

CALL FOR PROPOSALS FOR LOW VALUE GRANTS

Strengthening Somalia's Social Contract

Civic Engagement on Reconciliation and Federalism in Somalia (CERF - Somalia)

Project Title: Reconciliation and Federalism Support Project (REFS) for Somalia

In line with the National Development Plan (NDP), the Reconciliation and Federalism Support (REFS) project contributes to the goal of Inclusive Politics targeting to: "Achieve a stable and peaceful federal Somalia through inclusive political processes and effective decentralization". The Project also has direct thematic linkages with Inclusive Politics Roadmap (2017-2020) with 20 out of total 70 milestones shaping the scope of work of the REFS project. Mutual Accountability Framework (MAF) also guides the role of REFS.

The REFS project is aimed at institutional capacity building of the relevant line-ministries and departments at both Federal Government of Somalia (FGS) and the Federal Member States (FMS) levels; involving civil society, academia, media and think tanks in developing and implementing context-sensitive programmatic interventions; and strengthening and deepening the processes of reconciliation and federalization in Somalia. Since 2019, the project is specifically providing strategic, institutional, technical and operational support/assistance to the eight FGS/FMS counterparts in Somalia.

The REFS project is engaged in supporting the FGS and the FMS to implement their chosen method of State Administration and Federalism process through need-based political settlement, boundary delimitation and multi-pronged reconciliation processes. The project is aimed to consolidate State-formation efforts towards building and harmonizing the emerging federal system in the FGS and the FMSs, ensuring alignment with the objectives of the New Partnership for Somalia (NPS) and the NDP. More importantly, the Project is aimed to support the different levels of government to establish requisite administrative machinery geared towards the improved service delivery to the Somali people.

A. Rationale: Strengthening Civic Engagement on Reconciliation and Federalism in Somalia

The intention of this call is to engage with the citizenry through civic engagement and public outreach campaigns, which are essential to create civic knowledge and enhance public participation in the processes of reconciliation and federalization. Therefore, UNDP is seeking proposals from civil society organizations (CSOs), focusing particularly on youth and women organizations and organizations of the persons with disabilities to implement high impact programs on the advancement of civic engagement and public outreach on the ongoing processes of reconciliation and federalization in Somalia with geographical focus on Hirshabelle, Puntland, Galmudug, Southwest, Jubaland and Banadir Region. At the same time, cognizant of COVID-19, the partner CSOs will raise awareness of citizenry on threat and impact of the pandemic, mitigation measures and guidance of the World Health Organizations (WHO) and Somalia health system on corona virus.

The REFS Project recognizes various layers of reconciliation with a strong focus on civil society engagement by supporting different initiatives and efforts aimed at strengthening the capacity of

state structures to engage citizens in reconciliation and federalization processes. The CSO Engagement is in line with the approved project document of REFS under both outputs 1 and 2 as follows:

Output 1 Reconciliation Mechanisms established in Support of Administrative Arrangements in the Federal Context

Activity 1.3 Strengthen State and Non-State Actors Capacity and Government-Citizen Engagement to support State Legitimacy

Output 2 Federalism is Organised, Consistent and Coherent in all Federal Member States (organisation, roles, responsibilities, powers) with the FGS

Activity 2.2 Increasing Public Awareness and CSO Engagement on Federalism and State building

The REFS project is also contributing to peacebuilding at key flashpoints at sub-national levels.

Eligibility Criteria:

Low Value Grants (LVGs) would be awarded to civil society organizations, non-governmental organizations, including academic, research, training, advocacy, educational, institutions and community-based and art/culture/heritage related organizations.

All applying (local) organizations must be nonprofit registered in Somalia under the applicable laws and have physical presence in the regions (district) they are proposing to work, or effectively demonstrate how they will be present through partnerships.

Eligible organizations can apply as;

- Organizations Independently;
- or as a Consortium of organizations. The Consortium must clearly state the lead agency and the other organizations.
- Local Civil Society Organizations/NGOs/Think Tanks who can fulfil the required criteria as per below selection criteria.

B. Selection Criteria:

The Offeror and its relevant staff members should be a Somali NGO/CSO/Think Tank with experience on conflict management, reconciliation and state-building.

The Offeror should have operational presence in Somalia. The interested NGO/CSOs/Think Tank should reflect a strong gender balance. The Offeror should have the capacity to deliver quality services in a timely and professional manner.

