government of Botswana seeks to address these issues through this project, which is structured under four components: 1) Coordinating capacity for combating wildlife crime/trafficking and enforcement of wildlife policies and regulations at district, national and international levels ; 2) Establishing incentives and systems for wildlife protection by communities to increase financial returns from natural resource use and reduce human wildlife conflicts, securing livelihoods and biodiversity in the Kalahari landscape; 3) Integrated landscape planning in conservation areas and introduction of SLM practices in communal lands to secure wildlife migratory corridors and increase productivity of rangelands, thus reducing competition between land-uses and increasing ecosystem integrity of the Kalahari ecosystem; and, (4) Gender mainstreaming, knowledge management, monitoring and evaluation.

## **Social and Environmental Safeguards**

UNDP's Social and Environmental Standards (SES) underpin our commitment to mainstream social and environmental sustainability in our Programmes and Projects to support sustainable development. The objectives of the standards are to:

- Strengthen the social and environmental outcomes of Programmes and Projects
- Avoid adverse impacts to people and the environment
- Minimize, mitigate, and manage adverse impacts where avoidance is not possible
- Strengthen UNDP and partner capacities for managing social and environmental risks
- Ensure full and effective stakeholder engagement, including through a mechanism to respond to complaints from project-affected people.

A key mechanism to ensure these standards are applied is through UNDP's project-level Social and Environmental Screening Procedure (SESP) which is a requirement for all proposed projects. The objectives of the SESP are to: (a) Integrate the SES Overarching Principles (human rights, gender equality and environmental sustainability); (b) Identify potential social and environmental risks and their significance; (c) Determine the Project's risk category (Low, Moderate, High); and (d) Determine the level of social and environmental assessment and management required to address potential risks and impacts.

UNDP's SES Policy and SESP came into effect January 1, 2015. All guidance on UNDP's Social and Environmental Safeguards can be found in the SES Toolkit.

## **2. SCOPE OF WORK**

UNDP is seeking the services of an independent social and environmental safeguards expert, with international experience, to undertake an Environmental and Social Impact Assessment (ESIA) and prepare an Environmental and Social Management Plan (ESMP) for this project - the ESMP will include a project-level Grievance Redress Mechanism and may include other activity-specific management plans, such as a Livelihoods Action Plan and Indigenous People's Plan (or locally-appropriate equivalent).

## **3. EXPECTED OUTPUTS AND DELIVERABLES**

The consultant will be responsible for the following outputs and related activities:

- **Inception Report:** Outlining the approach and methodology to be followed, stakeholder engagement plan, workflow and timelines.
- **Environmental and Social Impact Assessment (ESIA):** In accordance with UNDP's SES, and guided by the project's updated SESP Report, an ESIA will be developed in a participatory manner with stakeholders, following the principles of Free Prior and Informed Consent. The ESIA will identify and assess the nature, probability and likelihood of all possible social and environmental impacts associated with the project's activities and outputs across its area of influence; evaluate alternatives where the potential to trigger safeguard risks is high; and identify appropriate avoidance, mitigation, management, and monitoring measures to address these impacts. It will address all relevant issues related to the UNDP SES Principles and Standards, with particular focus on Standard 3 (Community Health, Safety and Working Conditions), Standard 5 (Displacement) and Standard 6 (Indigenous Peoples). The key output of the

ESIA will be an ESIA Report, which will be used to inform the development of an ESMP, as described below.

- **Environmental and Social Management Plan (ESMP):** The ESMP will provide a set of avoidance, mitigation, monitoring and institutional measures – as well as costed-out actions to implement these measures – to achieve the desired social and environmental sustainability outcomes, as outlined in the ESIA Report. The measures identified in the ESMP will be adopted and integrated into the project activities, monitoring and reporting framework, and budget. The ESMP will be fully comprehensive and will include a Rural Communities Plan<sup>1</sup>, a project-level Grievance Redress Mechanism and a comprehensive, gender-responsive Stakeholder Engagement Plan. Other management plans (e.g. a Livelihoods Action Plan) should be included if determined necessary in the course of the ESIA. The ESMP should also include a monitoring plan and should identify ongoing capacity-development measures that will be incorporated into the project’s annual workplans.
- **Revised Social and Environmental Screening Procedure (SESP):** The management measures of the ESMP will be captured in a revised SESP.
- **Provisional training on FPIC and other safeguards topics:** The consultant will provide at least provisional training to relevant stakeholders and members of the project team on FPIC and other safeguards topics as determined necessary in the course of the ESIA, and as described in the “Capacity Development and Training” section of the ESMP. (Note: although identified as a discrete output, training activities might be distributed across the entire timeframe of the assignment and carried out in parallel with finalization of other outputs; this will be reflected in the Inception Report).

