

Terms of Reference

National or International consultant: National

Description of the assignment (Title of consultancy): Legal and Regulatory assessment of the Accession to the Anti-personnel Mine Ban Treaty

Project Title: Enhancing the Capacity of the Lebanon Mine Action Center

Period of assignment/services: 30 working days to be completed within 3 months

1. Background / Project Description

Lebanon is faced with a complex Explosive Ordnances threat stemming from four core events; the Israeli occupation (1978 – 2000), the civil war (1975 – 1990), the Israel aggression in 2006 and more recently the spillover of conflict from Syria (2011 – the defeat of the terrorist groups in 2017). The results of these events are a nation-wide contamination with Cluster Munitions Remnants (CM), landmines, Improvised Explosive Devices (IED) and other Explosive Remnants of War (ERW). Fortunately, due to good survey and an updated national Information Management System for Mine Action (IMSMA) database, the Lebanon Mine Action Centre (LMAC) has a good overview of the scale and the location of the remaining contamination.

The government of Lebanon is a strong supporter of Humanitarian Mine Action and the Lebanon Mine Action Authority and has stated in its new Strategy that it will be the guardian of the various international disarmament conventions. The Lebanese Mine Action Program (comprising LMAC and partners) have committed to comply with obligations outlined in the Convention on Cluster Munitions Remnants (CCM), the Convention on Certain Conventional Weapons (CCW) and the Convention on the rights of Persons with Disabilities (CRPD) and continue to promote an accession to the AP Mine Ban Convention (APMBC).

Although Lebanon has not acceded to the APMBC LMAC has repeatedly stated that it works in its spirit; clearing all mines based on National Mine Action Standards, raising awareness and supporting victims.

Accordingly, this project will seek to contract a legal expert to provide advisory support and guidance over the accession of the Anti-Personnel Mine Ban Convention.

2. Scope of work, responsibilities and description of the proposed analytical work

The following are key tasks for the consultant during the period of the assignment:

1- Literature review of laws relevant documents

- a. Lebanon Mine Action Authority Law
- b. Lebanon Mine Action Program strategy

- c. Strategic implementation plan
- d. LMAC Annual reports
- e. Mine Action reviews
- f. National Defense law
- g. MoFA regulations
- h. Official letters and emails related to the APMBC

2- Meetings with officials and stakeholders

The consultant will meet with LMAC officers and current donors to understand the different perspective and the pros and cons of accession

3- Definition of the relevant law or regulations in the context of accession

The consultant will define which Lebanese laws are relevant to the APMBC accession and if they are supportive or conflicting with the APMBC accession

4- Specifications of amendments required

The consulted is requested what are the regulatory and legal changes if any necessary to each relevant law

5- Final presentation: Recommended procedure to follow for signing and for acceding

The consultant will outline and explain in detail the procedures and approval required for the accession to the APMBC

3. Expected Outputs and deliverables

Deliverables/ Outputs	Estimated Duration to Complete	Target Due Dates from contract signature	Review and Approvals Required <i>(Indicate designation of person who will review output and confirm acceptance)</i>
Literature review	7 days	Week 2	Project Manager
Meetings	3 days	Week 3	
Definition of Relevant laws	5 days	Week 5	

Necessary amendments	10 days	Week 8	
Final Report and presentation in Arabic and English	5 days	Week 13	

4. Institutional arrangements

The consultant will work under direct supervision of UNDP project manager. The consultant shall rely on his/her own means of communication and transportation. UNDP will however organize the logistics related to interviews and meetings. UNDP will provide the Consultant with all available data in a timely manner

5. Duration of work

The consultancy will require a total of 30 working days to be completed within three months.

6. Duty station

The Consultant will not report to a duty station however meetings with LMAC project team will take place in Fayadieh..

7. Requirements for experience and qualifications

Academic Qualifications:

Graduate Degree in Law or related fields.

II. Years of experience:

- 10 years of proven experience in international convention.
- 5 years of experience in International organizations or NGOs.
- 5 years' experience in Lebanon international relations.
- Good knowledge and understanding of Lebanese regulations and accession to Convention.

III. Competencies

- Excellent written communication skills.
- Excellent command of the English language.
- Good report writing skills.

8. Scope of Price Proposal and Schedule of Payments

All proposals must include a technical and financial offer be expressed in lump sum taking the following into consideration:

- i) the lump sum amount must be “all-inclusive¹”;
- ii) the contract price is fixed regardless of changes in the cost components.

Payment will proceed as following:

- 25% of the total lump sum upon submission of the Literature review and meeting briefs, validated by UNDP.
- 75% of the total lumpsum upon submission of the final report and presentation, validated by UNDP.

¹ The term “All inclusive” implies that all costs (professional fees, travel costs, living allowances, communications, consumables, etc.) that could possibly be incurred by the Contractor are already factored into the final amounts submitted in the proposal.