Selection Criteria

Experience	<p>Organization</p> <ul style="list-style-type: none"> A minimum of 3-5 years of experience in managing and implementing training, awareness and advocacy activities. <p>Project Team</p> <ul style="list-style-type: none"> Should have facilitators with relevant expertise in field of reconciliation, peacebuilding and federalism. Knowledge and experience of conflict sensitivity and gender, including mainstreaming tools. Strong monitoring and reporting experience. The Project team shall have oral and written skills in English and Somali. <p>Head of CSO/Network</p> <ul style="list-style-type: none"> A minimum of 3-5 years of experience on reconciliation, peacebuilding and conflict management Demonstrated evidence of designing, implementing, managing and monitoring programs and projects.
Registration	<ul style="list-style-type: none"> A Somali based non-governmental organization (NGO), Community-Based Organization (CBO), local social network, public interest group or think tank having emphasis on the inclusion of marginalized social groups including religious, clan and ethnic minorities and women and youth is preferred. Registration, or evidence of having initiated registration for operating in Somalia or alternatively, documentation from relevant authority for operating in target federal member state(s) is a must.
Capacity	<ul style="list-style-type: none"> Understanding of NRF/NRP and local conflict dynamics Closer linkages with the local community and relevant line departments Gender and cultural sensitivity
<p>COVID-19 The offeror should strictly follow WHO and Somalia health system guidance regarding COVID-19, while implementing the activities.</p>	

The budget allocated for this grant should not exceed USD30,000 per grant.

B. Proposal implementation duration:

The time-period for implementation is 3 months.

C. Content and format of the grant proposal:

The template for the grant proposal is attached in Annex 2 of this call.

D. Submission format:

The proposal prepared by the Offeror and all related correspondence shall be in English.

- The proposal shall conform to the format provided in Annex 2.
- The proposal shall attach all required legal evidence, including evidence of legal registration or registration initiation documents and authorization to operate in the targeted federal member state.
- CV of Project Head shall be submitted.
- Only one proposal can be submitted per organization/network.
- Proposals should be submitted on following email:
Email: programme.proposals@undp.org

E. Submission deadlines:

The deadline for submission of proposal: 15th September 2020

F. Selection Process

Evaluation/selection committee:

The proposals will be selected on a competitive basis. All proposals will be reviewed and endorsed by 3-member Selection Committee composed of the MOIFAR, UNSOM and UNDP.

G. Final decision:

The Selection Committee will submit its minutes, recommendations and full set of qualified proposals to the Project Board for approval.

H. Announcement of selected NGOs:

The approved proposals will be announced, and the organizations will be contacted to proceed with the next steps including document finalization and agreement signing.

Scoring Criteria	Score	Weight
<i>Expertise of Organization</i> <ul style="list-style-type: none"> • Legal existence including registration certificates and annual reports • Experience in undertaking similar assignments (policy and community advocacy) • Understanding of local conflict dynamics • Closer linkages with the local community • Understanding of cultural communication and social mobilization • Experience on conflict-analysis, peacebuilding and state-building • Financial management capability • Annual financial statements or audit if any 	30	30%

<ul style="list-style-type: none"> Proposed methodology, approach and implementation plan Understanding of the scope of work Schedule of activities Clear and realistic timelines Measuring results (data collection, indicators, results framework) Reporting plan 	40	40%
<ul style="list-style-type: none"> Project Personnel Qualifications and Experience of Project Team Leader/Project Coordinator to manage and implement similar projects 	30	30%
Total	100	100%

I. Schedule of Payments:

Deliverables	Amount/percentage
Upon signing of the Low Value Grant Agreement (LVG) by both parties	30%
Upon submission of financial and narrative report of the first tranche and certified by UNDP and UNSOM	40%
Upon submission and acceptance by UNDP of the final narrative report in the format described in annex 2.2., with indicator/M&E data and financial information	30%
Total	100%
<p>Specific requirement - COVID-19</p> <p>All proposed activities must be cognizant of COVID-19: each offeror should clearly elaborate the activities and implementation methodology, being aware of corona virus and WHO and Somalia health system guidance regarding COVID-19.</p> <p>The offeror who does not clearly present activities, mitigation measures and implementation methodology cognizant of COVID-19 will be disqualified from the process.</p>	

ANNEX 1: LOW VALUE GRANT TERMS OF REFERENCE

(Any implemented activity should strictly follow WHO and Somalia health system guidance regarding COVID-19)

Background:

The National Reconciliation Framework (NRF) of Somalia has been developed presenting a combination of strategy, policy and framework that lays the ground for a comprehensive, aligned and coordinated reconciliation efforts throughout the country. The process of developing NRF was initiated by the Ministry of Interior Federal Affairs and Reconciliation (MOIFAR) in June 2017 and concluded in March 2019. The NRF was developed through inclusive consultative processes engaging with the government and civil society participants across the country. Consultations were held in Mogadishu, Garowe, Kismayo, Dhusamareb, Baidoa and Jowhar. Final validation conference was also held in Mogadishu in February 2019 and it was unanimously approved by the Federal Cabinet on 21st March 2019.

