



## REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 24/08/2020

SUBJECT: Request for Quotation for Supply of CO2 Heat Pump System with Storage Tank (FOR DEMONSTRATION PURPOSES) for training centers

REF: RFQ/042/20

DEADLINE: September 07, 2020

PAGES: 4

Dear Sirs,

We kindly request that you provide a quotation for the goods described below.

ITEM #	ITEM DESCRIPTION	UNIT OF MEASURE	Q-TY	PRICE IN [CURRENCY] (EXCLUSIVE OF VAT)	
				Unit Price	Total Price
1.	<p><b><u>CO2 Heat Pump System with Storage Tank</u></b></p> <p><b>DESIGNATION:</b> CO2 heat pump for the development and creation of a training and demonstration stand.</p> <p><b>DESCRIPTION OF SET:</b></p> <ul style="list-style-type: none"><li>- Full system heat pump including at least 20-litre tank, compressor, gas cooler;</li><li>- Type: “Air-water”;</li><li>- Refrigerant type: CO2</li><li>- Transcritical mode;</li><li>- Power supply: single phase 220 V/50 Hz.</li></ul> <p><b>ADDITIONAL ACCESSORIES:</b></p> <ul style="list-style-type: none"><li>- All needed accessories to ensure proper installation and smooth operation within one year</li></ul> <p><b>TERMS OF EXPLOITATION:</b></p> <ul style="list-style-type: none"><li>- Operating temperature not less than + 40°C</li></ul> <p><b>ADDITIONAL TERMS:</b></p>	Set	3		

	<ul style="list-style-type: none"> <li>- Charged with CO<sub>2</sub> according to manufacturer standards;</li> <li>- Charged with oil according to manufacturer standards</li> </ul> <p><b>MANUALS:</b></p> <ul style="list-style-type: none"> <li>- For evaluation purposes all technical documentation, including operating and maintenance manuals can be submitted in English and/or in Russian language.</li> </ul> <p><b>CERTIFICATION AND STANDARDS:</b></p> <ul style="list-style-type: none"> <li>- The offered Goods must be from the manufacturers adhering to ISO 9001 quality system (internationally recognized quality certification systems equivalent to ISO will also be considered);</li> </ul> <p><b>WARRANTY:</b></p> <ul style="list-style-type: none"> <li>- At least 12 months after delivery</li> </ul>				
	Transportation costs				
	Packing, Insurance and other costs				
	<p>VAT</p> <p><i>Must be inclusive of VAT for local companies registered in Uzbekistan, if registered as VAT payer;</i></p> <p><i>Must be exclusive of VAT for foreign companies registered outside of Uzbekistan</i></p>				
	<b>Total All-Inclusive Bid Price for</b>				

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Sample of all items to be submitted with the bid response (as applicable).
3. Price to include delivery, installation/ testing/ commissioning (as applicable)
4. Site survey will be arranged on request (as applicable)
5. Brochures and Technical details of the model offered MUST be submitted with the bid
6. Manufacturer's Authorization of the Company as a Sales Agent or Certificate of Exclusive Distributorship in the country (if Supplier is not the manufacturer) MUST be provided
7. UNDP will award contracts based on lots or one contract for all lots

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

UNDP Requirements [to be filled out by Buyer]	Bidder's Response
Validity of Offer: <b> x  60 days</b> <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Warranty Period Offered (as applicable): <i>At least 12 months after acceptance of goods by UNDP</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of Warranty Coverage (as applicable): <i>Manufacturer's standard warranty</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of After Sales Service (as applicable): <b> x  Warranty on Parts and Labor for minimum period of 12 months after acceptance of goods by UNDP</b> <b> x  Technical Support</b> <input type="checkbox"/> Provision of Service Unit when pulled out for maintenance/repair <input type="checkbox"/> Others	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Delivery Terms (linked to INCOTERMS 2020): <b> x  CIP Tashkent</b>  Customs clearance, if needed, shall be done by UNDP, only to foreign suppliers (companies registered outside the Republic of Uzbekistan)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Payment Terms: <i>Payment to local suppliers, in UZS (legal address in Uzbekistan):</i> 100% payment by bank transfer after delivery and acceptance of goods by UNDP  <i>Payment to foreign suppliers, in US Dollars (companies registered outside the Republic of Uzbekistan):</i> 100% payment by bank transfer after delivery and acceptance of goods by UNDP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Delivery Terms <b>The deadline for delivery is 60 days from the date of signing the contract by both parties.</b>	
All documentations, including catalogs, instructions and operating manuals, shall be in: <input type="checkbox"/> English <input type="checkbox"/> French	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____

<input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others English and/or Russian	
Liquidated Damages: <input checked="" type="checkbox"/> Will be imposed under the following conditions: <b>Percentage of contract price per day of delay: 0.5% but not more than 15% of the total contract amount.</b> <b>Max. number of days of delay 30 calendar days, after which UNDP may terminate the contract.</b>	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept":
Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;	<input type="checkbox"/> Not listed <input type="checkbox"/> Listed <input type="checkbox"/> Please explain in case of "Listed":
Please confirm that you accept the UN Supplier Code of Conduct, available at <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a>	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept":

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **[18:00] [Tashkent time GMT+5]** on or before **September 07, 2020**.

You submit it electronically in **.pdf** format to [bids.uz@undp.org](mailto:bids.uz@undp.org)<sup>1</sup>. Quotation submitted by e-mail must be limited to a maximum size of 5 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid should contain the following reference email subject:

**RFQ/042/20 - Supply of CO2 Heat Pump System with Storage Tank (FOR DEMONSTRATION PURPOSES) for training centers Supply of equipment and instruments for training centers<sup>2</sup>**

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to [pu.uz@undp.org](mailto:pu.uz@undp.org).

Yours Sincerely,

Procurement Unit

<sup>1</sup> Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

<sup>2</sup> Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.