

**Questions and Answers Report - Piloting NGOs' Support Organization –  
Ref. (UNDP-SYR-RPA-051R-20)**

1. Can you please clarify the geographies and target NGOs? In the Annex TORs on page 3 it says: “The Responsible Party NGO will be responsible for effectively improving the institutional and individual skills of 30 NGOs from 3 governorates and efficiently transfer needed skills and guidelines to the targeted NGOs/FBOs/CSOs through the following...” however on page 6, a table is presented indicating 5 target governorates and 16 NGOs. Based on our direct operational capacity, we can cover 3 governorates: Aleppo, Hama and Rural Damascus. Would this be fine by UNDP?’

The NGOs are as indicated in the table below : Deir Ezzor and Daraa can be covered with twinning activities (i.e. Hosted in other governorates )

Governorate	Number of targeted NGOs
Rural Damascus	4
Aleppo	4
Deir Ezzour	4
Hama	2
Daraá	2
Total	16

2. Can you please clarify who is the responsible for selecting the sub-districts among the target governorates and the NGOs? **A project steering committee jointly between UNDP, the IP and MOSAL.**
3. Will the project / UNDP fully cover all expenses (staff, activities, project support costs) **Yes : but the indirect costs shall not exceed 7% of the total budget**
4. Would UNDP consider recruiting qualified staff and presenting CVs i.e. mentors and consortium experts, as part of the project inception versus the proposal stage? **Submission of the mentors and consortium CVs is a requirement of the proposal phase, and shall not necessarily be recruited by the IP at the proposal phase, but shall be committed if the RPA is signed with the IP. UNDP is not responsible for hiring the mentors ( the assumption is that the IP shall have a roster of qualified mentors and experts given previous experience in the field )**
5. Item 8 in the agreement explains that all the equipment should be owned by UNDP. Does this refer to equipment which will be purchased by the NGOs through the grants? **Yes it includes any equipment procured with the agreement money**
6. Can you please clarify what the unit is for direct beneficiaries i.e. are they target NGOs or members of the NGOs? **Both indicators are adopted**

7. Should we use the same outcomes and outputs as presented in the TORs in the proposal application or can we rewrite them? **UNDP is flexible and provided an indicative outcomes and outputs , the IP can choose to use the same indicators or come up with additional ones or amend them with proper clarification ; bearing in mind that this is a quality based evaluation**