NRF consists of following five interwoven pillars:

- (I) Re-imagining A National Social Contract: Developing a shared vision of an interdependent, cohesive and fair society
- (II) Acknowledging, healing and dealing with the past
- (III) Restoring and transforming community positive relationships
- (IV) Building trust in government institutions and structures (rebuilding nationhood)
- (V) Supporting recovery and rebuilding (economic, social, political)

In pursuance of the NRF's five pillars, REFS project has planned to launch a flagship initiative to foster ***Civic Engagement on Reconciliation and Federalism in Somalia (CERF - Somalia)***. The literature suggests that 'civil society' consists of a large and diverse set of voluntary organizations and comprises non-state actors and associations that are not purely driven by private or economic interests, are autonomously organized, typically show civic virtue, and interact in the public sphere. The CERF-Somalia will be engaging with non-state actors/civil society organizations to support activities and interventions that can build bridges across social divisions. CSOs would be facilitated to participate in the efforts to (re)build trust within and between communities, as well as to reestablish the state-society relationship and renegotiate a social contract as third sector stakeholders. Currently within Somalia, there exists several nascent trade unions, political organizations, faith-based organizations, and Somali diaspora organizations. In terms of trade-based organizations, there exists associations for teachers, doctors, nurses, businesses, journalists, women, and students. While the spontaneous, bottom-up formation of CSOs sets a great precedent, CSOs that already exist at the national level need to work together to create cohesion and display a coordinated front. Although loosely organized, these associations could represent the building blocks of a future, viable and robust civil society in Somalia.

Building on the international best practices, the CREF-Somalia would be creating opportunities and platforms for CSOs to play their critical role in peacebuilding through following targeted entry points: (a) protection, (b) monitoring, (c) advocacy, (d) socialization, (e) social cohesion, (f) facilitation, and (g) service delivery.

Somali civil society has an important role to play in promoting inclusion, trust, dialogue and reconciliation, all of which are essential to building bridges in a polarized society. Civil society can promote citizens'

exercise of their rights and responsibilities while fostering open channels of communication that allow governments to hear and act on public concerns.

In line with the Project Outputs, the REFS project would deploy Low-Value Grant opportunity targeted at building the capacity of civil society organizations aimed at optimizing, deepening and mainstreaming reconciliation and federalism in Somalia. The REFS will be engaging civil society entities, which are critical for mobilizing public opinion and popular support in the favor of NRF and NRP being steered by the MOIFAR. This will lead to promoting advocacy activities and networking between civil society organizations, the government and development partners.

Goal: Strengthening civic and grassroots engagements for reconciliation, peacebuilding and federalization in Somalia.

Specific Objectives:

- To facilitate, deepen and foster civic engagement for the effective implementation of the National Reconciliation Framework/National Reconciliation Plan:
- To provide space and opportunities to the non-state actors for creative experimentation on context-specific solutions at the community and local levels focusing on reconciliation and peacebuilding; and
- To harness the social and cultural capital of Somalia by building the capacity of evolving civil society organizations and actors at national, regional and local levels.

Key Activity Results	Sub activity result	Key deliverables	Indicators
<p>Civil Society Engagement at FGS/FMS and local levels is enhanced contributing to the effective implementation of NRF/NRP.</p> <p><i>Particularly, the art, culture and heritage-related institutions are capacitated to undertake locally-led initiatives contributing to social harmony, cohesions and peacebuilding at FGS, FMS and community/grassroots levels.</i></p>	<ul style="list-style-type: none"> • Awareness campaigns on NRF/NRP at the grassroots levels • Community-based approaches to reconciliation, civic education, locating common grounds for dialogues at local levels • Cultural activities, art, heritage, poetry and performing arts for peacebuilding and social cohesion • Community-based early warning system (on risk identification and reporting) 	<ul style="list-style-type: none"> • Community-oriented activities and interventions on prioritized areas of NRF/NRP are implemented and 'lessons learnt' shared with stakeholders • Case studies based on the local content on reconciliation and peacebuilding are produced and reports/highlights shared with stakeholders • Awareness campaigns are designed and conducted • 'Community Communiques' on NRF/NRP are issued • Cultural performances are designed to embed the message of peace and reconciliation in locally popular forms of art 	<p># of participants and # of CSO's representing FGS, Federal Member States and Banadir trained on NRF/NRP</p> <p># of knowledge products/case studies produced on local content on reconciliation and peace building</p> <p># of participants benefitted from awareness campaigns</p> <p># of 'Community Communiques' agreed and signed by stakeholders</p> <p># of responses on cultural performances embedded with messages of reconciliation and peace-building</p>

