

**Minutes of the Online Pre-bid Meeting held on 16 August 2020 regarding the ITB
For
Supplying Personal Protective Equipment (PPE) and other Hygiene materials for COVID-
19 Response**

Reference: ITB-BD-2020-003

Members attended the meeting:

Name	Designation
Md. Rafiqul Islam	Programme Support Manager- UNDP Bangladesh
Shankor Paul	Communities and Minorities Expert- Human Rights Project
Md. Golam Mostafa	Administration & Finance Officer-DRRF Project
Asma Nargis Sultana	Programme Support Officer- UNDP Bangladesh
Bidders	As per attached Zoom screen shot.

With reference to the subject ITB issued on 11 August 2020, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

S/L	LOT	Queries	UNDP Response
1.	LOT-1	Is there any part in the Gown?	The gown will be coverall (upper part and lower part combines) The shoe cover will be separate from safety gown.
2.		How many pockets will be in safety Gown?	There will be no pocket in safety gown
3.		-What are the contains of Zipper? -What is the size of Zipper?	-The Zipper placket will contain with Plastic -Zipper size: 5 or 6
4.		-How many colour for logo? -What will be the size of the logo?	-Four colour -4”/2” Logo will be ONLY in front side, pocket position
5.		Is it possible to provide the logo?	Yes, we will provide. When we requested 03 (three) lowest technically qualified bidders (in each LOT) to submit the sample of products to UNDP (ref: page-20).
6.		Please provide the ratio of male female for PPE.	We will mention the size of Safety gown ratio in Purchase Order.
7.		Is there any specific standard for PPE?	Need to follow the PPE Guideline (level 1) provided by WHO for general user
8.		Local or imported Safety Gown?	Could be both pls mentioned country of origin
9.		What is the quality of Safety rubber Gumboot?	Need good quality Gumboot

10.	LOT-2	Size of the Gumboot noted as 40, 42 and 44. Is there any flexibility?	It requires three size small, medium and large. The size ranges from 40 to 44 will be considered.
11.		What will be country of origin (local or imported)?	Quality of product will be considered The vendor should have to mention the country of origin in quotation
12.	LOT-3	What is the volume of Hand sanitizer?	It will be 100 ml 50 ml bottle is not acceptable
13.	LOT-4	- What it means by Safe waste picking baskets? Is it Bucket with lid or dustbin? -Can you share a picture as sample?	-This will be like bucket with lid/cover with paddle. -It may carry but no hole. -Sample is attached below.
14.		In ITB the waste picking basket size mentioned 15 liters. Is there any flexibility?	The ranges could be 15 to 18 liters.
15.	LOT-5	Can we supply any colour of Hand Gloves?	Preferred blue, any other colour can acceptable except BLACK.
16.		Can we participate LOT by LOT?	Bidders are allowed to participate in multiple LOTs. But cannot bid partially within the LOTs.
17.		At Page 21, under the Preliminary Examination Criteria in Section 4. Evaluation Criteria, it is required to submit the Power of Attorney. We would like to know what has been meant by the Power of Attorney that is what sort of documents shall we provide to meet this requirement.	It is applicable for Joint Venture (Ref: page 11-12). Documents duly signed by authorized person where applicable
18.		Can we submit the proposal through email/ hand delivery?	Hardcopy / Email bid submission is NOT ACCEPTABLE
19.		We are glove manufacturer in Turkey and our factory is in Sri Lanka. Regarding to this tender can we offer as CIF price instead of DAP (because as of foreign company we cannot complete/manage import custom clearance in Bangladesh)	The Delivery Term will be DAP.
20.		Deadline for Submission	23 August 2020 12:30 PM (GMT+6) Bangladesh Time

Note: Above Clarifications in response to queries raised during the pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.

Sample picture of LOT-4

