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Minutes from the Pre- Bid Meeting

RFQ No : RFQ014TLS2020-UMA KOMUNICASSAUN AT NATIONAL PARLIAMENT,DILI, TIMOR-LESTE

Event detail:

Time: 03:00 PM Dili time

Date: August 20, 2020 03:00 AM

Venue: National Parliament Mini -Conference Room.

UNDP Focal Point:

Alvaro Noronha de Sousa

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Meeting Participants:

1. Mr. Alvaro Noronha de Sousa
Procurement Associate, UNDP.
2. Mr. Bruno Lencastre
CTA, Justice Sector Project
3. Mr. Nelio Rego
AAJAT & JSR Project Finance Officer
UNDP Timor-Leste
4. Mr. Sigismundo Sampaio Nunes
UNDP Consultant- Architec
5. Mr. Agosto dos Reis
National Parliament Representative
7. Mrs. Niva Guimares
National Parliament Representative

Bidders:

1. Representative from: **CC Constuction Lda** Tlp. +670 772658140
2. Representative from: **Hedge, Lda** Tlp. +670 78134344
3. Representative from: **Bobolait, Lda** Tlp. + 670 77960521
4. Representative from: **Nimia Unip, Lda** Tlp. + 670 785 17709

Discussions:

- Mr. Bruno Lencastre opened the meeting by welcoming all participants and introduced the proposed of the meeting
- Four representatives from the four companies attended the meeting

- Mr. Alvaro briefed the bidders throughout published bid document on the requirements stated in the bidding documents. During briefing, the following questions was raised by the bidders:
 - Considering the Power City in the country and there is no warranty from supplier, it will difficult bidders to compliance with this requirement of 12 Month period? **Answer: The warranty period for AC revised from 12 Month to 3 months upon completion of the works**
 - Minimum prior work experience-Given the political situation in last 3 years, there has been not much similar construction work hence the bidders have difficulty to compliance with this requirement? **Answer: Considering the impact of the ongoing crisis since 2017 and the high dependency of public spending to enable economic environment, hence this requirement change to: "Minimum 2 contracts of at least USD 75,000, of similar nature and complexity implemented over the last 5 years**
 - Technical and Financial proposal? To be submit in same file or separate file with password protected? **Answer: The submission of Financial quote to be presented in the given format in Annex 4. Along with this, bidders will have to complete Annex 2 (Forms for submitting supplier's quotation). Additional documents to be submitted are mentioned in Page 3 under section "Documents to be submitted". All of these submission can be made in one file. no requirement of password protected.**
 - The deadline for Bid submission is on 28 August 2020, how bidders who was not participate in the Site Visit and Pre-Bid Meeting, did they can still be allowed to submit the bid even though they not participate in Site Visit and Pre-Bid Meeting? **Answer: Yes! those who did not participate in the site visit are still OK to participate in the bid**

Alvaro taken a note of the above questions and in consultation with Operations Manager, Procurement Specialist, and host project. The answer is given as highlighted and posted at Procurement Notice on 21 August 2020.