<p>Policy think tanks, research institutes, universities, academia and media are mobilized and capacitated to undertake reconciliation-driven agenda setting influencing the processes of public policy formulation.</p>	<ul style="list-style-type: none"> • Policy research, analysis and advocacy • Policy dialogues • Policy Briefs • Media interactions • Talk Shows (TV, FM) • Webinars • Lectures • Online content development • Blogs • Social media networking 	<ul style="list-style-type: none"> • Policy research, analysis and advocacy on prioritized themes and sectors conducted • Policy dialogues on prioritized themes and sectors conducted • Policy Briefs on prioritized themes and sectors developed and disseminated • Media interactions/briefings/seminars on prioritized themes and sectors conducted • Talk Shows (TV, FM) on prioritized themes and sectors conducted • Webinars on prioritized themes and sectors conducted • Lectures on prioritized themes and sectors conducted • Online content development • Blogs • Social media networking 	<p># of policy recommendations for stakeholders</p> <p># of participants of policy dialogues and related forums</p> <p># of viewers and comments on media interactions</p> <p># of participants of talk shows and subsequent comments and responses by viewers/listeners</p> <p># of participants of lectures and subsequent comments and responses by participants</p> <p># of followers / subscribers/comments/responses on social media outfits</p>
<p>The capacity of civil society organizations is built through periodical trainings at digital platforms enhancing opportunities of professional networking of civil society organizations.</p>	<ul style="list-style-type: none"> • Capacity building/training programs for CSOs/CBOs 	<ul style="list-style-type: none"> • Orientation and consultative sessions of civil society organizations on issues related to reconciliation and federalism are conducted • Capacity building/training programs for CSOs/CBOs are conducted at FGS, FMS and local levels • Interactive digital platforms are developed for experience and 	<p># of training manuals/modules developed and peer reviewed by experts</p> <p># of individuals and CSOs trained and oriented to take forward peace missions in their respective areas of operation</p> <p># of users of digital platforms on experience and knowledge sharing</p>

		knowledge sharing between civil society organizations	
Elders, women and youth are mobilized for making community-based frameworks of reconciliation and conflict management inclusive and representative.	<ul style="list-style-type: none"> Youth and women led activities and interventions 	<ul style="list-style-type: none"> Youth and women led activities and interventions are conducted at FGS, FMS and local levels 	<p># of youth and women leading activities and interventions on reconciliation and peacebuilding in respective areas of operation</p> <p># of case studies/success stories encouraging youth and women leadership in peacebuilding</p>
Civil Society Network(s) on Reconciliation and Federalism are established at FGS, FMS and local levels.	<ul style="list-style-type: none"> Mapping civil society landscape of Somalia Social mobilization activities and events are conducted for developing multi-level civil society networks 	<ul style="list-style-type: none"> A comprehensive report on mapping the role of civil society in reconciliation and peacebuilding in Somalia is produced and launched Civil society networks on reconciliation and peace building are initiated and activated at FGs and FMS levels 	<p># of reviews and citations of the report on civil society mapping</p> <p># of civil society networks with effective representation form marginalized groups</p> <p># of members of civil society networks with effective representation form marginalized groups</p> <p># of case studies/success stories encouraging civil society networking</p> <p># of joint activities/interventions undertaken by civil society networks</p> <p># of recommendations by civil society networks on reconciliation, peacebuilding and federalism</p>

Planning and mobilization

- Participate in virtual orientation sessions to be organized by the REFS project in collaboration with UNSOM. During these sessions, UNSOM/UNDP will provide an orientation to its programming approaches. The Offerors is expected to identify a minimum of 3 mid to senior level staff to participate in this orientation.
- Updated work plan submitted for UNDP review and endorsement within a week following the orientation.
- The Offeror should include representatives from women, youth minority groups and persons with special need.

