

SUPPLEMENTAL INFORMATION # 1

to tender IC/274/2020 for consultancy opportunity - International GEF Project Development Consultant - PPG Team Leader

Individual Consultant Procurement Notice **IC/274/2020** is hereby modified and the following amendment are introduced into the document:

Section 6 "Evaluation" is amended to read as follows:

"Individual consultants will be evaluated based on cumulative analysis.

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer received the highest score out of a pre-determined set of weighted technical and financial criteria:

Total score = Technical Score + Financial Score

Example

* Technical Criteria weight; [70%], maximum 700 points

* Financial Criteria weight; [30%], maximum 300 points

All the offers of individual consultants who scored 490 (70% from 700) and more points during the desk review/interview are acceptable for financial evaluation. The lowest technically qualified proposal receives 300 points and all the other technically qualified proposals receive points in inverse proportion according to the formula:

$P=Y*(L/Z)$, where

P=points for the financial proposal being evaluated

Y=maximum number of points for the financial proposal

L= price of the lowest price proposal

Z=price of the proposal being evaluated

Evaluation Criteria	Weight, %	Score (max. 1000 points)
Education	20	200
Master's degree in a relevant field, such as environmental management, Natural Resource Management, Natural Sciences, Development Studies or another closely related field - 180 points,	18	180
Additional 20 points for higher than Master's degree in Environmental Management or climate change related fields	2	20
Experience	35	350
Minimum 7 years of demonstrable experience in the technical area of natural resource management/BD conservation – 170 points,	17	170
10 points for each additional year of demonstrable experience in the in the technical area of natural resource management/BD conservation but not more than 50 points in total	5	50

Previous demonstrated experience in formulation of GEF-funded project proposals confirmed by at least 2 successful projects approved by the GEF – 70 points*,	7	70
Previous experience of working in the Eastern European and/or CIS countries will be an asset - 60 points*	6	60
Competencies	15	150
Experience in team management confirmed by previous working experience in managing at least three employees – 60 points*	6	60
Fluency in English confirmed during an interview and/or provided diploma/certificates / other relevant document– 30 points for fluency in English*	3	30
Working knowledge of Russian, confirmed during an interview and/or provided diploma / certificate / other relevant documents, will be an asset– 20 points*	2	20
Excellent report writing skills confirmed by at least 3 examples of reports - 40 points	4	40
Financial Proposal	30	300
Total	100	1000

*Will be evaluated during the interview conducted by UNDP with short-listed candidates only applying the following scoring system:

Degree of compliance	Supporting Evidence	Scoring scale (% from maximum available score for the given sub-criteria)
Excellent	Excellent evidence of ability to exceed contract requirements	80-100%
Good	Good evidence of ability to exceed contract requirements	60-80%
Satisfactory	Satisfactory evidence of ability to support contract requirements	40-60%
Poor	Marginally acceptable or weak evidence of ability to comply with contract requirements	10-40%
Very poor	Lack of evidence to demonstrate ability to comply with contract requirements	0-10%
No submission	Information has not been submitted or is unacceptable	0%