#### 4. DELIVERABLE REMUNERATION

Payment shall be made against deliverables in the following instalments:

10% Inception Report

35% ESIA Report

30% ESMP

25% Closure Report summarizing training, documenting initial FPIC consultations and stakeholder engagement and incorporating all finalized outputs

#### 5. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

- Master’s degree or higher, in social studies, anthropology, economics, environment and development, or other relevant field;
- At least seven years of experience related to social and environmental standards and impact assessment in an international development context, preferably with experience in southern Africa;
- Knowledge of human rights (including human rights-based approach and human rights impact assessment); gender equality and women’s empowerment (including gender mainstreaming and gender analysis);

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<sup>1</sup> Which complies with the requirements of an ‘Indigenous People’s Plan’ as described in the UNDP SES Policy

- Demonstrated knowledge of cultural heritage (including chance find procedures, physical and intangible cultural resources); displacement and resettlement (including Resettlement Action Plans, livelihoods);
- Experience working with indigenous peoples, ethnic minorities and other rural communities (including application of the principle of Free, Prior and Informed Consent, and development of Indigenous Peoples Plans, or plans for engaging ethnic minorities or other vulnerable groups)
- Demonstrated knowledge of sustainable development, environmental management issues, community-based natural resource management, and other related human development issues;
- Fluency in spoken and written English is required.

#### Partnerships

- Maturity and confidence in dealing with senior members of national institutions.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Excellent written communication skills, with analytic capacity and ability to synthesize relevant collected data and findings for the preparation of quality analysis for the project proposal.

### **6. TIME SCHEDULE AND PERIOD OF THE CONSULTANCY**

The duration of the assignment is 50 days, to be distributed across a 90-day period from date of appointment.

### **7. REPORTING AND SUPERVISION**

The consultant will report directly to the UNDP Resident Representative in the UNDP Botswana Country Office, and will work under the technical guidance of the relevant UNDP Regional Technical Advisor for Ecosystems and Biodiversity with support from UNDP's Social and Environmental Safeguards Coordinator. Close liaison must be maintained with the Environmental Focal Person in the UNDP Country Office, the Project Manager and key counterparts in the government Implementing Partner.

### **8. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS**

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

#### **a. Technical Proposal:**

The technical proposal should include the following:

- Profile of consultant and an outline of recent experience on assignments of a similar nature.
- The consultant's review of the TORs and appreciation of the assignment – the objectives, tasks and deliverables.
- A clear description of the methodology and work plan that the consultant proposes to execute the assignment, illustrated where appropriate, with a chart of activities.
- A timeline for carrying out the assignment.

#### **b. Financial proposal:**

- Lump-sum consultancy fee broken down to clearly indicate actual consultancy fees (daily fee), travel expenses if any and other incurred costs as relevant.
- An indication of whether this rate is flexible

c. **Personal CV** including past experience in similar projects and at least 3 references

## 9. EVALUATION

Individual consultants will be evaluated based on the following methodology:

### Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

\* Technical Criteria weight; [70%]

\* Financial Criteria weight; [30%]

Only Individual Consultants obtaining a minimum of 70% of the obtainable points of 100 points in technical evaluation would be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
<b><u>Technical evaluation</u></b>		
<b>Criteria A:</b> Qualifications - Master's degree or higher, in social studies, anthropology, economics, environment and development, or other relevant field	30	30
<b>Criteria B:</b> Adequate work experience - At least seven years of experience related to social and environmental standards and impact assessment in an international development context, preferably with experience in southern Africa (refer to section 7 above for additional requirements)	20	20
<b>Criteria C: Technical Competence-</b> Demonstrable analytical and research skills, and capacity to collate and present technical reports, information and data accurately, systematically in a short period of time.	20	20
<b>Criteria D: Approach</b> - Demonstrated understanding of the assignment; and response to the terms of reference with elaboration of the methodology that will be used in responding to the terms of reference.	30	30