Estimated timeline: 3 months

Project Management, monitoring and reporting

Result Indicators and Targets

- Project is managed in accordance with the contractual arrangements.
- Close communication is maintained with UNDP on implementation progress, results, challenges and emerging issues on regular basis.
- Close coordination is maintained with relevant actors and partners such as government institutions, UN agencies, NGOs and CBOs.
- Comprehensive narrative and financial completion report submitted to UNDP within two weeks following the end of the project.
- The Offeror bears full responsibility for the overall management of activities, and bears all substantive, operational, financial, monitoring and evaluation responsibilities.

Template

ANNEX A

Low Value Grant Proposal

to be prepared by the Recipient Institution. This Proposal will be submitted to the Steering Committee/Project Board For approval

Project Number:

Date: _____

Project Title: _____

Name of the RECIPIENT INSTITUTION: _____

Total Amount of the Grant (in USD): _____

1- PURPOSE OF THE GRANT

- Indicate the purpose of the grant and describe the result(s) the grant is expected to achieve.
- Explain why the grantee is uniquely suited to deliver on the objectives

2- PROPOSED ACTIVITIES AND WORK PLAN

- Describe the activities that will be completed to achieve the objectives
- Elaborate if there are any targeted group(s)/ geographical area who will benefit from the grant, other than the Recipient Institution. If so, who are the targeted groups/geographical area and how will any potential beneficiaries be selected?

WORK PLAN

PLANNED ACTIVITIES ¹	Timeline ²				Planned Budget for the Activity (in grant currency) ³
	T1	T2	T3	T4	
1.1 Activity					\$
1.2 Activity					\$
1.3 Activity					\$
Total					\$

- 1 State what activities will be completed with the grant Funds. Use as many activity lines as necessary
- 2 Define the time periods relevant for the grant and indicate when specific activities are expected to be completed. Typically, time periods relate to when the tranches of Funds are released (i.e., quarterly, six monthly, annually) Use as many time periods as necessary.
- 3 Indicate the budget amounts in the grant currency.

3- PERFORMANCE TARGETS

State the indicators for measuring results that will be achieved using the grant. At least one indicator is required. More can be used if useful to more fully measure the results that are expected to be achieved:

INDICATOR(S)	DATA SOURCE	BASELINE	MILESTONES			
			Period 1	Period 2	Period ...	FINAL TARGET
1.1						
1.2						

4- RISK ANALYSIS:

Indicate relevant risks to achieving the grant objectives and mitigation measures that will be taken. Risks include security, financial, operational, social and environmental or other risks.

Risk	Risk rating* (High/Medium/Low)	Mitigation measures

*The risk rating is based on a reflection of the likelihood of the risk materializing and the consequence it will have if it does occur.

5- GRANT BUDGET OF RECIPIENT INSTITUTION (state currency)

PERIOD COVERING FROM _____ TO _____

General Category of Expenditures	Tranche 1	Tranche 2	Tranche 3	Total
Personnel				
Transportation				
Premises				

Training/Seminar/ Workshops, etc.				
Contracts (e.g., Audit)				
Equipment/Furniture (Specify)				
Other [Specify]				
Miscellaneous				
<i>Total</i>				

* *Please note that all budget Lines are for costs related only to grant Activities.*

** *These budget categories and number of tranches are suggested guidelines. The Recipient may choose alternates which more accurately reflect their expense items and needs.*

*** *Add as many tranches columns as necessary*

Annex B

REPORTING FORMAT

THE NARRATIVE AND THE FINANCIAL report to be prepared by the Recipient Institution.

Recipient Institution: _____

Year _____

Period covering this report:

- This report must be completed by the Recipient Institution and accepted by UNDP
- The Recipient Institution must attach any relevant evidence to support the
- The information provided below must correspond to the information that appears in the financial report
- Attach the accepted grant proposal to this report

Performance:

1- **Workplan Performance** (cumulative, including the current period)

COMPLETED ACTIVITIES	Timeline ²				Planned Budget for the Activity (in grant currency) ³	Funds Delivered for the Activity (in grant currency)
	T1	T2	T3	T4		
1.1 Activity					\$	
1.2 Activity					\$	
1.3 Activity					\$	
Total					\$	

2- Performance Targets

INDICATOR(S)	Data Source	Baseline	Reporting Period Milestone/Target	Reporting Period Actual Performance Against the Target
1.1				
1.2				

3- Challenges and Lessons Learned:

Financial Reporting: *Note: Financial reporting can be in local currency but cannot exceed the grant value in USD.

General Category of Expenditures	Budgeted Amount	Actual Expense
Personnel		
Transportation		
Premises		
Training, Workshops, etc.		
Contracts (e.g., Audit)		
Equipment/Furniture (Specify)		
Other [Specify]		
Miscellaneous		
<i>Total</i>		