

Minutes of Pre-Bid Conference

Description: Repair of Roof Structure at the National Chest Hospital in Jamaica

Project Title: Deployment of Renewable Energy and Improvement of Energy Efficiency in the Public Sector

Country: Jamaica

CALL TO ORDER

A pre-bid conference for the call to 'Repair Roof Structure at the National Chest Hospital in Jamaica' was held as follows:-

Date : August 31, 2020, 10:00 AM at National Chest Hospital

BACKGROUND

The objective of the assignment is to:-

Perform structural modification to the Roof of the Casualty/Physiotherapy Building at the National Chest Hospital

ATTENDEES

See attached pre-bid conference record.

PROCESS

The consultants were presented with the requirements for the consultancy by Mr. Tenny Daley, Project Manager, GEF 5. Consultants were also allowed to ask questions relating to the consultancy.

Summary

1. RfQ focused on structural modification to existing National Chest - Casualty/Physiotherapy Buildings. The following structural modifications will be necessary to the members for them to accommodate proposed PV panels under Category 4 hurricane winds.
2. Bidders confirmed receipt of all RfQ documents and inquired if a structural Integrity assessment was done, and if completed if same can be shared with the public. Mr. Daley informed the bidders that a structural report was done and same would be shared.
3. What is the basis for selection of bidders? Selection is based on the lowest priced technically competent bidder. Technically competent means the bidder must have met all the requirements as per the RFQ.
4. The roofing area described in the RFQ was viewed by the prospective bidders. The general feedback was that the roofing structure was in good condition.

Additional questions and responses: -

- **Question** - Can an extension of the bid submission deadline be facilitated?
- ✓ **Response** - No, the project is on a tight deadline for completion and has already experienced delays due to COVID-19.
- **Question** - Can the Structural Integrity Assessment be shared?
- ✓ **Response** - Yes, the assessment has been attached to the call.

Close of Session

The pre-bid conference ended at 11:15am

Prepared by:



Mrs. Kenisha Thom-Iton

2 September 2020

Date

Supported by:



Mr. Tenny Daley

2 September 2020

Date