

Pre-bid Conference Note – RFP/313/20– Fekra - Establishment of Income Generation Activities and Small Enterprises for Youth Entrepreneurs in Mosul and Kirkuk cities

Date: 12:00 PM. 19th August 2020

Venue: Zoom Application

Organizer: UNDP/FFS

Reference: IRQ-10-RFP-313/20

Meeting participants:

Representatives from the companies:

1. Zakir Hussain– Human Appeal
2. Mohammed Neamah– SEDO
3. Eman Emad-Nujen

From UNDP:

Suha Hazbar, Livelihood Project Officer /UNDP

Dlovan Mohammed, Procurement Assistant/UNDP

Pre-bidding meeting

UNDP Iraq announced the public bidding inviting eligible service providers/Companies to submit a proposal to carry out the project. The purpose of this meeting is to provide information and clarification related to bid documents to enable the offerors to submit responsive proposals.

Ms. Dlovan Mohammed welcomed the participants and expressed her appreciation for their interest in the announced bidding and presence in the pre-bid conference.

Ms. Suha Hazbar briefly described the scope of work expected undertaken and shared a background information on the announced assignment in detail.

Questions and answers

No.	Questions raised by participants	Response provided
1.	how long the project implementation will take?	The project overall will take 9 month and three months for mentoring and coaching.
2.	If it's not a charity project we should select the best projects among young people otherwise the project will not be sustainable?	The project is mixed, we want help those people who are interested and training them in order to make them succeed.
3.	Is there any Partnership with other organization to work on this project?	No, there will be only one organization working on this project.
4.	How many persons will get the training and the grant?	Overall, we will give the training to 240 persons and give 200 grants.
5.	For this project the target will be Kirkuk city or Kirkuk province?	We are targeting the Kirkuk overall.
6.	Is it possible to work with government through institution in term of capacity building and training?	The NGOs are responsible to hire the trainers who have the capacity and experience to train the young Entrepreneurs.
7.	Does UNDP prefer national NGOs?	No, it's open international Competition, there is no difference between national or

		international NGOs, anyone meet the UNDP criteria will be recommended for this project.
8.	When do you expect to begin this project?	After completing of all the evaluations, the project will start.
9.	Is there is any preference from UNDP regarding targeting strategy for youth Entrepreneurs?	The project targeting people who has an idea to start a new project.
10.	Do we need a market assessment in order to know the environment?	Before starting the project there will be public announcement and a quick assessment.
11	Do you think two trainers will be enough to give the training to youth Entrepreneurs?	The trainings will be divided, there will be more than one training, also the youth Entrepreneurs will be divided into groups each group will take three weeks training.
12	Regarding Business training do we need to come up with curriculum or UNDP has the template?	No, the NGOs must prepare the curriculum for the Business training.

At the end of the meeting, the company is requested again to thoroughly examine the RFP and submit their proposals in accordance with the requirement.