

INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Reference: PN/FJ/073/20

Consultancy Title: Terminal Evaluation Consultant – National - Nauru R2R Project (National consultancy)

Project Name: Terminal Evaluation of “Implementing a Ridge to Reef Approach to Protect Biodiversity and Ecosystem Functions in Nauru (R2R Nauru)

Period of assignment: 30 working days between from 21st August – 10th November 2020

Duty Station: Home-based-Nauru

Consultancy Proposal (CV & Financial proposal Template) should be uploaded on UNDP Jobshop website(https://jobs.undp.org/cj_view_jobs.cfm?cur_rgn_id_c=RAS) no later than 18th August 2020 (Fiji Time) clearly stating the title of consultancy applied for. Any proposals received after this date/time will not be accepted. Any request for clarification must be sent in writing, or by standard electronic communication to procurement.fj@undp.org. UNDP will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants. Incomplete, late and joint proposals will not be considered and only offers for which there is further interest will be contacted. Failure to submit your application as stated as per the application submission guide (Procurement Notice) on the above link will be considered incomplete and therefore application will not be considered.

NOTE:

Proposals must be sent through UNDP job shop web page. Candidates need to upload their CV and financial proposal -using UNDP template

1. *Daily rate to be inclusive of Medical insurance cost for the duration of the contract*
 2. *Selected Candidate will be required to submit a proof of medical insurance prior to issuance of contract*
 3. *If the selected/successful Candidate is over 65 years of age and required to travel outside his home country; He/She will be required provide a full medical report at their expense prior to issuance to contract. Contract will only be issued when Proposed candidate is deemed medically fit to undertake the assignment.*
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1. BACKGROUND

The Nauru R2R project was designed to develop, establish and implement a government and community partnership approach to increase knowledge for better management of natural resources and ecosystem services for the entire Island of Nauru (South Pacific) through innovative integrated land, water, biodiversity, coastal and marine management approaches thereby protecting and increasing livelihoods opportunities, food security, and enhancing climate resilience. These goals will be achieved by building Nauru’s capacity to implement a comprehensive cross sectorial regime for sustainable land, freshwater water, solid waste, coastal and marine area management and ensuring the initiatives are mainstreamed and established into all levels of decision making including government policy, laws and regulations and community plans. The project is part of the broader Pacific Regional Program on “Pacific Islands Ridge-to-Reef National Priorities – Integrated Water, Land, and Coastal Management to Preserve Biodiversity, Ecosystem Services, Store Carbon, Improve Climate Resilience and Sustain Livelihoods”. This program is designed to build stronger linkages between sustainable development and management of freshwater ecosystems (e.g. ground water systems for Nauru) and coastal/marine areas and promotes the implementation of holistic, integrated management of natural resources.

The goals of this Nauru R2R Project will be achieved through four specific project level outcomes interventions that are directly interconnected at national and site-based community (district) levels. These include (i) Improved management effectiveness of new marine conservation areas, (ii) Integrated landscape management practices adopted by local communities living within the ‘bottom-side’ and applicable ‘ridge’, and ‘topside’ areas not covered by mining, (iii) Biodiversity conservation and Sustainable Land Management (SLM) mainstreamed in policy and regulatory frameworks, and (iv) Knowledge Management.

To achieve integrated management of terrestrial and marine systems in Nauru the project will build upon the participatory process facilitated in the development of the R2R Program Framework Document (PFD) which included extensive stakeholder dialogues in the development, and will implement innovative and creative project activities to address critical knowledge gaps in environmental and ecosystem services. This project proposes a long-term solution by implementing a ridge-to-reef approach that combines functional, representative and sustainable national system of coastal and marine managed areas that are integrated with the adoption of appropriate SLM practices in adjoining / upstream watersheds. By also improving government capacity, the proposed project will effectively reduce land degradation and enhance protection for marine and coastal biodiversity and habitats, whilst improving coastal livelihoods and creating lasting management of Nauru’s natural resources. As per UNDP SRPD 2018 - 2022, the project is expected to Outcome 1 - Climate change, disaster resilience and environmental protection and UNDAF Outcome(s).

The Nauru R2R project was designed as a 4 years project and after the mid-term review it was extended for another 18 months period from the closing date. The total project cost of the Nauru R2R Project is US\$11,051,358 and consists of a GEF contribution of US\$2,644,358 and Co-financing of US\$ 8,407,000. The project will be implemented under the National Implementation modality (NIM). The Department of Commerce, Industry and Environment (DCIE), Division of Agriculture and the Nauru Fisheries and Marine Resource Authority (NFMRA) are the main implementing partners responsible for the achievement of the majority of the projects outcomes and outputs.

Since the pandemic of COVID-19, Nauru has not reported any cases within its borders. Entry restrictions however has been announced by the Government of Nauru for those travelling from or through China, Hong Kong, Macau, South Korea, Italy, or Iran in the 21 days prior to traveling to Nauru. Also, entry restrictions have applied for any travelers with “direct or indirect” involvement with a vessel with a confirmed case of coronavirus, including the Diamond Princess cruise ship (docked in Japan) and the Grand Princess cruise ship (off the coast of California). In terms of the delivery of the project, the implementation of the project has been slow in meeting quarterly planned targets. The travel ban has affected the delivery of some procured items into the country and the travel of one international consultant to complete conduct a training course



on the Environmental and Social Safeguard Policy and Strategy. The project outcomes however have not changed and still remains as is.

2. SCOPE OF WORK

Scope of work/Expected Output

The TE report will assess the achievement of project results against what was expected to be achieved and draw lessons that can both improve the sustainability of benefits from this project, and aid in the overall enhancement of UNDP programming. The TE report promotes accountability and transparency and assesses the extent of project accomplishments.

