

**Notice to Bidders/Tenderers**  
**Tender Notice 1**

Bidders are kindly requested to note that the following clarification questions and response were provided:

**Question 1**

In the RFP, the Duty Station is indicated as Wewak, East Sepik. Is the intention to have the consultant entity including the team leader permanently stationed in Wewak for the duration of the project?

**Response:**

The completion of the tasks will require significant time on the ground to ensure effective implementation. The time spent in the duty station for each proposed expert should be clearly articulated in the technical proposal and bids will be evaluated accordingly.

**Question 2**

Given the current situation on international and local travel, would a bid that contains an internationally based team leader together with a combination of international and local experts be acceptable?

**Response:**

Yes, we would anticipate for some international travel once the Covid restrictions improve but would aim to initially conduct the work remotely with the support of local experts.

**Question 3**

We have not been able to gather information on the expected level of effort the project is anticipated to have. Is there an anticipated or maximum level of effort and/or budget for the project?

**Response:**

Bidders to submit their proposal in response to the RFP. Budget cannot be shared. The work will cover two geographical locations of East Sepik Province and West Sepik Province with guidance provided by UNDP/FAO in consultation with the respective sub-national governments. Bidders are expected to outline in their methodologies, what the reasonable activities are in ensuring the outputs are produced on time and at expected quality. Refer STREIT Programme Fact Sheet by FAO at <http://www.fao.org/documents/card/en/c/CA9354EN>

**Question 4**

In the RFP under Eligibility 3.2, it is stated that it is the bidder's responsibility to ensure that its (...) sub-contractors (...) meet the eligibility requirements as established by the UNDP. For a bidding entity with sub-contractors, is it required that the sub-contractors also furnish all financial and legal information as under point 23 "Other Information Related to the RFP" as well as the relevant parts of the proposal?

**Response:**

Yes, it is the bidder's responsibility to ensure that its (...) sub-contractors (...) meet the eligibility requirements as established by the UNDP. As good practice, it would be good to have subcontractors to furnish financial and legal information as part of the proposals for evaluation.

**Question 5**

Considering the relatively short time frame during which the RFP has been open, would it be possible to extend the submission deadline to allow bidders some more time in putting together all required documents?

**Response:**

The project does not intend to extend the deadline. However, due to unforeseen circumstances if deadline is extended, then a supplementary note will be published in accordance's to Request for Proposal, Section 3. Bid Data Sheet BDS No. Ref to Section 2, 18, 19 and 21.