Further to this, the objectives of the evaluation will be to:

- assess the achievement of project results supported by evidence (i.e. progress of project’s outcome targets),
- assess the contribution and alignment of the project to relevant national development plan or environmental policies;
- assess the contribution of the project results towards the relevant outcome and output of the Sub Regional Programme Document (SRPD) & United Nation Pacific Strategy (UNPS/UNDAF)
- assess any cross cutting and gender issues
- examination on the use of funds and value for money
- and to draw lessons that can both improve the sustainability of benefits from this project, and aid in the overall enhancement of UNDP programming.

Specific to the local consultants work under this TOR, he/she will be required to work with the identified International Consultant remotely noting that he/she may not be able to travel to Nauru due to Covid-19 travel restrictions. The local consultant will be required to work very closely with the Nauru R2R PMU especially the Project Coordinator to ensure that meeting logistics with key stakeholders through zoom or skype for the International Consultant are well prepared in advance and also collecting any secondary or primary data need by the International Consultant. A frequent meeting with the International Consultant will be required to ensure regular updates on the local consultants progress of work is being provided.

The TE will be conducted according to the guidance, rules and procedures established by UNDP and GEF as reflected in the UNDP Evaluation Guidance for GEF Financed Projects.

The objectives of the evaluation are to assess the achievement of project results, and to draw lessons that can both improve the sustainability of benefits from this project, and aid in the overall enhancement of UNDP programming.

Refer to Annex 1 -[Terms of Reference](#) for details.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATION

Qualifications:

Education

- Diploma in Project Management or equivalent.



Experience

The Consultant must present the following qualifications:

- Has managed or coordinated a project within DCIE.
- Has technical knowledge or understanding of the Nauru R2R project and the achievements it has made to date.
- Has worked in government and is well versed with DCIE, Fisheries and Agriculture
- Experience working with communities and NGOs and understands local protocols and customs and has excellent communication skills;
 - Has some local consultancy experience on UNDP project or with any environment related project through other development agencies

Competencies:

- Competence in adaptive management, as applied to climate change adaptation projects and ecosystems management;
- Has an understanding of project evaluation/review

Language Requirements:

- Fluency in written and spoken English is essential

4. EVALUATION CRITERIA

Evaluation
Cumulative analysis

The proposals will be evaluated using the cumulative analysis method with a split 70% technical and 30% financial scoring. The proposal with the highest cumulative scoring will be awarded the contract. Applications will be evaluated technically, and points are attributed based on how well the proposal meets the requirements of the Terms of Reference using the guidelines detailed in the table below:

When using this weighted scoring method, the award of the contract may be made to the individual consultant whose offer has been evaluated and determined as:

a) responsive/compliant/acceptable, and

b) having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weighting; 70%

* Financial Criteria weighting; 30%

Only candidates obtaining a minimum of 49 points in the Technical Evaluation would be considered for the Financial Evaluation. Interviews may be conducted as part of technical assessment for shortlisted proposals.

| Criteria | Points | Percentage |
|----------|--------|------------|
|----------|--------|------------|

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|--|----|-------------|
| Qualification | | 60% |
| <ul style="list-style-type: none"> Diploma in Project Management or equivalent | 5 | |
| Experience | | |
| <ul style="list-style-type: none"> Has managed or coordinated a project within DCIE. | 10 | |
| <ul style="list-style-type: none"> Has technical knowledge or understanding of the Nauru R2R project and the achievements it has made to date. | 15 | |
| <ul style="list-style-type: none"> Has worked in government in the past and is well versed with DCIE, Fisheries and Agriculture. Must have also established good working relationship with the identified government stakeholders | 10 | |
| <ul style="list-style-type: none"> Experience working with communities and NGOs and understands local protocols and customs and has excellent communication skills; | 10 | |
| <ul style="list-style-type: none"> Has some local consultancy experience on UNDP project or for Government | 10 | |
| Competencies | | 10% |
| <ul style="list-style-type: none"> Competence in adaptive management, as applied to climate change adaptation projects and ecosystems management; | 5 | |
| <ul style="list-style-type: none"> Has an understanding of project evaluation/review | 5 | |
| Technical Criteria | | 70% |
| **If necessary, interviews shall also be conducted as part of the technical evaluation to ascertain best value for money. | | |
| Financial Criteria – Lowest Price | | 30% |
| Total | | 100% |

5. Payment Schedule:

The local consultant is to work very closely with the International Consultant in providing the following document as his/her deliverables:

| % | Milestone | Deadlines |
|-----|--|--------------------------------|
| 10% | At contract signing and submission of an inception report | 4 th September 2020 |
| 40% | Following submission and approval of the 1 st draft terminal evaluation report | 20 th October 2020 |
| 50% | Following submission and approval (UNDP-CO and UNDP RTA) of the final terminal evaluation report | 10 th November 2020 |



6. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING CONSULTANCY PROPOSALS

Offerors must upload all the below Mandatory documents to UNjobshop website.
https://jobs.undp.org/cj_view_jobs.cfm

- i) Signed CV including names /email contacts of at least 3 professional referees.
- ii) Cover letter setting out: A statement of how the applicant meets the qualifications and experience requirements.
- iii) Completed template for confirmation of Interest and Submission of Financial Proposal

Applicants must send a financial proposal based on daily fee for the maximum for 30 days . Daily fees to include IC’s medical insurance costs.
In general, UNDP shall not accept travel costs exceeding those of an economy class ticket. Should the Individual Consultant wish to travel on a higher class he/she should do so using their own resources.

Template for confirmation of interest and Submission of Financial Proposal is available under the procurement section of UNDP Pacific Office in Fiji website (www.pacific.undp.org)

Women candidates are encouraged to apply

Interested Candidates must accept UNDP General Terms and Conditions for Individual Consultants